

GUJARAT AYURVED UNIVERSITY, JAMNAGAR
INSTITUTE OF POST GRADUATE TEACHING AND RESEARCH IN AYURVEDA
(Updated up to 18th Board meeting dated 26.09.2011)

Ph.D. Regulations

PH.D. REGULATION NO. 1 Notwithstanding anything contained in general Ordinances of the University, the Admission, examinations etc. for the award of Ayurvedyavaridhi Ph.D. (Ayurveda) degree by the University shall be governed by these Regulations.

PH.D. REGULATION NO. 2 MINIMUM QUALIFICATION FOR ENROLMENT :

(a) Master's Degree (Ayurveda) in concerned specialty from a recognized University and approved by CCIM

OR

H.P.A./M.S.A.M. in respective subjects shall be eligible for enrolment of Ph.D. degree.

(b) In the case of registration of foreign student as Ph.D. Research scholar, the equivalence of the concerned degree shall be considered by the Departmental Research Committee (DRC) individually and if the degree is found equivalent, in that case the concerned candidate may be enrolled as Ph.D. scholar in his/her own university.

(c) The Teachers of the University campus colleges, Self Finance Institutes located in university campus or the researchers working in the various departments of the University under different Research schemes may be permitted to enroll themselves as Ph.D. Research scholars in the same subject while continuing to hold their posts, if otherwise qualified. These Candidates will be over and above the regular quota fixed for the guides and these candidates will be non-stipendiary. If these employees leave the job of the University they may have to complete the minimum two years tenure as full time Research Scholar and they will not be entitled for Scholarship.

PH.D. REGULATION NO. 3 TENURE FOR THE Ph.D. DEGREE

The candidate shall be required to prosecute a regular Research project in the respective department of the I.P.G.T. & R.A. for a minimum period of 2 years.

- (a) In case of Research project is not completed within stipulated period mentioned under 3(a), or the recommendation of the concerned supervisor / guide, the Director shall grant extension in the term for a period not exceeding one year, moreover the DRC may grant further extension upto a total period of two years provided the progress is found satisfactory and is duly recommended by the guide / supervisor. In no case the registration will stand for more than five years.
- (b) However, the DRC reserves the right to re-register the candidate for the same title and under the same supervisor / guide for a period not exceeding two years.

- (c) The registration shall be treated as cancelled automatically after the expiry of seven years.
- (d) Full fees shall be payable for all such extended periods.
- (e) No hostel accommodation shall be given to the Research scholars after three years from the date of their registration.
- (f) Any Research scholars not continuing Research work in the Department and absent continuously for more than 03 months without any valid reason. His registration to Ph.D. course will be cancelled by the Director on the recommendation of DRC.
- (g) Teachers of SFI and other candidates registered as Ph D scholar at I P G T & R A will have to attend the dept daily and have to sign the Dept and Institute attendance register. All the clinical work is to be conducted at Institute for Post Graduate Teaching & Research in Ayurveda
- (h) Any research scholar who has not completed minimum required 2 years period but completed minimum one year of the term, and in between joins services due to appointment his registration may be allowed to continue on recommendation of DRC maximum for two years duration after which scholar's registration will automatically be cancelled, if he fails to join within two years period.

RESEARCH COMMITTEES:

Subject to the general supervision of the Board of Post Graduate Teaching and Research all matters connected with the Ph.D. Programme of the University shall be dealt with in accordance with these regulations by the following committees.

(a) **The RDC shall consist of the following:**

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| 1. Vice Chancellor | Chairman |
| 2. Director- Board of PGT & R | Member |
| 3. Dean – I.P.G.T & R.A. | Member |
| 4. Members of the concerned DRC | Members |
| 5. Supervisor of the concerned Ph.D. Scholar | Member |
| 6. External Examiner if conducted Viva-voce Examination (for that particular candidate) | Member |
| 7. The Registrar Secretary and Convener of the RDC | |

(b) **The Departmental Research Committee (DRC)**

The DRC shall consist of the following:

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| 1. The Head of the Department | Chairman |
| 2. All Professors in the Department | Members |
| 3. One Reader and one Lecturer from the teaching staff of the Dept., by rotation, according to seniority, every two years. | Member |
| 4. Supervisor of the concerned Ph.D. Scholar | Member |
| 5. One teacher of the allied subject may be Nominated by the Director, I.P.G.T.& R.A. | Member |

- ❖ The DRC shall appoint one of its members as Secretary and Convener.
- ❖ At the time of Viva Voce Examination Dean will be the member of all the DRC's.
- ❖ Where there are less than three teachers in a Dept., the Dean will be the member of the concerned DRC.

