

General Information and Conditions

Applicants are advised to read all instructions carefully before filling up the application(s).

a. Benefits and Service Conditions under I.P.G.T. & R.A. :

1. The applicant must be a citizen of India.
2. All applicants must fulfil the essential requirements of the post and other conditions stipulated in the advertisement as on the last date of filling up the applications. They are advised to satisfy themselves before applying that they possess essential criteria laid down for various posts. No enquiry or advice will be entertained asking for eligibility.
3. The prescribed essential criteria is minimum and mere possession of the same does not entitle candidates to be called for screening/interview. The competent authority reserves the right to shortlist candidates on the basis of higher qualifications/year of experience in the subject/screening test/other criteria. The decision of the **Vice-Chancellor** will be final and binding in this regard.
4. If any document/Certificate furnished in a language other than Hindi or English, a transcript in Hindi/English of the same duly attested by a Gazetted Officer or Notary is to be submitted.
5. The date for determining the upper age limit, qualification and/or experience will be the closing date prescribed for application.
6. Vacancies and reservation status will be applicable as per this notification. However, vacancies may increase or decrease at the time of screening/interview by the order of the Competent Authority. This will be subject to change without any notice.
7. Candidates working in Central/State/Autonomous bodies/Statutory/PSU may send their application as advance application.
8. While forwarding the application the sponsoring authority/employers shall ensure that the particulars of the candidate are verified and that he/she fulfil the eligibility conditions, along with a certificate that the officer is free/clear from vigilance angle and no disciplinary proceeding(s) is/are pending or contemplated against the applicant.
9. Complete ACR dossier/APARs of last five years of the applicant (for deputation posts) must be enclosed with the application duly attested.
10. The candidate servicing in Govt./Autonomous/Statutory bodies should apply through proper channel. They should submit 'NO OBJECTION' certificate from their employer at the time of interview. In case they do not furnish the same, their candidature will straight away be rejected.
11. Candidate applying for more than one post must fill separate application for each post along with application fee.
12. Institute reserves the right to make any amendment, cancellation and changes in this advertisement in whole or as per part without assigning any reason thereof.
13. Any corrigendum/ order regarding this advertisement will be issued on the website only. Candidates are advised to remain in touch with the website for this purpose. No separate corrigendum etc. will be published in Newspaper.
14. Applicants will be fully responsible for the accuracy of the information they furnish. Any information furnished by the candidate if found wrong at any stage will be treated as disqualification and/or dismissal from the service at any stage and No correspondence will be entertained at all.
15. The interview/call letter, if short listed, shall be put up on website. Short listed candidates have to download their call letters.
16. The joining to any post will be subjected to physical fitness from the Competent Medical Board/Medical Authority.
17. The candidates shall have to appear for interview, if called for, at his/her own cost (expense).
18. The form & conditions for appointment will be as per Recruitment Rules of Institute for Post Graduate Teaching & Research in Ayurveda (I.P.G.T. & R.A.).
19. The period of experience rendered by a candidate on part time basis, daily wages, visiting/guest faculty will not be counted while calculating the valid experience.
20. No correspondence or personal inquiries shall be entertained.
21. In case of any dispute on this issue, the jurisdiction will be Jamnagar.
22. Canvassing in any form will be treated as a disqualification for the post.

NOTE : (1) *In case, suitable candidates are not found then selection will be made at one level lower i.e. in place of Professor, the vacancy will be filled up by Associate Professor level*

(2) *And similarly, for Associate Professor the vacancy will be filled-up by Assistant Professor level.*

b. Reservation:

1. Reservation of SC/ST/OBC (below creamy layer), Persons with Disabilities (PwD)/ Physically handicapped (PH) will be as per rule and exiting policies of Central Government.
2. Applications not supported by the appropriate certificate for the reservation category claimed, will be treated as General/Unreserved. In case Institute observe any false or discrepancy in their certificate, their candidature will be rejected summarily No correspondence will be entertained at all.
3. SC/ST/OBC/PH candidates are required to produce original certificate in the prescribed format signed by the specified authority, at the time of interview and it is mandatory.

c. Application Fee online only):

- All interested applicant has to deposit for an amount of **Rs.500/- along with application form for General & OBC and Rs.350/- for SC & ST**
- Applications not supported by the appropriate copy of claimed certificate for the reservation category (under Application Fee relaxation) shall be considered as General/unreserved and fee amount will be charged accordingly.
- Fee once paid will not be refunded under any circumstances.

d. How to apply:

- Candidates are required to apply in the prescribed format available at website on <http://www.ayurveduniversity.edu.in> as per the prescribed proforma of Applications form. Institute will not consider any other format or application Proforma.
- Application completed in all respect supported with scanned copies of all certificates, mark sheets, testimonials in support of age, educational qualifications, experience, cast/community/Persons with disabilities (PWD) in prescribed format by Government of India, the supporting documents along with non-refundable fee.
- Candidate must digital (**scanned**) sign in the application form.

e. Invalid Applications:

Candidates are advised to read all instructions carefully before sending their applications otherwise their applications are likely to be rejected on one or more of the following reasons in terms of the notifications.

- Applications received after the closing date.
- Applications not in prescribed format.
- Candidates not having the required qualifications & experience
- Applications without latest photo not being pasted in the provided space.
- Applications without declaration.
- Application without signature.
- Applications without supporting documents.
- Applications which are incomplete/illegible in any manner.
- Applications without the prescribed Application Fee (where applicable).
- Application on another format not prescribed by I.P.G.T. & R.A.

f. Last Date:

- The last date is for applying the post is **29.03.2016**.

**Director
(I.P.G.T. & R.A.)**