

# **GUJARAT AYURVED UNIVERSITY**



**JAMNAGAR**

**HAND-BOOK**

**2023**

## **Foreword**

**GUJARAT AYURVED UNIVERSITY (GAU) REGULATIONS, 2021****Under section 51(1) of the  
Gujarat Ayurved University Act, 2021.**

GUJARAT ACT NO. 8 OF 2021

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**Separate paging is given to this Part in order that it may be filed as a Separate Compilation.**

PART IV

**Acts of Gujarat Legislature and Ordinances promulgated and  
Regulations made by the Governor**

The following Act of the Gujarat Legislature, having been assented to by the Governor on the 5<sup>th</sup> April, 2021 is hereby published for general information.

**K. M. LALA,**

Secretary to the Government of Gujarat,  
Legislative and Parliamentary Affairs Department.

GUJARAT ACT NO. 8 OF 2021

(First published, after having received the assent of the Governor, in the "*Gujarat Government Gazette*", on the 6<sup>th</sup> April, 2021).

**AN ACT**

to repeal the existing the Gujarat Ayurved University Act, 1965 and to re-enact the same in the new dynamic format by doing away certain processes that consume more time and include therein a new system of governance of Ayurved University and colleges.



CHAPTER I  
PRELIMINARY

**1. Short title, extend and commencement**

- (1) This Act may be called the Gujarat Ayurved University Act, 2021.
- (2) It shall be deemed to have come into force on the 10<sup>th</sup> November, 2020.

**2. Definitions**

In this Act, unless the context otherwise requires:

- (1) “Academic Council” means the Academic Council of the University constituted under section 19;
- (2) “affiliated college or Institution” means a college or Institution imparting education in Ayurved and allied subjects which has been granted affiliation by the University;
- (3) “approved institution” means hospital, health centre or such other institutions recognised by the University as an institution in which a person may undergo training, if any, required by a course of study leading to degree, diploma or certificate or other academic distinction of the University;
- (4) “authorities” means the authorities of the University as specified by or under this Act;
- (5) “Ayurvedic institution” means an educational institution imparting instruction, teaching and training in the Ayurvedic system of medicine;
- (6) “Ayurvedic system of medicine” means the Ashtang Ayurvedic system of Medicine including Nisargopachar system, whether supplemented or not by such modern advances as are consistent with the fundamental principles of Ayurved and as the University may from time to time prescribe;
- (7) “Board of Governors” means the Board of Governors of the University constituted under section 15;
- (8) “Chairman” means the Chairman of the Board of Governors;
- (9) “Chancellor” and “Vice-Chancellor” means respectively, the Chancellor and the Vice-Chancellor of the University;
- (10) “collaboration” means collaborative activities of the University with other Universities, academic institutions (includes local or national or international) research institutions or organization;

- (11) “college” means a college or an institution teaching courses leading to a Degree and/or a Diploma and/or a certificate;
- (12) “conducted college or school or institution” means a college, school or institution maintained and managed by the University;
- (13) “Council of Post-Graduate Studies and Research” means any post-graduate studies and research institution or department maintained by the University;
- (14) “Director” means the Director of the School of Post-Graduate Studies and Research;
- (15) “Finance Committee” means the Finance Committee of the University appointed under section 23;
- (16) “Government” means the Government of Gujarat;
- (17) “National Statutory Council” means concerned councils constituted by the Central Government in the field of education in Ayurved and allied subjects;
- (18) “officer” means the officer of the University as specified by or under this Act;
- (19) “Post-Graduate Centre” means a centre in the affiliated colleges recognised as the Post-Graduate Centre by the University for imparting Post-Graduate teaching in such manner as may be prescribed;
- (20) “Post-Graduate Department” means a department of higher learning research or specialized studies imparting Post-Graduate instruction or guidance for research recognised to be so by the University;
- (21) “prescribed” means prescribed by the regulations;
- (22) “Registrar” means the Registrar of the University;
- (23) “regulations” means regulations of the University;
- (24) “School of Post-Graduate Studies and Research” means a School under which the Post-Graduate Studies and Research are conducted, as determined by the regulations.
- (25) “Student of the University” means a person enrolled in the University for under going a course of study leading to a degree, diploma, certificate or other academic distinctions of the University;

(26) “teacher” means full time approved Assistant Professors/Lecturers, Associate Professors/Readers or Professors and other persons teaching or giving instruction or conducting research on full time basis in affiliated colleges, institutions or approved institutions of the University;

(27) “University” means the Gujarat Ayurved University established and incorporated under this Act;

(28) “University college” means a college which the University may establish or maintain under this Act or a college transferred to and maintained by the University;

(29) “University teacher” means a teacher appointed by the University.

## CHAPTER II

### UNIVERSITY

#### **3.Establishment and Incorporation of University**

(1) There shall be a University established by the name “The Gujarat Ayurved University”.

(2) The Chancellor, the Vice-Chancellor, the Board of Governors, the Academic Council, the Finance Committee, the Council of Post-Graduate Studies and Research, the Directors, and all other persons who may hereafter become such officers or members of the authorities so long as they continue to hold such office or membership, are hereby constituted a body corporate by the name “The Gujarat Ayurved University”.

(3) The University shall function as an affiliating and a teaching University and it shall affiliate any college or institution for the courses leading to conferment of degrees, diplomas or grant certificate to the students admitted therein.

(4) The University shall have perpetual succession and common seal, and may sue and be sued by the said name.

(5) The University shall be competent, to acquire and hold property, both movable and immovable, to lease, sell or otherwise transfer any movable or immovable property which may vest in or be acquired by it for the purposes of the University, to raise loans on the securities of its assets and to contract and do all other things necessary for the purposes of this Act:

Provided that no such sale, lease or transfer of such property shall be made or the power to raise any such loan shall be exercised without the prior sanction of the State Government.

#### **4. Headquarters of University**

The headquarters of the University shall be at such place as the State Government may, by notification in the Official Gazette, specify.

#### **5. Objects of University**

The objects of the University shall be to disseminate, create and preserve knowledge and understanding by teaching, research, extension in the field of Ayurved and allied subjects and in relation to the domain of Ayurved and allied subjects and such other related domain of Ayurved. The prime object of the University shall be to create centres and institutions of excellence in Ayurved and allied subjects in particular and other objects shall be as follows, namely:-

- (i) to create institutions and centres of excellence for imparting state of the arts education, training, instruction and conducting research in the field of Ayurved and allied subjects;
- (ii) to create capabilities for advancement of knowledge, skill and competency at various levels;
- (iii) to create capabilities for upgrading the infrastructure of global standard for education, training and research in the areas related to Ayurved;
- (iv) to develop patterns of teaching and training at various levels of educational accomplishment so as to set high standards of education in Ayurved;
- (v) to function as a leading resource centre for knowledge management in the areas of Ayurved and allied subjects;
- (vi) to provide inter-relationship for national and global participation in the field of Ayurved;
- (vii) to establish close linkages with concerned industry to make teaching, training and research at the University, relevant to the needs of the society, and national and global levels;
- (viii) to make such provisions as would enable affiliated colleges and institutions to undertake specialization of studies; and
- (ix) to establish, maintain or take over by agreement and manage colleges, departments, institutes and centres of research or specialised studies.

## **6. University open to all irrespective of sex, religion, class, creed or opinion**

(1) No person shall be excluded from any office of the University or from membership of its authorities or bodies, committees or from admission to any degree, diploma, certificate or other academic distinction or course of study on the sole ground of sex, race, creed, cast, class, place of birth, religious belief or political or other opinion.

(2) It shall not be lawful for the University to impose on any person any test whatsoever relating to sex, race, creed, cast, class, place of birth, religious belief or profession or political or other opinion in order to entitle him to be admitted as a teacher or a student or to hold any office or post in the University or to qualify for any degree, diploma or any other academic distinction or to enjoy or exercise any privilege of the University or any benefaction thereof.

(3) The University shall adopt the Government policy, orders and directions issued from time to time, in regard to the reservation for Scheduled Castes, Scheduled Tribes, Other Backward Classes and any other reservation for appointments, admission of students, etc. in the affiliated colleges, University departments, or conducted colleges and institutions.

## **7. Powers and Functions of University**

(1) Subject to such conditions as may be prescribed by or under the provisions of this Act, the University shall exercise following powers and perform the following functions, namely: -

(i) to administer and manage the University and to establish such colleges, institutes and centres of research, education and instruction as are necessary for the furtherance of the objects of the University;

(ii) to provide for instruction, training and research in such branches of knowledge or learning pertaining to Ayurved and allied subjects;

(iii) to conduct innovative experiments in new methods and technologies in the field of Ayurved and allied subjects in order to achieve international standards of such education, training and research;

(iv) to prescribe courses of studies and curricula and to provide for flexibility in the education system and delivery methodologies;

- (v) to hold examinations and confer degrees, diplomas and grant certificates and other academic distinctions or titles on persons subject to such conditions as the University may determine, and to withdraw or cancel any such degrees, diplomas, certificates or other academic distinctions or titles in the prescribed manner;
- (vi) to confer honorary degree or other distinctions in the prescribed manner;
- (vii) to establish such special centres, specialised study centres for research and instruction as in the opinion of the University for the furtherance of its objects;
- (viii) to provide for planning, reproduction and publication of research and other works and to organise exhibitions, workshops, seminars, conferences, etc.;
- (ix) to sponsor and undertake research in all aspects of Ayurved and allied subjects and its management;
- (x) to offer management development programmes for the Institutes of Ayurved and allied subjects;
- (xi) to collaborate or associate with, advise, administer, control, develop maintain any educational institutions with like or similar objects;
- (xii) to develop and maintain linkages with educational, research or other institutions in any part of the world having objects wholly or partly similar to those of the University, through exchange of teachers, scientists, researchers, students and scholars and generally in such manner as may be conducive to their common objects;
- (xiii) to regulate the expenditure, manage the finances and to maintain accounts of the University;
- (xiv) to receive grants, donations, subscription, subventions and gifts for the purpose of University and consistent with the objects of the University and to enter into any agreement with the Central Government, the State Government, the University Grants Commission or any concerned National statutory councils or bodies at Central or State level for receiving any grants or funding;
- (xv) to receive fund from national and international organisations or any other sources as donation, gifts, benefactions, bequests by transfers of movable or immovable properties for the purposes and objects of the University;

- (xvi) to establish, maintain and manage for the residence of students and accommodation for teachers, officers and employees of the University;
- (xvii) to supervise and control of residence and regulate the discipline of students of the University and to make arrangements for promoting their health and general welfare and cultural activities;
- (xviii) to fix, demand, and receive or recover fees and such other charges as may be prescribed;
- (xix) to institute and award fellowships, scholarships, prizes, medals and other awards;
- (xx) to purchase or to take on lease or accept as gifts or otherwise any land or building or works which may be necessary or convenient for the purpose of the University on such terms and conditions as it may think fit and to construct, alter and maintain any such buildings or works;
- (xxi) to sell, exchange, lease or otherwise dispose of all or any portion of the properties of the University, whether movable or immovable, on such terms as it may think fit, consistent with the interest, activities and objects of the University, with the previous sanction of the State Government;
- (xxii) to draw and accept, to make and endorse, discount and negotiate promissory notes, bills of exchange, cheques or other negotiable instruments;
- (xxiii) to raise and borrow money on bond, mortgage, promissory note or other obligations and securities founded or based upon all or any of the proprieties and assets of the University or without any securities on such terms and conditions as it may think fit and to pay out of the funds of the University, all expenses incidental to the raising of money, to repay and redeem any money borrowed with the previous sanction of the State Government;
- (xxiv) to invest the fund of the University in or upon such securities and transpose any investments from time to time in such manner as it may deem fit in the interest of the University;
- (xxv) to execute conveyance regarding transfer, mortgage, lease licenses, agreements and other conveyance in respect of the property, whether movable or immovable including Government securities belonging to the University or to be acquired for the purpose of the University with the previous sanction of the State Government;
- (xxvi) to admit the students for the courses offered by the University in the prescribed manner;
- (xxvii) to create academic, technical, administrative, ministerial and other posts with the previous sanction of the State Government and make appointments thereto;

(xxviii) to regulate and enforce discipline among the officers and employees of the University and to provide for such disciplinary measures as may be prescribed;

(xxix) to institute professorship, associate professorship/ readership, assistant professorship/lectureship, endowed professorship, honorary professorship, adjunct professorship and any other teaching, academic or research posts and to prescribe qualifications for the persons to be appointed on such posts;

(xxx) to recognise the institution as recognised institutions for the purpose of higher learning, research or specialised studies other than affiliated college or institution;

(xxxi) to approve hospital, health centre or such other institution for practical training required by a course of study before the conferment of degree, diploma, certificate and other academic distinction;

(xxxii) to prescribe code of conduct for the managements of the affiliated colleges, institutions, approved or recognised institutions;

(xxxiii) to delegate all or any of its powers (except the powers to make regulations) to any other officers or authorities of the University;

(xxxiv) to upgrade the skill and knowledge of teaching and non-teaching staffs of the University colleges by developing a mechanism for arranging induction training programmes, orientation programmes, refresher courses, etc.;

(xxxv) to undertake development programmes in Ayurved and allied subjects and research, consultancy based projects and training programmes for outside agencies, by charging fees to generate resources; without diverting from the objects of the University.