- ❖ If still the number of members is less than three the Director will nominate one teacher of I.P.G.T & R.A. from the allied specialty as member of the concerned DRC.
 - ❖ The DRC shall have power to co-opt such members of the staff of the concerned Dept. as may be helpful to them in their deliberation.
- (c) **The DRC shall have the following functions and powers.**
1. To scrutinize the applications of the candidates for determining the eligibility or otherwise for the registration and make necessary recommendation.
 2. To approve the field of Research in which the candidate will be recommended to carry on Research and shall assign supervision to guide the Research project.
 3. While making the recommendations the DRC shall see that the recommendations are made in conformity with the regulations governing Ph.D. degree.
 4. A copy of the minutes of the DRC shall be sent to the Registrar' office for record. The applications of candidates shall invariably accompany such minutes.
 5. The DRC may change the supervisor if it becomes necessary. The period of Research to be subsequently put in by the candidate may be extended as may be fixed by the DRC in such individual case.

PH.D. REGULATION NO. 4 PROCEDURE FOR THE ADMISSION

- 1) The admission in Ph.D. course will be done only once every year.
- 2) The process of admission will be started in the month of May. A list of qualified available guides along with vacancies under them will be put on website of the University. Candidates will have to apply in prescribed format along with fee of Rs. 500 and necessary documents.
- 3) The students appearing in the Final Year examination for M.D./ M.S. can also apply for registration. However their registration will be subject to their passing in M.D. (Ayu) / M.S. (Ayu) examinations.
- 4) For the admission in Ph.D. course an eligibility test will be conducted in the month of July **for internal and external candidates both**. The eligibility test will be based on General Knowledge, Current Advances in Medical Science, Research Methodology and Knowledge of Ayurveda and subject concerned. A MCQ Question Paper of 100 marks of 90 minutes duration will be given out of which minimum 50% marks will be required for General / OBC category and 40% for SC/ST category.
- 5) The guides will be allotted to the candidates on the basis of their merit in eligibility test, their choice for the guide and availability of the seats under the guides and the acceptance by the guide.
- 6) The available stipendiary seats will be allotted equally among all the departments. In the condition where sufficient applicants are not available in a concerned departments the remaining seats will be allotted to other Department candidates as per the merit list of the eligibility test subject to the availability of seats under the guides of that department.
- 7) Candidates will submit the synopsis of research project under the guide and will submit the same with the approval of the guide through Head of the Department to the Director, I.P.G.T. & R.A. within one month of the allotment of guide.
- 8) Director will forward applications to concerned DRC which will be returned to the Director with the recommendations of DRC. Director will forward these applications to the University for registration after due clearance from Ethics Committee.

- 9) If, in the opinion of the DRC, the subject offered by the candidate is one which can be pursued in the University and the candidate is, by habits, character and qualifications, a fit and proper person to be admitted to the course, it shall grant the application for Admission.
- 10) Term of Ph.D. stipend will be two years from the date of joining the Ph.D. course. Departments will accept the joining of the scholars after the depositing of the admission fees only.
- 11) No student will be allowed to continue to draw stipend after the completion of his two years term as Ph.D. scholar from the date of joining the Ph.D. course.
- a) There shall be two Ph.D. terms; first from October to March (October term) and second from April to September (April term).
- b) On recommendations of the DRC the fellowship as determined from time to time by Govt. of India will be granted to the eligible candidates initially for a period of six months, which may be extended further on the satisfactory progress of the Research work for another 6 months but not exceeding more than two years.
- c) Candidates approved by the DRC on being admitted to the Institute shall pay the following fees to the University at the time of Admission:
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| 1. Registration fee | Rs. | 100/- |
| 2. Library Caution Money | Rs. | 2000/- |
| 3. Research fee per term | Rs. | 3000/- |
| 4. Laboratory fee per term | Rs. | 1000/- |
| 5. Enrolment fee | Rs. | 200/- |
| (Payable if the candidate is graduate of another University and it not enrolled at this University). | | |
| 6. Admission fee | Rs. | 500/- |
| 7. Hostel Deposit fee | Rs. | 500/- |
| 8. Hostel Electric charges per month | Rs. | 300/- |
| 9. Hostel Maintenance charges per month | Rs. | 300/- |
| 10. Examination fee | Rs. | 5000/- |
| (Payable at the time of submission of Thesis). | | |
| 11. Student Union fee per year | Rs. | 300/- |