(xxxvi) to do such other acts and things as the University may consider necessary, conducive or incidental to the attainment or enlargement of all or any of the objects of the University.

(2) Without prior approval of the State Government, the University shall not,

(a) create any new posts of teachers, officers or other employees;

(b) revise pay-scales, allowances, post-retirement benefits and any other benefit of its teachers, officers and other employees;



- (c) divert any earmarked funds received for any purpose other than that for which it is received from the Government, University Grants Commission or any other statutory commission or bodies;
- (d) take any decision regarding affiliated colleges or institutions resulting in increased financial liability, direct or indirect for the Government:

Provided, that the University shall be competent to incur expenditure from the fund received from various sources, where no sharing or contribution from the Government, or the academic programmes or projects started on self- supporting basis.

## **8. Jurisdiction of University**

- (1) The jurisdiction of the University shall extend to the whole of the State of Gujarat.
- (2) The Government may at any time, by notification in the Official Gazette, transfer any Government college of Ayurved and allied subjects to the University on such terms and conditions as it may specify in the said notification and from the date of such transfer the said college or institution shall be a University college or institution.
- (3) The University may impose such terms and conditions upon the colleges or institutions as it may consider necessary, conducive or incidental to the attainment of all or any of the objects of the University.

## **9. Chancellor**

- (1) The Governor of the State of Gujarat shall be the Chancellor of the University.
- (2) The Chancellor shall, by virtue of his office, be the Head of the University and preside at any convocation of the University.
- (3) The Chancellor shall have such other powers as may be conferred on him by this Act or the regulations.

## **10. Inspection and Inquiry**

- (1) The Chancellor shall have a right to cause an inspection to be made by such person or persons as he may direct, of the University, its buildings, libraries and equipments of any college, institution or centre maintained or affiliated to, the University, and also of the teaching and other work conducted by the University and of the conduct of examinations held by the University, college or institution affiliated to the University, and to cause an inquiry to be

made in like manner in respect of any matter connected with the administration, academic affairs and finances of the University.

- (2) The Chancellor shall in every case give notice to the University of its intention to cause an inspection or an inquiry to be made and the University shall be entitled to be represented thereat.
- (3) The Chancellor shall communicate to the University his views with reference to results of such inspection or inquiry and advise the University the action to be taken in the matter.
- (4) Where the University does not within the reasonable time, take action to the satisfaction of the Chancellor, the Chancellor may issue such direction to the University as he thinks fit and the University shall comply with such direction.
- (5) The State Government may, whenever deems fit, cause a like inspection or inquiry to be made in the manner prescribed in sub-sections (1) to (3) and shall have, for the purposes of such inspection and inquiry, all the powers of the Chancellor under the said sub-sections (1) to (3).

## **11. Vice Chancellor**

- (1) The Vice-Chancellor of the University shall be appointed by the Chancellor in consultation with the State Government from amongst three persons recommended under sub-section (3) by the Committee appointed for the purpose under sub-section (2).
- (2) (a) The Chancellor for the purpose of sub-section (1) shall appoint a Committee which shall consist of the following members, namely: -
  - (i) two members to be appointed, one each by the Chancellor and the State Government who shall be eminent persons and educationalist in the field of Ayurved and allied subjects not connected with the University or with any affiliated college or institution or approved institutions;
  - (ii) one member to be nominated by the National Commission for Indian System of Medicine (NCISM); and
  - (iii) one member to be nominated by the University Grants Commission.
- (b) The Chancellor shall appoint one of the members of the Committee as its Chairman.

(3) The Committee so appointed under sub-section (2) shall within such time and in such manner as directed by the State Government, select three persons whom it considers fit for being appointed as a Vice-Chancellor and shall recommend to the State Government the names of the persons so selected together with such other particulars as it deems fit.

(4) The person to be appointed as a Vice-Chancellor shall-

(i) be an eminent educationalist, scientist in the field of Ayurved and administrator having vision for the development of education and

research development;

(ii) not have attained the age of 65 years on the date of nomination or re-nomination

(5) The Vice-Chancellor shall hold office for a term of three years and shall be eligible for re-nomination on that office for a further term of three years only which shall be the final term.

(6) The emoluments and other terms and conditions for the Vice - Chancellor shall be such as may be determined by the State Government.

(7) Whenever a temporary vacancy occurs in the office of the Vice- Chancellor and cannot be conveniently and expeditiously filled up in accordance with the provisions of sub-section (1), one of the Directors or in absence of the Director one of the Principals nominated by the State Government shall carry on the current duties of the office of the Vice-Chancellor.

(8) The Vice-Chancellor may resign from his office by writing under his hand addressed to the Chancellor and such resignation shall take effect from the date it is acceptance by the Chancellor.

## **12. Powers of Vice-Chancellor**

(1) The Vice-Chancellor shall be the principal executive and academic officer of the University and shall, in the absence of the Chancellor, preside at any convocation of the University and shall preside at the meetings of the Board of Governors, the Academic Council and the Finance Committee.

(2) The Vice-Chancellor shall ensure that the provisions of this Act and the regulations are faithfully observed and he shall have all the necessary powers for this purpose.

(3) The Vice-Chancellor shall,-

(i) exercise general supervision and control over the affairs of the University;

- (ii) ensure implementation of the decisions of the authorities of the University;
- (iii) be responsible for imparting of instruction and maintenance of discipline in the University; and
- (iv) exercise such other powers and perform such other duties as may be assigned to him by or under this Act or the regulations or as may be delegated to him by the Board of Governors or the Chancellor.

(4) In any emergency which, in the opinion of the Vice-Chancellor require that immediate action should be taken, he shall take such action as he deems fit and shall at the earliest opportunity thereafter furnish information about his action to such authority or body as would have in the ordinary course dealt with the matter:

Provided that if such authority or body is of the opinion that such action ought not to have been taken by the Vice-Chancellor, it may refer the matter to the Chancellor who may either confirm the action taken by the Vice Chancellor or annul the same or modify it in such manner as he thinks fit and thereupon it shall cease to have effect or as the case may be, shall take effect in such modified form, however, such modification or annulment shall be without prejudice to the validity of anything previously done by or under the orders of the Vice- Chancellor.

(5) Where the exercise of the powers by the Vice- Chancellor under sub-section (4) involves the appointment of any person, such appointment shall be confirmed by the competent authority empowered to approve such appointment in accordance with the provisions of this Act and the regulations not later than six months from the date of the order of the Vice-Chancellor, otherwise such appointment shall cease to have effect on the expiration of a period of six months from the date of the order of the Vice- Chancellor.

## CHAPTER III

### AUTHORITIES AND OFFICERS OF UNIVERSITY

#### **13. Authorities of University**

The following shall be the authorities of the University, namely.-

- (i) The Board of Governors,
- (ii) The Academic Council,
- (iii) The Council of Post-Graduate Studies and Research,
- (iv) The Finance Committee,

- (v) The Boards of Studies,
- (vi) The Board for Sports and Students' Welfare, and
- (vii) Such other Boards and bodies of the University as may be declared by the regulations to be the authorities of the University.

#### **14. Officers of University**

The following shall be the officers of the University, namely:-

- (i) The Chancellor,
- (ii) The Vice-Chancellor,
- (iii) The Registrar,
- (iv) The Director, School of Post-Graduate Studies and Research, and
- (v) Such other officers in the service of the University as may be declared by the regulations to be the officers of the University.

#### **15. Board of Governors**

- (1) The Board of Governors shall be the supreme authority of the University.
- (2) The Board of Governors shall consist of the following members, namely:-
  - (i) the Vice-Chancellor, who shall be the ex-officio Chairman of the Board of Governors;
  - (ii) the Director of School of Post-Graduate Studies and Research;
  - (iii) the Secretary to the Government, Health and Family Welfare Department;
  - (iv) the Secretary to the Government; Finance Department;
  - (v) the Secretary to the Government, Higher and Technical Education;
  - (vi) the Commissioner of Health, Medical Education and Medical Services, Gujarat State;
  - (vii) the Director, Institute of Teaching and Research in Ayurveda (ITRA) Gujarat State;
  - (viii) the Director of AYUSH, Gujarat State;
  - (ix) upto two Heads of University Departments nominated by the Government by rotation;

- (x) three Principals of affiliated colleges to be nominated by the Government by rotation;
  - (xi) two eminent academicians in the field of Ayurved to be nominated by the Government;
  - (xii) upto three expert representing disciplines such as finance, legal, administration, humanities and management to be nominated by the Government;
  - (xiii) one expert from the Good Manufacturing Practices (GMP) certified Ayurved Drug Industries nominated by the Government;
  - (xiv) one expert from the Institutes of Research and Development in the field of Ayurved and allied subjects to be nominated by the Government;
  - (xv) the Registrar, who shall be the Secretary to the Board of Governors:
- (3) The nominated members shall continue for a period of three years from the date of their nomination.

#### **16. Powers of Chairman**

- (1) The Vice-Chancellor shall be the Chairman and shall preside at the meetings of the Board of Governors.
- (2) The Chairman shall exercise such other powers and perform such other functions as may be assigned to him by or under this Act or the regulations.

#### **17. Powers and functions of Board of Governors**

- (1) Subject to the provisions of this Act, the Board of Governors shall be responsible for the general superintendence, direction and the control of the affairs of the University and shall exercise all the powers of the University, and shall have the power to review the acts of the Academic Council and the Finance Committee and other committees or authorities constituted by the University.
- (2) Without prejudice to the provisions of sub-section (1), the Board of Governors shall have the following powers and functions, namely:-
  - (i) to take decision on question of policy relating to the administration and working of the University;
  - (ii) to institute courses of study at the University;
  - (iii) to make regulations;

- (iv) to consider and approve Annual Report and Annual Budget, annual accounts with balance sheet of the University for every financial year;
- (v) to invest money and funds of the University and to take decision on the recommendation of the Finance Committee;
- (vi) to finance and publish the publication of studies, treaties, books, periodicals, reports and other literature from time to time and to sale or arrange for the sale as it may deem fit;
- (vii) to create or abolish posts of teachers, officers and employees of the University;
- (viii) to appoint such committees as it considers necessary for the exercise of powers and the performance of its duties under this Act;
- (ix) to appoint Directors of the schools, department or Institute of studies of the University;
- (x) to delegate any of its powers to the Directors, Registrar or any other officers, employees or any authority of the University or to the committee appointed by it;
- (xi) to upgrade the skill and knowledge of teaching and non-teaching staffs of the university colleges by developing a mechanism for arranging induction training programme, orientation, refresher courses, etc. as prescribed; and
- (xii) to exercise such other powers and perform such other functions as may be conferred or imposed upon it by or under this Act or the regulations, and such other powers for achieving the objects of the University.

## **18. Term of office and vacancies among members of Board of Governors**

- (1) Save as otherwise provided in this section, the term of a nominated member of the Board of Governors shall be three years from the date of nomination.
- (2) The ex-officio member shall continue to be a member so long as he holds the office by virtue of which he is the member of the Board of Governors.
- (3) Any vacancy in the Board of Governors occurring before the next reconstruction or before the expiry of the prescribed period shall be filled in the same manner as prescribed in section 15 and such a member shall hold office for the remainder of the term of the member in whose place he is nominated.

- (4) A member shall be eligible for re-nomination for the next term.
- (5) A member may resign from his office by writing under his hand addressed to the Chairman and his resignation shall take effect from the date it is accepted by the Chairman.

### **19. Academic Council**

- (1) The Academic Council shall consist of the following members, namely:-
- (i) The Vice-Chancellor who shall be the ex-officio Chairman of the Academic Council;
  - (ii) Two academicians to be nominated by the Board of Governors;
  - (iii) Two experts in Ayurved, having special knowledge and experience in the field of education and research to be nominated by the Board of Governors;
  - (iv) Three Chairman of the Board of Studies from clinical subject to be nominated by the Board of Governors;
  - (v) Three Chairman of the Board of Studies from non-clinical subject to be nominated by the Board of Governors;
  - (vi) The Director of School of Post-Graduate Studies and Research;
  - (vii) Upto three academic heads of Post-Graduate department to be nominated by the Vice-Chancellor by rotation;
  - (viii) Upto two principals of the affiliated colleges by rotation to be nominated by the Vice-Chancellor;
  - (ix) One professor or associate professor/reader or assistant professor/ lecturer having ten years' experience in academic field from any discipline of the University by rotation to be nominated by the Vice-Chancellor:

Provided that, where three or more professors or associate professors/readers are available such nominations be made from that category only.

- (2) The Registrar shall be the Secretary of the Council.
- (3) The term of the nominated members shall be three years.



## **20. Powers and functions of Academic Council**

The Academic Council shall exercise the following powers and perform the following functions, namely:-

- (i) to exercise and control over the academic policies of the University and shall be responsible for the maintenance and the improvement of standards of instruction, education evaluation and research;
- (ii) to consider the matters of general academic interest either on its own initiative or on reference from the Board of Studies or the Council of Post-Graduate Studies and Research and to take appropriate action thereon;
- (iii) to recommend to the Board of Governors such regulations as are consistent with this Act regarding the academic functioning of the University including discipline of the students;
- (iv) no academic programme, curriculum, syllables, or method of instructions shall be implemented without the approval of the Academic Council; and
- (v) to exercise such other powers and perform such other functions as may be conferred or imposed upon it by the regulations.

## **21. Council of Post-Graduate Studies and Research**

(1) The Council of Post-Graduate Studies and Research shall consist of the following members, namely:-

- (i) the Vice-Chancellor;
- (ii) three Heads of Department of Post-Graduate Section of University by rotation;
- (iii) one member nominated by the Board of Governors from amongst fix members, who are pursuing Post-Graduate qualification in Ayurved;
- (iv) the Director of School of Post-Graduate Studies and Research;
- (v) three Senior Professors in Post-Graduate Teaching to be nominated by Vice-Chancellor;
- (vi) three Professors or Associate Professors/Readers or Assistant Professors/Lecturers, who are recognised for guiding research leading to Ph.D;

(vii) two outside academician who have been conducting research or heading any research in any laminating institute outside the University.

(2) The term of the members of the Council of Post-Graduate Studies and Research shall be three years.

## **22. Powers and functions of the Council of Post- graduate Studies and Research.**

Subject to the provisions of this Act and the regulations, the Council of Post- Graduate Studies and Research shall exercise following powers and perform the following functions, namely:-

(i) to exercise and control over the academic policy of Post-Graduate Teaching and Research and shall be responsible for the maintenance of standards and quality of Post-Graduate Teaching and Research in different fields of Ayurved;

(ii) to organize and co-ordinate the Post-Graduate instruction, teaching and training in the University area;

(iii) to deal with all matters relating to Post-Graduate instruction, training and research in various subjects taught in the University or in which training is given research conducted;

(iv) to report to the Board of Governors on all matters referred to it by either of them;

(v) to recommend to the Board of Governors the names of teachers in faculties to be recognised as University teachers for Post-Graduate instruction or guidance in research;

(vi) to lay down conditions under which Post-Graduate students should work;

(vii) to recommend to the Board of Governors the names of suitable persons as referees for examining the thesis submitted by the students;

(viii) to exercise such other powers and discharge such duties as may be provided for by regulations; and,

(ix) generally, to advise on all academic matters falling within its purview.

## **23. Finance Committee**

(1) The Finance Committee shall consist of the following members, namely: -

(i) the Vice-Chancellor, who shall be the ex-officio Chairman of the Committee;

- (ii) one member of the Board of Governors, to be nominated by the Board of Governors;
  - (iii) one Director, by rotation, to be nominated by the Vice-Chancellor; and
  - (iv) One expert in the field of finance, to be nominated by the Board of Governors.
- (2) The Registrar shall be the Secretary of the Committee.
- (3) The term of the office of the nominated member shall be three years.

#### **24. Powers and functions of Finance Committee**

Subject to the other provisions of this Act, the Finance Committee shall exercise the following powers and perform the following functions, namely:-

- (i) to examine the annual accounts and annual budget estimates of the University and to advise the Board of Governors thereon;
- (ii) to review from time to time, the financial position of the University;
- (iii) to make recommendation to the Board of Governors on all proposals involving raising of funds, receipts and expenditure,
- (iv) to provide guidelines for investment of surplus fund;
- (v) to make recommendation to the Board of Governors on all financial policy matters of the University;
- (vi) to make recommendation to the Board of Governors on all proposals involving expenditure for which no provision has been made in the budget or for which expenditure in excess of the amount provided in the budget needs to be incurred;
- (vii) to examine all proposals relating to the revision of pay-scales, up-gradation of pay-scales and those items which are not included in the budget prior to placing before the Board of Governors; and
- (viii) to exercise such other powers and perform such other functions as may be conferred or imposed upon by the regulations.

#### **25. Board of Studies**

(1) There shall be a Board of Studies for every subject or group of subjects as may be prescribed by the regulations.

(2) The constitution, powers and duties of the Boards of Studies shall be such as may be prescribed by the regulations.

## **26. Board for Sports and Students' Welfare and other boards**

(1) The University shall establish a Board of Sports and Students' Welfare and such other Boards as may be prescribed by the regulations.

(2) The constitution, powers and duties of the Boards established under sub-section (1) shall be such as may be prescribed by the regulations.

## **27. Other university bodies**

The constitution, powers and duties of the other bodies as may be declared by the regulations to be the authorities of the University shall be such as may be prescribed.

## **28. Committees**

All the authorities of the University shall have power to appoint committees. Such committees may include persons who shall not be the members of the authority appointing the committee.

## **29. Registrar**

(1) The Registrar shall be appointed by the University in such manner and on such terms and conditions as may be prescribed.

(2) The Registrar shall-

(i) be responsible for the custody of records, common seal, funds of the University and such other properties of the University;

(ii) place before the Board of Governors and other authorities of the University all such information and documents as may be necessary for the transaction of the business;

(iii) be responsible to the Vice-Chancellor for the proper discharge of his function;

(iv) be responsible for the administration and services of the University and conduct of the examinations and make all other arrangements necessary thereof and be responsible for the execution of all processes connected therewith;

(v) attest and execute all documents on behalf of the University verify and sign the pleadings in all suits and other legal proceedings by or against the University and all processes in such suits and proceedings shall be issued to and served upon the Registrar; and

(vi) exercise such other powers and perform such other duties as may be assigned to him by or under this Act, the regulations or as may be delegated to him by the Board of Governors or by the Vice- Chancellor.

## CHAPTER IV

### AFFILIATION, RECOGNITION AND APPROVAL

#### **30. Affiliation**

(1) A college or institution applying for affiliation to the University shall submit an application to the Registrar one year prior to the proposed date of starting the college or institution:

Provided that on the recommendation of the Vice- Chancellor, the Board of Governors may, if it is satisfied that there are special reasons to do so, after recording such reasons, entertain an application for affiliation not submitted to the Registrar within the aforesaid period.

(2) Any college or Institution applying for affiliation shall apply in such form, along with such fees and details, in such manner and shall fulfil such norms and criteria as may be prescribed before applying for affiliation.

(3) On receipt of an application made under sub-section (1), the Board of Governors shall, in consultation with the Academic Council and after giving to the college or the institution an opportunity of stating its case, determine whether the college shall supply a need in the locality, having regard to the type of education intended to be provided by the college or the institution, the existing provision for the same type of education made by other college or the institution in the neighborhood and the suitability of the locality where the college or institution is to be established and comply with the provisions of this Act and the regulations, record its opinion as to whether the application should be granted or refused either in whole or in part and communicate the decision to the college or institution.

(4) When an application for affiliation or any part thereof is granted, the order of the Board of Governors shall specify the courses of the instruction in respect of which the college or institution is affiliated and where the application or any part thereof is refused, the grounds of such refusal shall be recorded and shall be communicated to such college or institution.

(5) Any college or institution aggrieved by the decision of the Board of Governors as referred to in sub-section (4), may prefer an appeal to the State Government within thirty days from the date of communication of such decision and the decision of the State Government on such appeal shall be final.

(6) Notwithstanding anything contained in this section, such affiliation shall be subject to the previous approval of the concerned National Statutory Council and subject to strictly follow the norms as prescribed by such Council.

### **31. Extension of affiliation**

When affiliated college or institution desires to add to the courses of instruction in respect of which it is affiliated, the procedure prescribed under section 30 shall as far as possible be followed.

### **32. Inspection of colleges and report**

(1) Every affiliated college and institution shall furnish such reports, returns and other information as the Board of Governors, after consulting the Academic Council, may require in order to judge the efficiency of such college or institution.

(2) The Board of Governors shall cause every such college or institution to be inspected from time to time by the Inspection Committee as constituted by the Vice-Chancellor.

(3) It shall be the duty of the Inspection Committee on the direction of the Board of Governors in this behalf, to inspect an affiliated college or institution and make a report to the Board of Governors.

(4) The Board of Governors may call upon the college or institution so inspected, take, within a specified period, such action as may appear to it to be needed in respect of any of the matters referred to in section 30.

### **33. Withdrawal of affiliation**

(1) The rights conferred on a college by affiliation may be withdrawn in whole or in part or modified if the college or institution has failed to carry out any of the provisions of section 30 or the regulations or has failed to observe any of the conditions of the affiliation and the norms fixed by the concerned National Statutory Council or the college or institution is conducted in a manner which is prejudicial to the interests of education. Such motion can be initiated only in the Board of Governors. The member of the Board of Governors who intends to move such a motion shall give notice of it and shall state in writing the grounds on which it is made.

(2) Before taking such motion into consideration, the Board of Governors shall send a copy of the notice and written statement referred to in sub-section (1), to the Principal or, as the case may be, the Head of the college/institution concerned, together with intimation that a representation in writing submitted within a period specified in such intimation on behalf of the college institution shall be considered:

Provided that the period so specified may, if needed, be extended by the Board of Governors.

(3) On receipt of the representation or on expiry of the period referred to in sub-section (2), the Board of Governors after considering the notice of motion, statement and representation, and after such inspection, by the competent person or persons authorised by the Board of Governors in this behalf, and such further inquiry as may appear to it to be necessary by a resolution on the grounds stated therein, withdraw in whole or in part, or modify, the rights conferred by the affiliation and shall communicate to the concerned college or the institution:

Provided that where the views of the Academic Council with regard to the withdrawal or modification of the right conferred by the institution affiliated college are not acceptable to the Board of Governors, it shall, before passing such resolution, refer the matter again to the Academic Council with its comments and the Academic Council shall communicate again its views in the matter to the Board of Governors.

### **34. Appeal against withdrawal of affiliation**

Any college or institution aggrieved by the resolution withdrawing wholly or partly or modifying the rights conferred by affiliation passed under sub-section (3) of section 30, may prefer an appeal to the State Government within thirty days from the date of communication of the resolution and the decision of the State Government on such appeal shall be final.

### **35. Withholding or reduction of grant to an affiliated college**

The Board of Governors may, on the recommendation of the Academic Council and Council of Post-Graduate Studies and Research, recommend to the State Government withholding or reduction of grant to an affiliated college or institution which on a report by the Inspection Committee or otherwise, is found to be making persistent default in carrying out the conditions of affiliation.

## **CHAPTER V**

### **POST-GRADUATE TEACHING AND RESEARCH**

#### **36. Post-graduate teaching and research**

(1) All post-graduate instruction, teaching, research and training shall be conducted by the University or by such affiliated colleges or institutions and in such subjects as may be prescribed by the regulations.

(2) All post-graduate departments shall ordinarily be located at the headquarters of the University. However, the University may locate any of such departments at a place or places outside its headquarters.

(3) The University may maintain University centres at places other than the headquarters of the University on such terms and conditions as may be prescribed by the regulations.

#### **37. Qualifications for enrolment of students of University**

No student shall be enrolled as a student of the University unless he possesses such qualifications as may be prescribed by the regulations.

#### **38. Degrees, diploma and other academic distinctions**

The Board of Governors may institute and confer such degrees, diplomas and other academic distinctions as may be prescribed by the regulations.



### **39. Honorary Degree**

If not less than two-thirds of the members of the Board of Governors recommend that an honorary degree, or other academic distinction be conferred on any person on the ground that he is in their opinion, by reason of eminent position and attainments a fit and proper person to receive such degree or other academic distinction and where their recommendation is supported by a majority of not less than two-thirds of the members of the Board of Governors present at a meeting of the Board of Governors, such majority comprising not less than one-half of the members of the Board of Governors and the recommendation is confirmed by the Chancellor, the Board of Governors may confer on such person the honorary degree or other academic distinction so recommended without requiring him to undergo any examination.