Refund of fellowship – Bond - All the Research scholars eligible for paid fellowship will have to abide by the terms and conditions as per the prescribed Bond issued by the University which clears in nutshell: that the Research fellow who gives up Research work in the middle of the term shall be required to refund the entire amount of fellowship paid to him/her since his/her joining the fellowship. The bond should be submitted by the scholar before joining the course. Every scholar shall have to execute a bond with the I.P.G.T & R.A. before joining the course in the prescribed form for proper prosecution of the studies.

- d) In the event of death of the scholar, no recovery of the fellowship paid shall be made.

PH.D. REGULATION NO. 5 SUPERVISORSHIP

- (a) Each and every teachers of I.P.G.T. & R.A. have to apply on prescribed PROFORMA for recognition as Ph.D. supervisor along with Rs. 100/- fee. A teacher having five years teaching experiences as Lecturer or higher post and Ph.D. degree in concerned or allied subject can be approved as Ph.D. supervisor of the University. Teachers other than the I.P.G.T. & R.A. may also apply to Gujarat Ayurved University, Jamnagar for their recognition. If the concerned centre is recognized as Research centre by the University Committee constituted by Scientific Advisory Committee of

I.P.G.T. & R.A. After the scrutiny of the qualification of all such applicants by the Academic Committee Vice Chancellor will approve the persons as Ph.D. supervisor. (PROFORMA attached).

- (b) Ordinarily there should not be more than four candidates under a Professor, three candidates under a Reader and two under a Lecturer in a department, (whereas teachers may not be considered with in the quota prescribed). Above prescribed quota shall automatically be considered vacated at the end of two years from the date of registration.

Stipendiary Seats

a)	Professor	05
b)	Reader	04
c)	Lecturer	02

- (c) Ph.D. degree is essential for membership of the DRC and any teacher will be eligible for DRC membership only after the award of Ph.D. Degree.
- (d) A teacher will not be allowed to register the Ph.D. candidate two years prior to his/her retirement. In case the Supervisor appointed by the University to guide the Research work of the candidate, retires and if the scholar has already completed two years period under his supervision, then student should be allowed to continue the name of his original Supervisor / Guide in his/her thesis and even after retirement, the Guide will be the Chairman of DRC as defined in regulation 11 (g) for Viva-voce examination. In case the Supervisor appointed by the University to guide the Research work of the candidate ceases to be the Supervisor by virtue of retirement or otherwise, if co-supervisor is qualified for the guide-ship, he may automatically be the guide of the scholar otherwise the assignment of the next supervisor shall be made by the DRC after giving due consideration to the views of the original Supervisor and the concerned candidate in this regard

PH.D. REGULATION NO. 6 RESEARCH PROJECT

- (a) The candidate enrolled for the Ph.D. will be required to be present in the University for at least 2 years. Field work for Research investigations shall be taken as a part of Ph.D. work for the purpose of attendance. As a part of the academic duties the Ph.D. scholar shall be required to take lectures in the U.G. and P.G. classes as and when asked by the concerned Guide / Supervisor.
- (b) The field work will include the practicals / survey work etc. conducted at places other than the University premises approved by the DRC at the recommendations of Guide / Supervisor as such period not exceeding 3 months during the total tenure of Ph.D. work.
- (c) No Research scholar shall during the period of Research accept any paid assignment unless in the opinion of the DRC such an assignment will not interfere with his Research work.
- (d) Research scholar shall not be permitted to take any other degree course but may be helpful in his Research. Permission to attend diploma or certificate classes shall be given by the DRC.

PH.D. REGULATION NO. 7 PROJECT REPORT

- (a) The Supervisor shall keep a record of the progress of the candidate and shall forward it with his/her remarks to the Director at six monthly intervals. The DRC of the Institute shall consider and approve the progress reports. The first progress report shall be submitted within a month of the date of which the six monthly interval elapses indicating the broad field of research synopsis on which the candidate has been directed to work. The subsequent six monthly reports shall be sent to the Director in a similar manner.

- (b) Registration of a Research scholar shall be liable to be cancelled by the DRC at any time if his/her consecutive six monthly reports are not satisfactory. The registration may also be cancelled if in the opinion of the DRC the candidate has not done satisfactory progress in his work.

PH.D. REGULATION NO. 8 LEAVE

- (a) The scholars will be allowed causal leave up to 15 days each year. This leave can be joined with holidays / Sundays and the scholars can enjoy such leave maximum up to 10 days at a time including holidays. In between holidays shall be considered as holidays.
- (b) The scholars will also be allowed 15 days Sick Leave in a year on submission of medical certificate of a registered medical practitioner.
- (c) Duty / Special leave shall be granted to the scholars who are deputed or allowed by the authority to take part in the sports, seminar etc. Such leave shall not exceed 15 days in a year. However, the Director shall have power to extend this leave maximum by 15 days in special case.
- (d) Any unreasonable leave enjoyed without the previous approval of the Director or in excess of limit mentioned above as per clause (a) to (c) shall be treated as willful absence and no stipend shall be granted for such period and may be liable for further disciplinary action which may include suspension of the candidate and recovery of the stipend paid.
- (e) 40 days maternity leave will be given to the Ph.D. female scholars only once during the course of study.
- (f) In extra ordinary circumstances if a student requires leave with justification which is not covered under above clause, he/she may be sanctioned extra ordinary leave by the Director, maximum up to 60 days without stipend. However, this period will have to be compensated to fulfill the minimum required two year period

PH.D. REGULATION NO. 9 SUBMISSION AND EVALUATION OF THE THESIS

- (a)(1) Every Research Scholar shall submit ten copies of the summary of his/her completed thesis with the specific title through the Guide minimum two months before submitting the thesis. On examination of the summary, the DRC Committee shall permit pre-submission of thesis.

Prior to the submission of the thesis the candidate shall be required to present a summary of his / her thesis in a seminar to be conducted by the Director on the recommendations of the DRC. The candidate will have to apprise all the teachers and other Research workers of the Institute of his work so as to finalize the work of his / her thesis and to receive suggestions for the improvement in the research work. The candidate shall have to present his / her work in the pre-submission seminar within six months of the completion of his / her work and he / she shall have to submit his / her thesis within 6 months from the date of pre-submission seminar.

- (2) Every Research scholar will publish at least one research paper based on his / her current doctoral research work in a peer reviewed research journal before actual submission of his/ her thesis. Copies of such published research paper or a letter of acceptance for publication of such a paper along with accepted copy of the research paper will have to be submitted to the University along with the copy of the completed thesis. No scholar will be allowed to submit his / her thesis if he / she fails to do so.
- (b) Before a candidate submits his / her thesis for the Ph.D. he / she shall submit a certificate from the supervisor and the Head of the Department:-