### **40. Removal of membership of University and withdrawal of degree or diploma**

(1) The Chancellor may, on the recommendation of the Board of Governors and supported by a majority of not less than two-thirds of the members of each body present at its meeting, such majority comprising not less than one half of the members of each body, remove the name of any person from the register of graduates or withdraw from any person a diploma or degree if he has been convicted by a court of law of any offence which in the opinion of the Board of Governors, is a serious offence involving moral turpitude or if he has been guilty of scandalous conduct.

(2) No action under this section shall be taken unless the person concerned is given an opportunity to be heard in his defence in the manner prescribed by the regulations.

## CHAPTER VI

### SUPPLEMENTARY PROVISIONS

### **41. Fund of University**

(1) The University shall establish, a fund to be called the "University Fund" consisting of:-

- (i) any contribution or grant or loan by the State Government and the Central Government;
- (ii) the income of the University from all sources including income from the fees and charges;
- (iii) bequest, donations, gifts, endowments and other grants; if any,

(iv) the money received by the University from the collaborating organisation or industry in terms of the provisions of the Memorandum of Understanding between these two for establishment of sponsored chairs, fellowship and infrastructure facilities of the University.

(2) All funds of the University shall be deposited in such Banks or invested in such manner as the Board of Governors may decide on the recommendation of the Finance Committee.

(3) The funds of the University shall be applied towards the expenses of the University including expenses incurred in the exercise of its powers a discharge of its functions by or under this Act.

#### **42. Accounts and audit**

(1) The University shall maintain proper accounts and other relevant records and prepare an annual statement of accounts, including income and expenditure account and the balance sheet in such form and in such manner as may be prescribed.

(2) The University shall adopt a proper system of internal checks and balances and controls in the discharge of its financial, accounting and auditing functions as may be prescribed.

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(3) The accounts of the University shall be audited every year by an auditor, who shall be the Chartered Accountant, as defined in the Chartered Accountants Act, 1949 or a firm of Chartered Accountant to be appointed by the Board of Governors.

(4) The accounts of the University certified by the Chartered Accountant or firm appointed or any other person authorised in this behalf, together with audit report thereon shall be placed before the Board of Governors and the Board of Governors may issue such instructions to the University in respect therefor as it deems fit and the University shall comply with such instructions.

(5) An internal auditor shall audit the accounts of the University to ensure concurrent audit of all book of accounts and such periodical internal report shall be placed before the Board of Governors for review.

#### **43. Submission of annual report**

(1) The University shall prepare for each financial year an annual report containing such particulars as the Board of Governors may specify and shall submit to the Board of Governors on or before such date as may be prescribed. The Board of Governors shall consider such report and may pass

resolution thereon and thereupon the Finance Committee shall take action in accordance with such resolution and if no action is taken, the reasons for taking no action shall be communicated to the Board of Governors.

(2) The copy of the Annual Report along with the resolution of the Board of Governors thereon shall be submitted to the State Government.

#### **44. Pension, Provident Fund and Insurance**

(1) The University shall, with the approval of the Board of Governors, constitute for the benefit of its officers, teachers and other employees, in such manner and subject to such conditions as may be prescribed, such schemes of pension, provident fund, insurance as it may deem fit, and also aid in establishment and support of the associations, funds, trusts and conveyance calculated to benefit of the officers, teachers and other employees of the University.

#### **XIX of 1925**

(2) Where any such provident fund has been so constituted, the provision for the Provident Fund Act, 1925 shall apply to such fund as if it is a Government Provident Fund.

#### **45. Acts and proceedings not to be invalidated by vacancies**

No act or proceedings of the Board of Governors or any authority of the University or any Committee constituted under this Act or by the regulations shall be questioned on the ground merely of the existence of any vacancy in or defect of, in the constitution of such Board of Governors, authority or committee of the University.

#### **46. Conferment of degrees, diplomas and grant of certificates by University**

Notwithstanding anything contained in any other State law for the time being in force, the University shall have powers to confer degrees, diplomas and grant certificates and confer honorary degrees and other academic distinctions and titles as approved by the Board of Governors.

#### **47. Returns and information**

The University shall furnish to the State Government, University Grants Commission, the National Statutory Bodies concerned, such reports, returns, statements, documents and other information, as may be required by them from time to time.

#### **48. Officers and employees to be public servants (XXXXV of 1860)**

Every officers, teachers and other employees of the University shall be deemed to be a public servant within the meaning of section 21 of the Indian Penal code.

Explanation:- For the purpose of this section, any person who is appointed by the University for a specified period or a specified work of the University or who receives any remuneration by the way of compensatory allowance or fee for any work done from the University Fund shall be deemed to be an officer or employee of the University while he is performing the duties and functions connected with such appointment or work.

#### **49. Dismissal, removal, reduction and termination of service of staff of University**

(1) No officer or employee or member of teaching, non-teaching and other academic staff of the University shall be dismissed or removed or reduced in rank except after an inquiry in which he has been informed of the charges against him and given a reasonable opportunity of being heard in respect of those charges:

Provided that nothing in this section shall apply to any person who is appointed on purely temporary basis only.

(2) An appeal against an order of dismissal, removal or reduction in rank under sub- section (1) or of termination of service shall lie to the Vice-Chancellor or when the Vice- Chancellor has passed for such penalty, to the Board of Governors within thirty days from the date of communication of such order and the decision of the Vice-Chancellor or the Board of Governors, as the case may be, shall be final.

#### **50. Power of State Government to give directions**

The State Government shall have powers to issue directions from time to time as may be required for compliance of the provisions of this Act, the regulations and under any other law for the time being in force and the University shall comply with such direction.

#### **51. Power to make regulations**

(1) Subject to the provision of this Act, the Board of Governors shall have in addition to all other powers vested in it, the powers to make regulations to provide for administration and management of the affairs of the University.

(2) In particular and without prejudice to the generality of the foregoing powers, such regulations may provide for all or any of the following matters, namely: -

(i) the summoning and holding of the meetings of the authorities of the University, other than the first meeting of the Board of Governors and the quorum and conduct of business at such meetings;

(ii) the powers and functions to be exercised and discharged by the Vice- Chancellor as the Chairman;

(iii) the constitution, powers and duties of the authorities, bodies and other committees of the University, the qualifications and disqualifications for membership of such authorities of such authorities, term of office of the membership, appointment and the removal of members thereof and other matters connected therewith;

(iv) the procedure to be followed by the Board of Governors and any committee or the other body constituted under this Act or by the regulations in the conduct of it's business, exercise of the powers and discharge of its function;

(v) the procedure and the criteria to be followed in establishment of courses of study and admission of the students;

(vi) the procedure to be followed for enforcing discipline in the University;

(vii) the management of properties of the University;

(viii) the diplomas, the degree, the certificates and other academic distinctions and titles which may be conferred or granted by the University and withdrawal or cancellation of any such degrees, diplomas certificates and other distinctions and other titles and the requirement thereof, including procedure to be followed;

(ix) the conduct of examinations including the terms of office and appointment of examiners;

(x) the creation of the posts of directors, professors, associate professors, assistant professors or equivalent academic designations or posts, officers and employees of the University and the appointment of persons to such posts including the qualifications requisite thereof;

(xi) the fees and other charges, which may be paid to the University for the courses, training, facilities and services provided by it;

- (xii) the manner and conditions for constitution of insurance, provident fund, pension and such other schemes for the benefits of officers, employees and staff of the University;
- (xiii) the terms and conditions for associations of the University with other institutions or organisations;
- (xiv) the preparation of the budget estimates and maintenance of accounts;
- (xv) the model of executing of contracts or agreements by or on behalf of the University;
- (xvi) the classification and procedure for appointment of officers, employees and staff of the University;
- (xvii) the terms and tenure of appointments, salaries and allowances, contractual services, rules of discipline and other conditions of service of the Vice- Chancellor, Director, other officers, teachers and employees of the University;
- (xviii) the terms and conditions governing deputation of teachers, officers, employees of the University;
- (xix) the powers and duties of the Vice-Chancellor, Director and other officers, teachers and employees of the University;
- (xx) the terms and conditions governing fellowships, scholarships, stipends, medals and prizes;
- (xxi) the authentication of the orders and the decisions of the Board of Governors;
- (xxii) the matter relating to the hostels and housing for the teachers, officers and employees of the University including the disciplinary control therein;
- (xxiii) the powers to be exercised and functions to be performed by different committees, officers, directors and other employees of the University; and
- (xxiv) all other matters which by this Act are to be or may be prescribed.

## **52. Indemnity**

No suit, prosecutions or other legal proceedings shall lie against and no damage shall be claimed from the University, the Vice-Chancellor, the Director, the authorities or officers or employees of the University or any person in respect of anything which is done in good faith or purporting to be done in pursuance of this Act or any regulations made thereunder.

### **53. Power to remove difficulties**

(1) If any difficulty arises in giving effect to the provisions of this Act, the State Government may, by an order published in the Official Gazette, make such provisions not inconsistent with the provisions of this Act, as appears to be necessary or expedient for removing the difficulties:

Provided that no order under sub-section (1) shall be made after the expiry of two years from the date of commencement of this Act.

(2) Every order made under this section shall be laid, as soon as may be after it is made, before the State Legislature.

## CHAPTER VII

### TRANSITORY PROVISIONS

#### **54. Transitory provisions (Guj. 40 of 1965)**

On and from the commence of this Act, all the affiliated colleges, recognised institutions, approved institutions, if any, shall continue to enjoy all privileges associated with them under the provisions of the Gujarat Ayurved University Act, 1965, statutes, ordinances, etc. made thereunder.

Notwithstanding anything contained in this Act, the Vice-Chancellor of the University shall exercise all the powers of the authorities of the University as defined under section 13, for the period of six months or the authorities regularly constituted, whichever is earlier.

#### **Guj. Ord. 12 of 2020, Guj. 40 of 1965**

Till the time, the Vice-Chancellor under the Gujarat Ayurved University Ordinance, 2020, is appointed, the existing Vice-Chancellor appointed under the Gujarat Ayurved University Act, 1965 shall continue to the expiry date of his existing term of appointment.

However, when the powers of the Board of Governors are exercised by the Vice- Chancellor, the same shall be done with the prior approval of the State Government.

## CHAPTER VIII

### REPEAL AND SAVING

#### **55. Guj. 40 of 1965, Repeal of Guj. 40 of 1960 and saving**

(1) On and from the commencement of this Act, the Gujarat Ayurved University Act, 1965 shall stand repealed.

(2) Notwithstanding such repeal of the said Act, anything done or any action taken (including any rule or order made, notification issued or appointment made) by or under that Act shall, in so far as it is not inconsistent with the provisions of this Act, be deemed to have been done or taken by or under this Act and shall continue to be in force until superseded by anything done or any action taken under the provisions of this Act.

#### **56. Repeal of Guj. Ord. 12 of 2020 and saving, Guj. Ord. 12 of 2020**

(1) The Gujarat Ayurved University Ordinance, 2020 is hereby repealed.

(2) Notwithstanding such repeal, anything done or any action taken under the said Ordinance shall be deemed to have been done or taken under this Act.



## **Regulations**

**R1 Short title, extend and commencement**

**R2 Definitions**

In this Act, unless the context otherwise requires:

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### **R3 BOARD OF GOVERNORS:**

#### **3.1 CONSTITUTION OF BOARD OF GOVERNORS:**

The constitution of Board of Governors as described in section 15 of the GAU Act-2021 shall be as follows :-

(1) The Board of Governors shall be the supreme authority of the University.

(2) The Board of Governors shall consist of the following members, namely: -

- (i) the Vice-Chancellor, who shall be the *ex-officio* Chairman of the Board of Governors;
- (ii) the Director of School of Post-Graduate Studies and Research;
- (iii) the Secretary to the Government, Health and Family Welfare Department;
- (iv) the Secretary to the Government; Finance Department;
- (v) the Secretary to the Government, Higher and Technical Education;
- (vi) the Commissioner of Health, Medical Education and Medical Services, Gujarat State;
- (vii) the Director, Institute of Teaching and Research in Ayurveda (ITRA) Gujarat State;
- (viii) the Director of AYUSH, Gujarat State;
- (ix) upto two Heads of University Departments nominated by the Government by rotation;
- (x) three Principals of affiliated colleges to be nominated by the Government by rotation;
- (xi) two eminent academicians in the field of Ayurved to be nominated by the Government;
- (xii) upto three expert representing disciplines such as finance, legal, administration, humanities and management to be nominated by the Government;
- (xiii) one expert from the Good Manufacturing Practices (GMP) certified Ayurved Drug Industries nominated by the Government;
- (xiv) one expert from the Institutes of Research and Development in the field of Ayurved and allied subjects to be nominated by the Government;
- (xv) the Registrar, who shall be the Secretary to the Board of Governors:

The nominated members shall continue for a period of three years from the date of their nomination.