- (1) He/she has completed the Research work for the full period prescribed under Regulation No. 3 and that the thesis embodied the result of his/her investigation conducted during the period he/she worked as a Ph.D. Research scholar.
 - (2) He/she has returned all equipments issued to him / her during the above period.
 - (3) He / she has published a research paper based on his / her current doctoral research work or his / her research paper has been accepted in a peer reviewed research journal.
- (c) On completing his/her course of study the candidate who intends to supplicate for the Degree shall apply in writing to the Registrar through Supervisor, Head of the department, Dean and the Director and shall forward therewith –
- (1) Four copies of the printed thesis along with full thesis in the form of CD
 - (2) The prescribed examination and other fees.
 - (3) He/she may also submit as subsidiary matter in support of his/her candidature any printed or typewritten contribution or contributions to the advancement of knowledge which he/she may have published independently or conjointly.
 - (4) The thesis by the candidate shall be written in Sanskrit/Hindi/English.
 - (5) He/ she shall submit an abstract of the work done in about 600 words giving the salient points of his/her investigation for publication in the abstracts of the thesis accepted for the Ph.D. degree of this University.
- (d) (i) The candidate shall indicate in the preface of his/her thesis how far it embodies the result of his/her own Research or observations and in what respects his investigations appears to him to advance the knowledge of the subject.
- (ii) The thesis shall include a certificate by the candidate that the work reported in the thesis has been carried out by the candidate himself / herself and that the material from other sources, if any, is duly acknowledged. The thesis shall be accompanied by declaration signed by the candidate to the effect that “the thesis is his/her original and independent work”. It shall also be authenticated by the Guide.
- (iii) He/she shall not submit as his/her thesis any work which has been accepted or rejected for a degree or any other distinction in this or in any other University, but he may incorporate in his/her thesis the contents of any work which he/she may have previously done on the subject. Provided that in such a case he/she shall indicate in his/her application and in the preface of his/her thesis, the extent to which such work previously done has been incorporated.
- (iv) Four copies of the Printed thesis shall be presented in accordance with the following specifications.
- a) The paper used for printing shall be A4 size.
 - b) Printing shall be in a standardized form on one side of the paper and in one and half spacing.
 - c) A margin of one and half inches shall be left on the left hand side.
 - d) Times New Roman or Arial Font of size 12 for English and for Devnagari Post script fonts of size 14 should be used.

- e) The cover page of the thesis should display
 - i) The Title of the thesis
 - ii) Name of the University
 - iii) Degree, its speciality and department
 - iv) Full name of the Candidate
 - v) Name of the Guide and Co-Guide if any
 - vi) Month and year of the submission
 - vii) Registration number
 - viii) The card of the cover of hard bound thesis shall not be more than 330gm.

(For sample page see Appendix—)

- f) The scholar will initially submit four spiral bound copies of the thesis for the evaluation of examiners. Once the thesis approved by all the examiners, the scholar will be informed. about the approval and will be asked to incorporate, the suggestions of the examiners if any in the thesis and submit four hard bound copies of the thesis to the University before his / her oral examination. The scholar will issue a declaration countersigned by the supervisor to the effect that suggestions of the examiners are duly incorporated in the thesis.

PH.D. REGULATION NO. 10 EXAMINATION :

- (a) A teacher with a Ph.D. Degree in concerned or allied subjects having five years PG teaching experience or ten years UG teaching experience minimum as Lecturer in concerned subject can be appointed as Examiner for the Ph.D. examinations of thesis and viva-voce. There shall be four adjudicators to be appointed by the University for adjudication of the thesis. At the time of the submission of the thesis the concerned DRC shall ordinarily recommend a panel of six examiners with complete bio-data of each of the examiners to the University. The Vice-Chancellor shall appoint four examiners (One internal and three external) from the panel submitted by the DRC. The guide of the candidate shall be the internal examiner.
- (b) The examiners shall ordinarily accept appointment offered by the University within the time indicated by the Registrar in the appointment letter. If the examiner does not accept the invitation within thirty days from the date of dispatch of the invitation letter, invitation will be sent to another examiner on the panel.
- (c) The examiners shall ordinarily submit their individual reports within 2 months of the receipt of the thesis. In special cases on the request of the examiners the time of submission of the reports may be further extended by the University. If the examiner concerned fails to submit the report in extended period also another examiner shall be appointed from the panel to evaluate the thesis.
- (d) Ordinarily the copy of the thesis shall be returned with the submission of the report. In submitting the report, the examiner shall state whether the thesis complies with the following conditions to merit the award of the degree.
 - (A) It must be a piece of Research work, characterized either by the discovery of new facts or by fresh approach towards interpretation of facts and theories.
 - (B) It should evidence the candidates capacity for critical examination and judgment.
 - (C) It shall also be satisfactory so far as its literary presentation is concerned.

- (e) After the examiners have evaluated the thesis, they may recommend:
- (A) That the thesis be accepted for the award of the Ph.D. degree.
 - (B) That the thesis be represented in a revised form.
 - (C) That the thesis be rejected.

The examiner should give his detailed evaluating comments. Final recommendation of the examiner should be in line with and commensurating with his evaluating comments.

- (f)(1) The report shall be specific and shall state the grounds on which the recommendation is based. In case three examiners recommend the award of the Ph.D. degree and the fourth examiner differs, the reports of the examiners with the recommendations and the thesis shall be referred to a fifth examiner without mentioning the names of the examiners who may make a recommendation in the manner specified above; and his recommendation shall be final i.e. if he disapproves the thesis the thesis will be rejected. Non approval of the thesis by two or more examiners will lead to rejection of the thesis. In such circumstances no Viva Voce will be held and candidate will be declared as failed.

If the thesis is approved by all the examiners and viva voce is to be held in such circumstances the reports shall be made available to the candidate, the research guide and the chairperson without mentioning the name of examiners at least 15 days before the viva voce.

(g) **Viva voce and open defence of the thesis**

1. On approval of the thesis by all the examiners Viva Voce and defense shall be held at the University preferably in IPGT&RA. Viva-voce will be conducted by the DRC. The RDC under the Chairmanship of Vice Chancellor or his nominee (Director/ Dean) will conduct the open defense of the thesis.
2. The day, date, time and the place for the viva voce and the defense of thesis shall be notified by the Examination Section, in consultation with the internal examiner, at least fifteen days in advance.
3. The defense of the thesis shall take place in the presence of RDC. The internal examiner, external examiner and the chairperson shall jointly evaluate the performance of the candidate considering the report of DRC and performance of the candidate during the defense.
4. If neither of the external referees is able to be present at the time of the defense, the Vice Chancellor, on the recommendation of The director shall appoint a senior research guide in the subject to act as an examiner for the defense of the thesis. if the internal examiner is not available, the Vice Chancellor shall appoint one of the senior research guides in the subject concerned.
5. The DRC will submit the report of Viva-voce to the Examination section following which open defense will be held by RDC. The Chairman, Internal Examiner and External Examiner will submit the report immediately after completion of the open defense to the University. In case of difference of opinions, the Chairman's decision will be final.
6. The overall result shall be officially declared by the Examination Section within seven clear days from the date of the defense of thesis. Provisional degree certificate may be issued by the examination branch of the University after the declaration of result.
7. In case the defense is not satisfactory the RDC may recommend that a fresh viva-voce and the defense of thesis be organized after a certain period of time, but in any case within one year. for such fresh viva-voce,

fresh fee of Rs. 1000/- or as required to meet the expenses for the viva voce which ever is higher shall be charged. Candidate will be given maximum one chance to re-appear for the open defence.

8. The recommendation of the Research Degree Committee shall be placed before the Board of PGT & R for approval of the degree.

PH.D. REGULATION NO. 11 (Deleted)

PH.D. REGULATION NO. 12 If directed by the examiners, the revised thesis must be submitted within five years of the formal date of registration or within one year of the date of receipt of the information from the Registrar regarding resubmission, whichever is later.

In case two or more than two examiners call for major revision and rewriting of the thesis, thesis shall be so revised, rewritten and resubmitted within a period of one calendar year from the date the referees' comments are communicated to the candidate. In such a case tuition fee for the year and 75% of examination fee shall be paid for resubmission. If more than one years' time is required but total time so required is less than seven years from initial registration, the candidate shall be granted extension of time to that extent. In such a case yearly tuition fees and full examination fee shall be paid by the candidate for resubmission. In case the total time required or taken exceeds seven years from the date of initial registration, the candidate shall have to re-register for Ph.D.

PH.D. REGULATION NO. 13 AWARD OF THE DEGREE

The successful scholar shall be awarded the Degree of Ayurvedyavaridhi Doctor of Philosophy (Ph.D. Ayurveda) with the mention of specific subject.