### 3.2 THE TERMS OF OFFICE AND VACANCIES OF BOARD OF GOVERNORS AS DESCRIBED IN SECTION 18 OF THE GAU ACT-2021

- i. Save as otherwise provided in this section, the term of a nominated member of the Board of Governors shall be three years from the date of nomination.
- ii. The *ex-officio* member shall continue to be a member so long as he holds the office by virtue of which he is the member of the Board of Governors.
- iii. Any vacancy in the Board of Governors occurring before the next reconstruction or before the expiry of the prescribed period shall be filled in the same manner as prescribed in section 15 and such a member shall hold office for the remainder of the term of the member in whose place he is nominated.
- iv. A member shall be eligible for re-nomination for the next term.
- v. A member may resign from his office by writing under his hand addressed to the Chairman and his resignation shall take effect from the date it is accepted by the Chairman.

### 3.2 INVITING AN EXPERT

- i. If so required, The Chairman of Board of Governors may invite expert/s of the concern field for consultation and opinion about the concerned matter / issue.
- ii. Such invited expert/s may speak and otherwise take part in the proceedings of the meeting, but shall not be entitled to vote.
- iii. The invited expert/s may be provided travelling allowance and sitting fees as per existing University's norms.

### 3.3 THE PROCEDURE FOR CONVENING THE MEETING

- i. The meetings of the Board shall be convened through the Member Secretary as per directions of the Chairman of the Board of Governors.
- ii. The meeting may be convened in either physical or hybrid or virtual mode.
- iii. The Board shall its regular meeting at the end of every quarter in the calendar year.
- iv. The meeting of Board of Governors shall be called upon at a notice of minimum 15 days prior to the scheduled date. However, the Chairman may call a special / emergency meeting of the Board at a shorter notice.

- v. However, The Chairman may preponed / postpone / adjourned the date and time of already scheduled meeting in case of unavoidable circumstances.

#### 3.4 AGENDA:

- i. The Member secretary shall frame the agenda of a meeting of the Board of Governors with the approval of the Chairman.
- ii. The agenda of the meeting other than the special / emergency meeting shall be sent to all members of the Board well in advance.
- iii. If the Chairman of the Board is of the opinion that any matter, not already included in the agenda, is of an urgent nature and / or requires immediate attention, the same may be included in the agenda, even during the course of the meeting.
- iv. The Chairman of the Board shall be competent to decide the order in which the item on the agenda may be taken up and his / her decision in this regard shall be final.

#### 3.5 QUORUM AND ATTENDANCE:

- i. At least 50% (percent) of the total number of members of Board of Governors including physical and virtual presence shall constitute a quorum at a meeting for the transaction of its business. The invited expert/s may not be a part of the quorum.
- ii. If there is no quorum at the time of commencement of the meeting, the meeting shall continue after half an hour of the scheduled time as no quorum shall be required thereafter for the said meeting.
- iii. Each member shall mark his / her physical attendance along with his / her signature in the register prescribed for the purpose of record.
- iv. The virtual attendance of virtually attending member shall be marked by taking and preserving the screen shot for the purpose of record.

#### 3.6 DECISION MAKING:

All propositions before the Board shall be decided by a majority of verbal votes. The Chairman shall have the right of casting vote in case of equal voting. However, the decision of the Chairman shall be final regarding the concern issue.

### 3.7 MINUTES OF MEETING OF BOARD OF GOVERNORS:

- i. The proceedings of the Board shall be recorded by the Member Secretary and shall be circulated amongst its members with the approval of the Chairman through soft and hard copy, within seven days after the said meeting.
- ii. The discrepancy if any in the circulated minutes may be pointed out by the members present in the meeting, within seven days from the receipt of the soft copy to the Member Secretary in writing.
- iii. The minutes of the previous Board of Governors meeting shall be presented for confirmation along with the 'Action Taken Report' (ATR) of last approved minutes.

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#### **R4    ACADEMIC COUNCIL**

In exercise of powers conferred under Section 26 read with section 51 (1) (iii) of the Gujarat Ayurved University Act, 2021 the Board of Governors hereby makes the following regulations.

Regulation No.

Short Title: "The Gujarat Ayurved University Academic Section Regulations, 2023"

1. These regulations shall be deemed to have come into force on the .....

2. Definitions

1) The words and expressions used in these regulations but not defined therein shall have the same meaning as respectively assigned to such words and expressions in the Act.

#### **4.1    Object and Constitution of the Academic Council:-**

- 1) **Object of the Board:-** The object of the Board is to exercise, control, manage or supervise academic activities within the jurisdiction of the University in addition to such duties and responsibilities as imposed by the Board of Governors from time to time.
- 2) The academic council shall consist of members as described in section 19 of the GAU Act-2021

There shall be two Academic Councils namely,

- (1) Academic Council (for Ayurveda u/s 19)
- (2) Academic Council for Allied Subjects (u/s 13(vii))

#### 4.2 CONSTITUTION OF ACADEMIC COUNCIL (for Ayurveda u/s 19)

(1) The Academic Council shall consist of the following members, namely:-

- (i) The Vice-Chancellor who shall be the *ex-officio* Chairman of the Academic Council;
- (ii) Two academicians to be nominated by the Board of Governors;
- (iii) Two experts in Ayurved, having special knowledge and experience in the field of education and research to be nominated by the Board of Governors;
- (iv) Three Chairman of the Board of Studies from clinical subject to be nominated by the Board of Governors;
- (v) Three Chairman of the Board of Studies from non-clinical subject to be nominated by the Board of Governors;
- (vi) The Director of School of Post-Graduate Studies and Research;
- (vii) Upto three academic heads of Post-Graduate department to be nominated by the Vice-Chancellor by rotation;
- (viii) Upto two principals of the affiliated colleges by rotation to be nominated by the Vice-Chancellor;
- (ix) One professor or associate professor/reader or assistant professor/ lecturer having ten years' experience in academic field from any discipline of the University by rotation to be nominated by the Vice- Chancellor:

Provided that, where three or more professors or associate professors/readers are available such nominations be made from that category only.

The Registrar shall be the Secretary of the Council.

The term of the nominated members shall be three years.

Any vacancy in the Academic Council occurring before the next reconstitution or before the expire of the prescribed period shall be filled in the same manner as provided in Section 19 and such a member shall hold office for the remaining period of the term of the member in whose place he is nominated.

#### **4.3 POWERS AND FUNCTIONS OF ACADEMIC COUNCIL: GAU ACT u/s 20**

The Academic Council shall exercise the following powers and perform the following functions, namely:-

- (i) to exercise and control over the academic policies of the University and shall be responsible for the maintenance and the improvement of standards of instruction, education evaluation and research;
- (ii) to consider the matters of general academic interest either on its own initiative or on reference from the Board of Studies or the Council of Post-Graduate Studies and Research and to take appropriate action thereon;
- (iii) to recommend to the Board of Governors such regulations as are consistent with this Act regarding the academic functioning of the University including discipline of the students;
- (iv) no academic programme, curriculum, syllables, or method of instructions shall be implemented without the approval of the Academic Council; and
- (v) to exercise such other powers and perform such other functions as may be conferred or imposed upon it by the regulations.
- (vi) The Academic Branch shall prepare the draft of academic calendar in the month of April – May every year. This draft shall be put before the academic council and BOG for necessary guidance and approval.

#### **4.4 INVITING AN EXPERT:**

If so required, The Chairman of Academic Council may invite expert/s of the concern field for consultation and opinion about the concerned matter / issue.

Such invited expert/s may speak and otherwise take part in the proceedings of the meeting, but shall not be entitled to vote.

The invited expert/s may be provided travelling allowance and sitting fees as per existing University's norms.



#### **4.5 The Procedure for convening the meeting :**

- i. The meetings of the Academic Council shall be convened through the Secretary as per directions of the Chairman of the Academic Council.
- ii. The meeting may be convened in either physical or hybrid or virtual mode.
- iii. The Academic Council shall its regular meeting at the end of every quarter in the calendar year.
- iv. The meeting of Academic Council shall be called upon at a notice of minimum 15 days prior to the scheduled date. However the Chairman may call a special / emergency meeting of the Board at a shorter notice.
- v. However The Chairman may prepond / postpone / adjourned the date and time of already scheduled meeting in case of unavoidable circumstances.

#### **4.6 AGENDA:**

- i. The secretary shall frame the agenda of a meeting of the Academic Council with the approval of the Chairman.
- ii. The agenda of the meeting other than the special / emergency meeting shall be sent to all members of the Academic Council well in advance.
- iii. If the Chairman of the Academic Council is of the opinion that any matter, not already included in the agenda, is of an urgent nature and / or requires immediate attention, the same may be included in the agenda, even during the course of the meeting.
- iv. The Chairman of the Academic Council shall be competent to decide the order in which the item on the agenda may be taken up and his / her decision in this regard shall be final.

#### **4.7 QUORUM AND ATTENDANCE:**

- i. At least 50% (percent) of the total number of members of Academic Council including physical and virtual presence shall constitute a quorum at a meeting for the transaction of its business. The invited expert/s may not be a part of the quorum.
- ii. If there is no quorum at the time of commencement of the meeting, the meeting shall continue after half an hour of the scheduled time as no quorum shall be required thereafter for the said meeting.

- iii. Each member shall mark his / her physical attendance along with his / her signature in the register prescribed for the purpose of record.
- iv. The virtual attendance of virtually attending member shall be marked by taking and preserving the screen shot for the purpose of record.

#### **4.8 DECISION MAKING:**

All propositions before the Academic Council shall be decided by a majority of verbal votes. The Chairman shall have the right of casting vote in case of equal voting. However, the decision of the Chairman shall be final regarding the concern issue.

#### **4.9 MINUTES OF MEETING OF ACADEMIC COUNCIL:**

- i. The proceedings of the Academic Council shall be recorded by the Secretary and shall be circulated amongst its members with the approval of the Chairman through soft and hard copy, within seven days after the said meeting.
- ii. The discrepancy if any in the circulated minutes may be pointed out by the members present in the meeting, within seven days from the receipt of the soft copy to the Secretary in writing.
- iii. The minutes of the previous Academic Council meeting shall be presented for confirmation along with the 'Action Taken Report' (ATR) of last approved minutes.

## **R5 ACADEMIC COUNCIL FOR ALLIED SUBJECTS (u/s 13(vii)):**

### **5.1 CONSTITUTION OF ACADEMIC COUNCIL FOR ALLIED SUBJECTS**

The academic council for allied Subjects shall consist of members as described in section 13(vii) of the GAU Act-2021

4.5.1 The Academic Council for allied Subjects shall consist of the following members, namely:-

- (i) The Vice-Chancellor who shall be the ex-officio Chairman
- (ii) Two senior teaching faculties of affiliated respective college from each allied Subject to be nominated by the Board of Governors;
- (iii) One expert from each allied Subject, having expertise and experience in the field of education and research of concerned allied Subject to be nominated by the Board of Governors;
- (iv) Chairman of the Board of Studies from each concerned allied Subject to be nominated by the Board of Governors;
- (v) One representative each from council/research council/ government organization of concerned allied Subject to be nominated by the Vice-Chancellor;
- (vi) One principal each from the affiliated college of allied Subjects by rotation to be nominated by the Vice-Chancellor;
- (vii) The Registrar shall be the Member Secretary of the Council

The term of the nominated members shall be three years.

Any vacancy in the Academic Council for allied Subjects occurring before the next reconstitution or before the expire of the prescribed period shall be filled in the same manner as provided in Regulation no. \_\_\_ and such a member shall hold office for the remaining period of the term of the member in whose place he is nominated.

## **5.2 POWERS AND FUNCTIONS OF ACADEMIC COUNCIL FOR ALLIED SUBJECTS:**

The Academic Council for allied Subjects shall exercise the following powers and perform the following functions, namely:-

- (i) to exercise and control over the academic policies of the University and shall be responsible for the maintenance and the improvement of standards of instruction, education evaluation and research;
- (ii) to consider the matters of general academic interest either on its own initiative or on reference from the Board of Studies or any other such bodies and to take appropriate action thereon;
- (iii) to recommend to the Board of Governors such regulations as are consistent with this Act regarding the academic functioning of concerned allied Subjects;
- (iv) no academic programme, curriculum, syllables, or method of instructions of any allied Subject shall be implemented without the approval of this Academic Council; and
- (v) To exercise such other powers and perform such other functions as may be conferred or imposed upon it by the regulations.
- (vi) The Academic Branch shall prepare the draft of academic calendar for respective branch of allied Subjects in the month of April – May every year. This draft shall be put before the academic council and BOG for necessary guidance and approval.