PH.D. REGULATION NO. 14 The candidate shall, on publication of the thesis, state on the title page that it was a thesis approved for the Ph.D. Degree of this University, or based upon that thesis.

PH.D. REGULATION NO. 15 Board of PGT & R shall be the competent authority to make amendments in the above Regulations, as required from time to time.

PH.D. REGULATION NO. 16 In case of any dispute arising out of the application of the above Regulations, Vice-Chancellor's decision shall be final and binding.

PH.D. REGULATION NO. 17 TIME FRAME SCHEDULE FOR PH.D. RESEARCH WORK

1. The process of admission will be started in the month of May for stipendiary seats. A list of qualified available guides along with vacancies under them will be put on website of the University.
2. Candidate has to download the application form from the website and submit the form completed in all respects along with application fee to the office of the Director, I.P.G.T. & R.A., Jamnagar within the date stipulated.
3. For the admission in Ph.D. course an eligibility test will be conducted in the month of July. After the eligibility test candidates will be allotted the guide within three days.
4. Candidates will submit the synopsis of research project under the guide and will submit the same with the approval of the guide through Head of the Department to the Director, I.P.G.T. & R.A. within one month of the allotment of guide.
5. The Director will forward these synopses to concerned DRC for their comments to be returned back within 15 days.
6. Office of the Director, I.P.G.T. & R.A. will call Ethical Committee meeting within 15 days of receiving the synopsis from all DRC.

7. At the same time one copy of each synopsis will be sent to the members of concerned subject of Scientific Advisory Committee for their suggestions if no comments are received within 21 days, it will be considered as the honorable member does not have any comments.
8. Office of the Director, I.P.G.T. & R.A. will forward these applications with synopsis to the examination branch of University for registration, within 30 days of receipt of recommendation of DRC and comments of SAC members.
9. Examination branch will issue registration letter of the eligible candidate for admission along with the title of the work within the 15 days.
10. Candidates seeking admission to Ph.D. has to submit prescribed admission fees in the institute within the stipulated time after receipt of letter in this regard from university.
11. Candidates will join the concern dept. after submission of admission fees. The departmental heads should verify the facts in this regard before allowing, the candidates to join.
12. A copy of joining letter from the candidate counter signed by HOD will be given to the office of the Director PGT and the university.
13. The date of joining along with submission of Admission fees by the Ph.D. scholar shall be counted as beginning of Ph.D. term.
14. Within 7 days of joining the scholar will submit his requirement of drug to the pharmacy/ through an indent or purchase the drugs following prescribed purchase procedure.
15. The drugs will be prepared within 2 months after receiving the raw material.
16. After completion of the term, Six Monthly Reports will be submitted by scholar to concerned DRC. DRC will consider the reports with in 15 days following such receipt.
17. If the candidate fails to complete the research work within two years, after registration he will make a request to DRC for extension of the period up to three years after admission, DRC may recommend extension of the terms with proper justification for extension.
18. On written request from the candidate after three year SAC will further extend the terms on recommendation of DRC and Director after considering justification for extension. However, SAC will permit extension of one year on first application. If necessary one more year can be extended by SAC on necessary recommendation after complete of 4 years after admission.
19. Pre-submission Permission or any other direction will be communicated to the Scholar after receipt of application within 15 days.
20. Thesis will be submitted to the office of The Director I.P.G.T. & R.A. after approval of DRC for submission within 6 months
21. Out station candidates will be given minimum notice of 15 days for appearing in DRC.
22. After submission of Thesis, DRC will forward the Thesis along with Examiner Panel to Exam Branch within 15 days
23. Exam Branch will finalize the Examiner List and will send the letter to the Examiner for acceptance within 21 days
24. Examiners will be given 30 days time to convey their acceptance after which next Examiner will be appointed within 1 month
25. Examiners will be given two months time for submitting Report.
26. (i) The examination branch will forward all the four reports to the office of Director with in 15 days after the receipt of all the four reports. The reports shall be made available to the candidate, the research guide and DRC members immediately without mentioning the name of examiner.

(ii) The DRC will submit its recommendation to the examination branch within 21 days.