## **5.3 INVITING AN EXPERT:**

- i. If so required, The Chairman of Academic Council of allied Subjects may invite expert/s of the concern field for consultation and opinion about the concerned matter / issue.
- ii. Such invited expert/s may speak and otherwise take part in the proceedings of the meeting, but shall not be entitled to vote.
- iii. The invited expert/s may be provided travelling allowance and sitting fees as per existing University's norms.

#### **5.4 The Procedure for convening the meeting :**

- i. The meetings of the Academic Council of allied Subjects shall be convened through the Secretary as per directions of the Chairman of this Academic Council.
- ii. The meeting may be convened in either physical or hybrid or virtual mode.
- iii. The Academic Council of allied Subjects shall its regular meeting at the end of every quarter in the calendar year.
- iv. The meeting of Academic Council of allied Subjects shall be called upon at a notice of minimum 15 days prior to the scheduled date. However the Chairman may call a special / emergency meeting of the Board at a shorter notice.
- v. However The Chairman may pre-pone / postpone / adjourned the date and time of already scheduled meeting in case of unavoidable circumstances.

#### **5.5 AGENDA:**

- i. The Member Secretary shall frame the agenda of a meeting of the Academic Council of allied Subjects with the approval of the Chairman.
- ii. The agenda of the meeting other than the special / emergency meeting shall be sent to all members of the Academic Council of allied Subjects well in advance.
- iii. If the Chairman of the Academic Council of allied Subjects is of the opinion that any matter, not already included in the agenda, is of an urgent nature and / or requires immediate attention, the same may be included in the agenda, even during the course of the meeting.
- iv. The Chairman of the Academic Council of allied Subjects shall be competent to decide the order in which the item on the agenda may be taken up and his / her decision in this regard shall be final.

#### **5.6 QUORUM AND ATTENDANCE:**

- i. At least 50% (percent) of the total number of members of Academic Council of allied Subjects including physical and virtual presence shall constitute a quorum at a meeting for the transaction of its business. The invited expert/s may not be a part of the quorum.
- ii. If there is no quorum at the time of commencement of the meeting, the meeting shall continue after half an hour of the scheduled time as no quorum shall be required thereafter for the said meeting.

- iii. Each member shall mark his / her physical attendance along with his / her signature in the register prescribed for the purpose of record.
- iv. The virtual attendance of virtually attending member shall be marked by taking and preserving the screen shot for the purpose of record.

#### **5.7 DECISION MAKING:**

All propositions before the Academic Council of allied Subjects shall be decided by a majority of verbal votes. The Chairman shall have the right of casting vote in case of equal voting. However, the decision of the Chairman shall be final regarding the concern issue.

#### **5.8 MINUTES OF MEETING OF ACADEMIC COUNCIL OF ALLIED SUBJECTS :**

- i. The proceedings of the Academic Council of allied Subjects shall be recorded by the Secretary and shall be circulated amongst its members with the approval of the Chairman through soft and hard copy, within seven days after the said meeting.
- ii. The discrepancy if any in the circulated minutes may be pointed out by the members present in the meeting, within seven days from the receipt of the soft copy to the Member Secretary in writing.
- iii. The minutes of the previous Academic Council of allied Subjects meeting shall be presented for confirmation along with the 'Action Taken Report' (ATR) of last approved minutes.

## **R6 CRITERIA FOR ADMISSION:**

### **6.1 UG study programmes:**

6.1.1 Admission in Ayurvedacharya (B.A.M.S. - Bachelor of Ayurvedic Medicine and Surgery) Programme:

- a. Educational qualification: The candidate shall have passed 10+2 or its equivalent examination from any recognised Board with Physics, Chemistry, Biology and have obtained minimum of 50 (fifty) percentage marks taken together in Physics, Chemistry and Biology in the case of general category and 40 (forty) percentage marks in the case of the Scheduled Castes, Scheduled Tribes and Other Backward Classes:

Provided that in respect of persons with disability candidate specified under the Rights of Persons with Disabilities Act, 2016 (49 of 2016), the minimum qualifying marks in the said examinations shall be 45 (forty-five) percentage in the case of General category and 40 (forty) percentage in the case of the Scheduled Castes, Scheduled Tribes and Other Backward Classes.

- b. Qualifying Examination: National Eligibility-cum-Entrance Test (NEET):
- (i) There shall be a uniform entrance examination for all medical institutions at the under-graduate level, namely the National Eligibility-cum- Entrance Test (NEET) for admission to under-graduate programme in each academic year and shall be conducted by an authority designated by the National Commission for Indian System of Medicine.
- (ii) In order to consider for admission to under-graduate programme for an academic year, it shall be necessary for a candidate to obtain minimum of marks at 50th (fiftieth) percentile in the National Eligibility-cum- Entrance Test for under-graduate programme held for the said academic year:

Provided that in respect of,-

- (i) Candidates belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Classes, the minimum marks shall at 40th (fortieth) percentile;

- (ii) Candidates with specified disabilities under the Rights of Persons with Disabilities Act, 2016 (49 of 2016) the minimum marks shall be at 45th (forty-fifth) percentile in the case of general category and 40th (fortieth) percentile in the case of the Scheduled Castes, Scheduled Tribes and Other Backward Classes:

Provided further that where sufficient number of candidates in the respective category fail to secure minimum marks in the National Eligibility - cum - Entrance Test held for any academic year for admission to undergraduate programme, the National Commission for Indian System of Medicine in consultation with the Central Government may at its discretion lower the minimum marks required for admission to undergraduate programme for candidates belonging to respective category and marks so lowered by the Central Government shall be **applicable for that academic year only**.

#### 6.1.2 Admission in B.N.Y.S.:

- a. Educational Qualification: Pass (for any category of student) 12<sup>th</sup> standard with science stream or any other equivalent examination recognised by concerned State or National Education Boards in the subjects of B-Group (Physics, Chemistry, Biology) or with AB Group (Physics, Chemistry, Biology and Maths).

#### 6.1.3 Admission in B.Pharm. (Ayu.):

- a. Educational Qualification:

i. Pass 12<sup>th</sup> standard with science stream or any other equivalent examination recognised by concerned State or National Education Boards in the subjects of B-Group (Physics, Chemistry, Biology) or with AB Group (Physics, Chemistry, Biology and Maths).

ii. Candidate having completed Diploma in Pharmacy (Ayu.) shall be eligible to get admission to B.Pharm. (Ayu.) course. Admission from Diploma Pharm. (Ayu.) to B.Pharm. (Ayu.) shall be given upto a limit of 10% of total intake capacity of B.Pharm. (Ayu.) course strictly on merit list of preceding academic year. However, after the



completion of admission procedure if sheet/s remain vacant, the same shall be filled by students of Diploma in Pharmacy (Ayu.) from previous year/s based on merit.

#### 6.1.4 Admission in B.V.Sc. (Ayu.):

a. Educational Qualification: Pass 12<sup>th</sup> standard with science stream or any other equivalent examination recognised by concerned State or National Education Boards in the subjects of B-Group (Physics, Chemistry, Biology) or with AB Group (Physics, Chemistry, Biology and Maths).

#### 6.1.5 Admission in B.Sc. Nursing (Ayu.):

a. Educational Qualification: Pass 12<sup>th</sup> standard with science stream or any other equivalent examination recognised by concerned State or National Education Boards in the subjects of B-Group (Physics, Chemistry, Biology) or with AB Group (Physics, Chemistry, Biology and Maths)

#### 6.1.6 Admission in B.Sc.(Medicinal Plants):

a. Educational Qualification: Pass 12<sup>th</sup> standard with science stream or any other equivalent examination recognised by concerned State or National Education Boards in the subjects of B-Group (Physics, Chemistry, Biology) or with AB Group (Physics, Chemistry, Biology and Maths)

#### 6.1.7 Age Limit:

No candidate shall be admitted to B.A.M.S / B.N.Y.S. / B.Pharm. (Ayu.)/ B.V.Sc. (Ayu.)/ B.Sc. Nursing (Ayu.)/ B.Sc.(Medicinal Plants) programme unless the candidate attained the age of 17 (seventeen) years on or before the 31st December of the year of admission in the first year of the programme and not more than 25 (twenty-five) years on the 31st December of the year of admission in the first year of the programme:

Provided that, the upper age-limit may be relaxed by 5 (five) years in the case of Scheduled Castes, Scheduled Tribes, Other Backward Classes and disabled candidates.

## 6.2 PG study programmes:

6.2.1 Admission in Ayurved Vachaspati (M.D. Ayu.) and Ayurved Dhanvantari (M.S. Ayu.) :

- a. Educational qualification: A candidate possessing the degree of Ayurvedacharya (B.A.M.S. / B.S.A.M.) from a recognized University or Board or medical institution specified in the Second Schedule of erstwhile CCIM Act 1970 or Section 35 & 36 of NCISM Act 2020 and enrolled in Central or State register of Indian System of Medicine shall be eligible for admission in the post-graduate degree (MD/MS) programs.
- b. Qualifying Examination: All India AYUSH Post Graduate Entrance Test (AIAPGET):
  - (i) There shall be a uniform entrance examination for all medical institutions at the Post-graduate level, namely the All India AYUSH Post Graduate Entrance Test (AIAPGET) for admission to Post-graduate programme in each academic year and shall be conducted by an authority designated by the National Commission for Indian System of Medicine.
  - (ii) In order to consider for admission to Post-graduate programme for an academic year, it shall be necessary for a candidate to obtain minimum of marks at 50th (fiftieth) percentile in the All India AYUSH Post Graduate Entrance Test (AIAPGET) for Post-graduate programme held for the said academic year:

Provided that in respect of,-

- (i) Candidates belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Classes, the minimum marks shall at 40th (fortieth) percentile;
- (ii) Candidates with specified disabilities under the Rights of Persons with Disabilities Act, 2016 (49 of 2016) the minimum marks shall be at 45th (forty-fifth) percentile in the case of general category and 40th (fortieth) percentile in the case of the Scheduled Castes, Scheduled Tribes and Other Backward Classes:

Provided further that where sufficient number of candidates in the respective category fail to secure minimum marks in the National Eligibility - cum - Entrance Test held for any academic year for admission to undergraduate programme, the National Commission for Indian System of Medicine in consultation with the Central Government may at its discretion lower the minimum marks required for admission to undergraduate programme for candidates

belonging to respective category and marks so lowered by the Central Government shall be **applicable for that academic year only.**

6.2.2 Admission in M.N.Y.S. M.D. (Nisargopachara-Yoga) :

- a. Educational qualification: A candidate possessing the degree of B.N.Y.S. from an institute recognized by the University / competent regulatory body shall be eligible for admission in the post-graduate degree (M.N.Y.S. M.D. (Nisargopachara-Yoga)) program. Admission shall be made on the basis of the merit list prepared by the University / competent authority.

6.2.3 Admission in M.Pharm. (Ayu.):

- a. Educational qualification: A candidate possessing the degree of B.Pharm. (Ayu.) from an institute recognized by the University / competent regulatory body shall be eligible for admission in the post-graduate degree M.Pharm. (Ayu.) Program. Admission shall be made on the basis of the merit list prepared by the University / competent authority.

6.2.4 Admission in M.V.Sc. (Ayu.):

- a. Educational qualification: A candidate possessing the degree of B.V.Sc. (Ayu.) from an institute recognized by the University / competent regulatory body shall be eligible for admission in the post-graduate degree M.V.Sc. (Ayu.) Program. Admission shall be made on the basis of the merit list prepared by the University / competent authority.

6.2.5 Admission in M.Sc. Nursing (Ayu.):

- a. Educational qualification: A candidate possessing the degree of B.Sc. Nursing (Ayu.) from an institute recognized by the University / competent regulatory body shall be eligible for admission in the post-graduate degree M.Sc. Nursing (Ayu.) Program. Admission shall be made on the basis of the merit list prepared by the University / competent authority.

6.2.6 Admission in M.Sc. (Medicinal Plants):

- a. Educational qualification: A candidate possessing the degree of B.Sc. (Medicinal Plants) from an institute recognized by the University / competent regulatory body shall be eligible

for admission in the post-graduate degree M.Sc. (Medicinal Plants) Program. Admission shall be made on the basis of the merit list prepared by the University / competent authority.

### **6.3 Ph.D. study programmes:**

#### **6.3.1 Admission in Ayurvedyavaridhi (Ph.D.) (Ayu.):**

- a. Educational qualification: A candidate possessing the degree of Ayurved Vachaspati (M.D. Ayu.) and Ayurved Dhanvantari (M.S. Ayu.) from a recognized University or Board or medical institution specified in the Second Schedule of erstwhile CCIM Act 1970 or Section 35 & 36 of NCISM Act 2020 shall be eligible for admission in the Ayurvedyavaridhi (Ph.D.) (Ayu.) degree programs. Admission shall be made on the basis of the merit list prepared by the University / competent authority.

#### **6.3.2 Admission in Ph.D. (Nisargopachara-Yoga):**

- a. Educational qualification: A candidate possessing the degree of M.N.Y.S. M.D. (Nisargopachara-Yoga) from an institute recognized by the University / competent regulatory body shall be eligible for admission in the Ph.D. (Nisargopachara-Yoga) Program. Admission shall be made on the basis of the merit list prepared by the University / competent authority.

#### **6.3.3 Admission in Ph.D. Pharmacy (Ayu.):**

- a. Educational qualification: A candidate possessing the degree of M.Pharm. (Ayu.) from an institute recognized by the University / competent regulatory body shall be eligible for admission in the Ph.D. Pharmacy (Ayu.) Program. Admission shall be made on the basis of the merit list prepared by the University / competent authority.

#### **6.3.4 Admission in Ph.D. V.Sc. (Ayu.):**

- a. Educational qualification: A candidate possessing the degree of M.V.Sc. (Ayu.) from an institute recognized by the University / competent regulatory body shall be eligible for admission in the Ph.D. V.Sc. (Ayu.) Program. Admission shall be made on the basis of

the merit list prepared by the University / competent authority.

#### 6.3.5 Admission in Ph.D. Nursing (Ayu.):

- a. Educational qualification: A candidate possessing the degree of M.Sc. Nursing (Ayu.) from an institute recognized by the University / competent regulatory body shall be eligible for admission in the Ph.D. Nursing (Ayu.) Program. Admission shall be made on the basis of the merit list prepared by the University / competent authority.

#### 6.3.6 Admission in Ph.D. (Medicinal Plants):

- a. Educational qualification: A candidate possessing the degree of M.Sc. (Medicinal Plants) from an institute recognized by the University / competent regulatory body shall be eligible for admission in the Ph.D. (Medicinal Plants) Program. Admission shall be made on the basis of the merit list prepared by the University / competent authority.

### 6.4 Diploma study programmes:

#### 6.4.1 Admission in D. Pharm. (Ayu.):

- a. Educational qualification: Pass 10<sup>th</sup> standard or any other equivalent examination recognised by concerned State or National Education Boards. Admission shall be made on the basis of the merit list prepared by the University / competent authority.

The University may initiate and prescribe syllabus and curriculum for Diploma / Post Graduate Diploma Courses related to Ayurved and allied subjects. The admission criteria shall follow the same.

### 6.5 Certificate study programmes:

The University may initiate and prescribe syllabus and curriculum for Certificate Courses related to Ayurved and allied subjects. The admission criteria shall follow the same.

**Note:**

- 1. For reserved category or special category like physically handicapped eligible students, the relaxation policy with regards to admission criteria shall be in accordance with the rules of the Gujarat State Government / Central Government coming in force from time to time.**
- 2. The admission of NRI / foreigner students shall be subject to the existing policy of the concerned authority at State / Central Government level as amended from time to time.**

**Any change with regards to regulation no. 6 by NCISM / competent regulatory body / the University from time to time shall automatically be applicable.**

## **R7 BOARD OF EXTRA-MURAL ACTIVITIES (UNDER SECTION – 13(VII)):**

### **7.1 CONSTITUTION OF BOARD OF EXTRA-MURAL ACTIVITIES**

The Board of Extra-mural activities shall consist of the following members, namely:-

- (i) The Vice-Chancellor – Ex officio – Chairman
- (ii) Director, ITRA – Ex officio - Member / One member from PG council nominated by the Chairman
- (iii) Director of School of Post-Graduate Studies and Research – Ex Officio - Member
- (iv) One member from academic council (for Ayurveda) nominated by the Chairman – Member
- (v) One member from academic council for Allied Subjects nominated by the Chairman – Member
- (vi) Head of Account Section – Ex officio - Member
- (vii) Head of Academic Section – Ex officio - Member Secretary

### **7.2 POWERS AND FUNCTIONS OF BOARD OF EXTRA-MURAL ACTIVITIES:**

7.2.1 The Board of Extra-mural activities shall exercise the following powers and perform the following functions, namely:-

#### **a. Powers:**

- (i) To approve and endorse all the proposals received by extra mural board.
- (ii) To look after and implement the activities included in the functions under regulation No. - \_\_\_\_\_
- (iii) To approve financial assistance for extra mural activities.
- (iv) To exercise such other powers and perform such other functions as may be conferred or imposed upon it by the regulations.

#### **b. Functions :**

Board shall work in the fields of extra - mural academics, research and extension activities.

- (i) Extra mural academics

I. School of Continuing Education shall initiate the proposals regarding short term

courses related with Ayurveda and allied sciences.

- II. School of Continuing Education shall receive, scrutinize and submit the proposals initiated or received from various institutions regarding short term courses related with Ayurveda and allied sciences.
- III. To arrange popular lectures at the University or selected centres within the territorial limits of the University.
- IV. Co-ordination and synthesis of subjects taught by colleges in the University.
- V. To initiate lectures / lecture series dedicated to the luminaries of Ayurveda and Allied Subjects.

(ii) Research:

- I. Project Planning and development committee shall initiate short term research proposals, pilot studies, surveys, innovations etc. related with Ayurveda and Allied Subjects.
- II. Project Planning and development committee shall receive, scrutinize and submit the proposals initiated or received from various institutions or registered practitioners from the field of Ayurved and Allied Subjects.
- III. To carry out clinical trials of raw drugs or prepare formulations on proposal from manufacturing houses, organizations or individuals.
- IV. To provide assistance in Patent and Intellectual Property Rights Registry reported to the board by the relevant body of university and endorse it.

(iii) Extension:

- I. To provide assistance in organizing camps, summer schools, social service project and other similar activities.
- II. To provide assistance in organizing awareness programmes, expos, Aargoya Mela, etc.



### **7.3 INVITING AN EXPERT:**

If so required, the chairman shall invite two experts from concerned field in accordance with the proposal received for consultation and opinion about the proposal.

Such invited expert/s may speak and otherwise take part in the proceedings of the meeting, but shall not be entitled to vote.

The invited expert/s may be provided travelling allowance and sitting fees as per existing University's norms.

### **7.4 THE PROCEDURE FOR CONVENING THE MEETING:**

- i. The meetings of the Board of Extra-mural activities shall be convened through the Secretary as per directions of the Chairman of this board.
- ii. The meeting may be convened in either physical or hybrid or virtual mode.
- iii. The Board of Extra-mural activities shall its regular meeting at the end of every quarter in the calendar year.
- iv. The meeting of Board of Extra-mural activities shall be called upon at a notice of minimum 15 days prior to the scheduled date. However the Chairman may call a special / emergency meeting of the Board at a shorter notice.
- v. However the Chairman may pre-pone / postpone / adjourned the date and time of already scheduled meeting in case of unavoidable circumstances.

### **7.5 AGENDA:**

- i. The Member Secretary shall frame the agenda of a meeting of the Board of Extra-mural activities with the approval of the Chairman.
- ii. The agenda of the meeting other than the special / emergency meeting shall be sent to all members of the Board of Extra-mural activities well in advance.
- iii. If the Chairman of the Board of Extra-mural activities is of the opinion that any matter, not already included in the agenda, is of an urgent nature and / or requires immediate attention, the same may be included in the agenda, even during the course of the

- meeting.
- iv. The Chairman of the Board of Extra-mural activities shall be competent to decide the order in which the item on the agenda may be taken up and his / her decision in this regard shall be final.

**7.6 QUORUM AND ATTENDANCE:**

- i. At least 50% (percent) of the total number of members of Board of Extra-mural activities including physical and virtual presence shall constitute a quorum at a meeting for the transaction of its business. The invited expert/s may not be a part of the quorum.
- ii. If there is no quorum at the time of commencement of the meeting, the meeting shall continue after half an hour of the scheduled time as no quorum shall be required thereafter for the said meeting.
- iii. Each member shall mark his / her physical attendance along with his / her signature in the register prescribed for the purpose of record.
- iv. The virtual attendance of virtually attending member shall be marked by taking and preserving the screen shot for the purpose of record.

**7.7 DECISION MAKING:**

All propositions before the Board of Extra-mural activities shall be decided by a majority of verbal votes. The Chairman shall have the right of casting vote in case of equal voting. However, the decision of the Chairman shall be final regarding the concern issue.

**7.8 MINUTES OF MEETING OF BOARD OF EXTRA-MURAL ACTIVITIES :**

- i. The proceedings of the Board of Extra-mural activities shall be recorded by the Secretary and shall be circulated amongst its members with the approval of the Chairman through soft and hard copy, within seven days after the said meeting.
- ii. The discrepancy if any in the circulated minutes may be pointed out by the members present in the meeting, within seven days from the receipt of the soft copy to the Member Secretary in writing.
- iii. The minutes of the previous Board of Extra-mural activities meeting shall be presented for confirmation along with the 'Action Taken Report' (ATR) of last approved minutes.

## **R8 Formation of Board of Studies (BOS) U/S. 25(1)(2)**

### **8.1 There shall be following Board of Studies of the University.**

1. Board of studies of Sanskrut evam Samhita
2. Board of studies of Rachana Sharir
3. Board of studies of Kriya Sharir
4. Board of studies of Dravyaguna Vijnan
5. Board of studies of Ras-shastra & Bhaishajya Kalpana
6. Board of studies of Agadtantra & Vidhi Vaidak
7. Board of studies of Swasthavrutta
8. Board of studies of Rog Nidan evam Vikruti Vijnan
9. Board of studies of Kayachikitsa
10. Board of studies of Panchakarma
11. Board of studies of Stree Rog evam Prasutitantra
12. Board of studies of Kaumabhurutya
13. Board of studies of Shalyatantra
14. Board of studies of Shalakyatantra
15. Board of studies of Naturopathy & Yoga
16. Board of studies of Ayurved Pharmacy
17. Board of studies of Ayurved Nursing
18. Board of studies of Ayurvedic Veterinary
19. Board of studies of Ayurvedic Medicinal Plant Sciences

1. In addition to above mentioned list of Board of Studies, more Board of Studies shall be established as and when required.

### **8.2 CONSTITUTION OF BOARD OF STUDIES**

- i. There shall be nine members in the board of studies of Sanskrut evam Samhita.
- ii. There shall be seven members in all remaining board of studies.
- iii. The Vice chancellor will preside over the meeting of each Board of Studies.
- iv. Convener of the respective board will preside the meeting in the absence of the Vice-chancellor in respective board.

### **8.2.1 Board of Studies of subject – Sanskrit evam Samhita**

#### **There shall be nine members as per following details:**

- i) One Professor (PG Programme as and when available) of the subject of Sanskrit evam Samhita from any affiliated college/institute – Convener
- ii) Two Associate Professor of the subject of of Sanskrit evam Samhita from any affiliated college/institute – Members
- iii) Two Assistant Professor of the subject of Sanskrit evam Samhita from any affiliated college/institute - Member
- iv) Two Assistant Professor of the Sanskrit subject from any affiliated college/institute - Members
- v) Controller of Examination – Member - *Ex-officio*
- vi) Head of Academic Section – Member Secretary- *Ex-officio*

### **8.2.2 Regulation no .... Formation of Board of Studies of subject – Rachana Sharir**

- i) There shall be seven members in this BOS
- ii) One Professor (PG Programme as and when available) of the subject of Rachana Sharir from any affiliated college/institute – Convener
- iii) Two Associate Professor of the subject of Rachana Sharir from any affiliated college/institute – Members
- iv) Two Assistant Professor of the subject of Rachana Sharir from any affiliated college/institute – Members
- v) Controller of Examination – Member - *Ex-officio*
- vi) Head of Academic Section – Member Secretary- *Ex-officio*