(iii) The examination branch will take action to conduct viva-voce and open defense if proposed within 45 days of DRC recommendation.

27. The overall result shall be officially declared by the Examination Section within seven clear days from the date of the defense of thesis and submission of report. Provisional degree certificate may be issued by the examination branch of the University after the declaration of result.
28. After declaration of result, Examination Branch will submit the report to the Board of Post Graduate Teaching & Research for approval of Ph.D. Degree.

To be filled in on the Court adhesive Stamp of Rs. 50/- (Fifty Rupees) only.

BOND TO BE EXECUTED BY A SCHOLAR OF THE DOCTOR OF PHILOSOPHY Ph.D. AYURVEDA (Sub. Con.)

Fellowship of the Gujarat Ayurved University for monthly fellowship to be received by her/him.

.....
This Bond made on the ___ day of ___200___ at Jamnagar by _____ scholar of the Ph.D. Ayurveda sub. con. of the Gujarat Ayurved University here in after called the scholar of first part and _____ son/daughter of Shri _____ Adult, resident of _____ (first Surity) here in after called collectively referred to as the surities of the second part on favour of the Gujarat Ayurved University, Jamnagar.

Whereas the scholar when admitted to the Doctor of Philosophy in Ayurveda will be getting a fellowship of Rs. ____/- per month of his/her training in this institution, and whereas the Gujarat Ayurved University has agreed to award the same on terms here in after security for due performance by the student for the said terms.

Now this bond witnesses as follows :-

In pursuance of the said agreement and in consideration of Gujarat Ayurved University giving to the Research fellow, fellowship during the course of the training as aforesaid, the scholar hereby convenience with the Gujarat Ayurved University that he/she shall carry on with his/her Research work in Ph.D. course in Ayurveda and complete the course after appearing at all the examinations as required under the rules.

After commencement of the said course for a period of two years (successfully) that, I hereby agree and abide by that I will serve the institution or any other institutions ordered and directed to me by Gujarat Ayurved University for a period of two years and if I breach of this condition on committing default in serving the institution that I hereby agree and undertake that in case of a default on my part I shall be liable to refund in total emoluments of the said Ph.D. course drawn by me for a period of two years and I shall liable to pay all the expenses incurred for me by the institution.

In the pursuance of the said agreement, that if the said scholar while in institution shall duly and faithfully devote to and execute, perform and discharge all the duties without causing any inquiry loss or damage by reason of any act, default, negligence, or error in judgement to the institution.

Within a period of 10 days from the date of his/her completing the period of the said course he/she give to a notice University by Registered post, in writing intimation for the completion his/her period of the said course.

In pursuance of the said agreement, and for consideration aforesaid the scholar and sureties hereby agree that if the scholar would fail to complete the course in accordance with the covenant in that behalf contain or in clause (1) above or shall discontinue his/her Research work for any reason what so ever the scholar and sureties shall jointly and separately liable to pay to the Gujarat Ayurved University, the total amount of fellowship paid by the Gujarat Ayurved University and received by the scholar as aforesaid.

In witness whereof this bond has been signed by the student and sureties on the day, month of year here in above mentioned.

Signed by the student _____

Address _____

Witness :

Witness :

Signed by the First-Surety :

Address :

Witness :

Witness :

Signed by the Second-Surety:

Address

Date :

Witness :

Witness :

Before me _____

Rubber Stamp of the
Judicial Magistrate

Appendix-1

TITLEXX
XX



Thesis submitted to Gujarat Ayurved University for the degree of
Ayurvedyavaridhi
[Doctor of Philosophy (Ayu.)]
(Name of speciality)

Scholar

XXXXXXXXXXXXXXXXXXXX

Under the supervision of

Guide
XXXXXXXXXXXXXXXX
M.D. (Ayu), Ph.D.

Co – guide
XXXXXXXXXXXX
M.D.(Ay.), Ph.D.

Department of XXXXXXXXXXXXX
Institute for Post Graduate Teaching & Research in Ayurveda
Gujarat Ayurved University
Jamnagar – 361 008 (India)

March – 2007

Reg. No. .