### **8.2.3 Regulation no .... Formation of Board of Studies of subject – Kriya Sharir**

- i) There shall be seven members in this BOS

ii) One from the post of professor (PG Programme as and when available) of the subject of Kriya Sharir from any college/institute affiliated to the University – Convener

iii) Two from the post of associate professor of the subject of Kriya Sharir from any college/institute affiliated to the University- Members

iv) Two from the post of assistant professor of the subject of Kriya Sharir from any college/institute affiliated to the University- Members

iv) Controller of Examination – Member - *Ex-officio*

v) Head of Academic Section – Member Secretary- *Ex-officio*

#### **8.2.4 Regulation no .... Formation of Board of Studies of subject – Dravyaguna Vijnan**

i) There shall be seven members in this BOS

ii) One from the post of professor (PG Programme as and when available) of the subject of Dravyaguna Vijnan from any college/institute affiliated to the University – Convener

iii) Two from the post of Associate professor of the subject of Dravyaguna Vijnan from any college/institute affiliated to the University- Members

iv) Two from the post of Assistant professor of the subject of Dravyaguna Vijnan from any college/institute affiliated to the University- Members

v) Controller of Examination – Member - *Ex-officio*

vi) Head of Academic Section – Member Secretary- *Ex-officio*

#### **8.2.5 Regulation no .... Formation of Board of Studies of subject – Ras-shastra evam Bhaishajya Kalpana**

i) There shall be seven members in this BOS

ii) One from the post of professor (PG Programme as and when available) of the subject of Ras-shastra evam Bhaishajya Kalpana from any college/institute affiliated to the University– Convener

- iii) Two from the post of associate professor of the subject of Ras-shastra evam Bhaishajya Kalpana from any college/institute affiliated to the University- Members
- iv) Two from the post of assistant professor of the subject of Ras-shastra evam Bhaishajya Kalpana from any college/institute affiliated to the University- Members
- v) Controller of Examination – Member - *Ex-officio*
- vi) Head of Academic Section – Member Secretary- *Ex-officio*

**8.2.6 Regulation no .... Formation of Board of Studies of subject – Agadanttra evam Vidhi Vaidak**

- i) There will be seven members in this BOS
- ii) One from the post of professor (PG Programme as and when available) of the subject of Agadanttra evam Vidhi Vaidak from any college/institute affiliated to the University– Convener
- iii) Two from the post of associate professor of the subject of Agadanttra evam Vidhi Vaidak from any college/institute affiliated to the University- Members
- iv) Two from the post of assistant professor of the subject of Agadanttra evam Vidhi Vaidak from any college/institute affiliated to the University- Members
- v) Controller of Examination – Member - *Ex-officio*
- vi) Head of Academic Section – Member Secretary- *Ex-officio*

**8.2.7 Regulation no .... Formation of Board of Studies of subject – Rog Nidan evam Vikruti Vijnan**

- i) There shall be seven members in this BOS
- ii) One from the post of professor (PG Programme as and when available) of the subject of Rog Nidain evam Vikriti Vijnan from any college/institute affiliated to the University– Convener
- iii) Two from the post of associate professor of the subject of Rog Nidain evam Vikriti Vijnan from any college/institute affiliated to the University- Members

iv) Two from the post of assistant professor of the subject of Rog Nidain evam Vikriti Vijnan from any college/institute affiliated to the University- Members

v) Controller of Examination – Member - *Ex-officio*

vi) Head of Academic Section – Member Secretary- *Ex-officio*

#### **8.2.8 Regulation no .... Formation of Board of Studies of subject – Swasthavrutta**

i) There shall be seven members in this BOS

ii) One from the post of professor (PG Programme as and when available) of the subject of Swasthavrutta from any college/institute affiliated to the University – Convener

iii) Two from the post of associate professor of the subject of Swasthavrutta from any college/institute affiliated to the University- Members

iv) Two from the post of assistant professor of the subject of Swasthavrutta from any college/institute affiliated to the University- Members

v) Controller of Examination – Member - *Ex-officio*

vi) Head of Academic Section – Member Secretary- *Ex-officio*

#### **8.2.9 Regulation no .... Formation of Board of Studies of subject – Kayachikitsa**

i) There shall be seven members in this BOS

ii) One from the post of professor (PG Programme as and when available) of the subject of Kayachikitsa from any college/institute affiliated to the University – Convener

iii) Two from the post of associate professor of the subject of Kayachikitsa from any college/institute affiliated to the University - Members

iv) Two from the post of assistant professor of the subject of Kayachikitsa from any college/institute affiliated to the University - Members

v) Controller of Examination – Member - *Ex-officio*

vi) Head of Academic Section – Member Secretary- *Ex-officio*

**8.2.10 Regulation no .... Formation of Board of Studies of subject – Panchakarma**

- i) There shall be seven members in this BOS
- ii) One from the post of professor (PG Programme as and when available) of the subject of Panchakarma from any college/institute affiliated to the University – Convener
- iii) Two from the post of associate professor of the subject of Panchakarma from any college/institute affiliated to the University - Members
- iv) Two from the post of assistant professor of the subject of Panchakarma from any college/institute affiliated to the University - Members
- v) Controller of Examination – Member - *Ex-officio*

**8.2.11 Regulation no .... Formation of Board of Studies of subject – Stree Roga evam Prasutitanra**

- i) There shall be seven members in this BOS
- ii) One from the post of professor (PG Programme as and when available) of the subject of Stree Roga evam Prasutitanra from any college/institute affiliated to the University – Convener
- iii) Two from the post of associate professor of the subject of Stree Roga evam Prasutitanra from any college/institute affiliated to the University - Members
- iv) Two from the post of assistant professor of the subject of Stree Roga evam Prasutitanra from any college/institute affiliated to the University - Members
- v) Controller of Examination – Member - *Ex-officio*
- vi) Head of Academic Section – Member Secretary- *Ex-officio*

**8.2.12 Regulation no .... Formation of Board of Studies of subject – Kaumarbhrutya**

- i) There shall be seven members in this BOS
- ii) One from the post of professor (PG Programme as and when available) of the subject of Kaumarbhrutya from any college/institute affiliated to the University – Convener



- iii) Two from the post of associate professor of the subject of Kaumarbhrutya from any college/institute affiliated to the University - Members
- iv) Two from the post of assistant professor of the subject of Kaumarbhrutya from any college/institute affiliated to the University - Members
- v) Controller of Examination – Member - *Ex-officio*
- vi) Head of Academic Section – Member Secretary- *Ex-officio*

**8.2.13 Regulation no .... Formation of Board of Studies of subject – Shalyatantra**

- i) There shall be seven members in this BOS
- ii) One from the post of professor (PG Programme as and when available) of the subject of Shalyatantra from any college/institute affiliated to the University – Convener
- iii) Two from the post of associate professor of the subject of Shalyatantra from any college/institute affiliated to the University - Members
- iv) Two from the post of assistant professor of the subject of Shalyatantra from any college/institute affiliated to the University - Members
- v) Controller of Examination – Member - *Ex-officio*
- vi) Head of Academic Section – Member Secretary- *Ex-officio*

**8.2.14 Regulation no .... Formation of Board of Studies of subject – Shalakyatantra**

- i) There shall be seven members in this BOS
- ii) One from the post of professor (PG Programme as and when available) of the subject of Shalakyatantra from any college/institute affiliated to the University – Convener
- iii) Two from the post of associate professor of the subject of Shalakyatantra from any college/institute affiliated to the University - Members
- iv) Two from the post of assistant professor of the subject of Shalakyatantra from any college/institute affiliated to the University - Members
- v) Controller of Examination – Member - *Ex-officio*

vi) Head of Academic Section – Member Secretary- *Ex-officio*

**8.2.15 Regulation no .... Formation of Board of Studies of subject – Yoga & Nisargopachar**

i) There shall be seven members in this BOS

ii) One from the post of principal/professor of any subject of Yoga & Nisargopachar course from any college/institute affiliated to the University conducting full time bachelor course of Yoga & Nisargopachar – Convener

iii) Two from the post of associate professor of the subject of Yoga & Nisargopachar course from any college/institute affiliated to the University conducting full time bachelor course of Yoga & Nisargopachar - Members

iv) Two from the post of assistant professor of the subject of Yoga & Nisargopachar course from any college/institute affiliated to the University conducting full time bachelor course of Yoga & Nisargopachar - Members

v) Controller of Examination – Member - *Ex-officio*

vi) Head of Academic Section – Member Secretary- *Ex-officio*

**8.2.16 Regulation no .... Formation of Board of Studies of subject – Ayurveda Pharmacy**

i) There shall be seven members in this BOS

ii) One from the post of professor (PG Programme as and when available) of the subject of Ayurveda Pharmacy from any college/institute affiliated to the University – Convener

iii) Two from the post of associate professor of the subject of **Ayurveda Pharmacy** from any college/institute affiliated to the University - Members

iv) Two from the post of assistant professor of the subject of **Ayurveda Pharmacy** from any college/institute affiliated to the University - Members

v) Controller of Examination – Member - *Ex-officio*

vi) Head of Academic Section – Member Secretary- *Ex-officio*

**8.2.17 Regulation no .... Formation of Board of Studies of subject – Ayurved Nursing**

- i) There shall be seven members in this BOS
- ii) One from the post of professor (PG Programme as and when available) of the subject of Shalakyatantra from any college/institute affiliated to the University – Convener
- iii) Two from the post of associate professor of the subject of Shalakyatantra from any college/institute affiliated to the University - Members
- iv) Two from the post of assistant professor of the subject of Shalakyatantra from any college/institute affiliated to the University - Members
- v) Controller of Examination – Member - *Ex-officio*
- vi) Head of Academic Section – Member Secretary- *Ex-officio*

**8.2.18 Regulation no .... Formation of Board of Studies of subject – Ayurvedic Veterinary**

- i) There shall be seven members in this BOS
- ii) One from the post of professor (PG Programme as and when available) of the subject of Shalakyatantra from any college/institute affiliated to the University – Convener
- iii) Two from the post of associate professor of the subject of Shalakyatantra from any college/institute affiliated to the University - Members
- iv) Two from the post of assistant professor of the subject of Shalakyatantra from any college/institute affiliated to the University - Members
- v) Controller of Examination – Member - *Ex-officio*
- vi) Head of Academic Section – Member Secretary- *Ex-officio*

### **8.2.19 Regulation no .... Formation of Board of Studies of subject – Ayurvedic Medicinal Plant Sciences**

- i) There shall be seven members in this BOS
- ii) One from the post of professor (PG Programme as and when available) of the subject of Shalakyatantra from any college/institute affiliated to the University – Convener
- iii) Two from the post of associate professor of the subject of Shalakyatantra from any college/institute affiliated to the University - Members
- iv) Two from the post of assistant professor of the subject of Shalakyatantra from any college/institute affiliated to the University - Members
- v) Controller of Examination – Member - *Ex-officio*
- vi) Head of Academic Section – Member Secretary- *Ex-officio*

### **8.3 POWERS AND FUNCTIONS OF BOARD OF STUDIES: GAU ACT U/S 25(2)**

Each Board shall exercise the following powers and perform the following functions, namely:-

1. Board shall suggest about preparation of academic calendar i.e. from July to June of respective year for respective subject.
2. Board shall prepare format for distribution of marks for practical/viva voce for respective subject.
3. Board shall prepare Journal for respective subject.
4. The Board shall recommend text books and courses of study in their respective department/subjects.
5. The Board shall suggest regarding the matters related to their respective department/subjects in accordance with guidelines laid down by NCISM from time to time as referred to them by the University authorities.
6. The Board shall suggest the suggestions regarding improvement of examination procedure/pattern of respective department/subjects to the University as when required.
7. Any two or more boards shall meet and act in concurrence and render a joint report upon any common matter which lies within the province of both or more board on recommendation of the University authorities. The quorum for a joint meeting of the board must include a quorum of each board represented.

8. The Vice-Chancellor shall preside over joint meeting of the board/s. In absence of the Vice-Chancellor shall nominate by the Convener of the Boards meet together for joint meeting.
9. All meeting of the boards shall be convened through the head of academic section.
10. Head of Academic section shall keep a record of the proceedings of the meeting.

#### **8.4 THE PROCEDURE FOR CONVENING THE MEETING:**

1. The meetings of the Board shall be convened through the Secretary as per directions of the Chairman of the Board.
2. The meeting may be convened in either physical or hybrid or virtual mode.
3. The Board shall be convened its regular meeting at the end of every quarter in the calendar year.
4. The meeting of the Board shall be called upon at a notice of minimum 15 days prior to the scheduled date. However the Chairman may call a special / emergency meeting of the Board at a shorter notice.
5. However the Chairman may prepond / postpone / adjourned the date and time of already scheduled meeting in case of unavoidable circumstances.

#### **8.5 AGENDA:**

1. The secretary shall frame the agenda of a meeting of the Board with the approval of the Chairman.
2. The agenda of the meeting other than the special / emergency meeting shall be sent to all members of the Board well in advance.
3. If the Chairman of the Board is of the opinion that any matter, not already included in the agenda, is of an urgent nature and / or requires immediate attention, the same may be included in the agenda, even during the course of the meeting.
4. The Chairman of the Board shall be competent to decide the order in which the item on the agenda may be taken up and his / her decision in this regard shall be final.

#### **8.6 QUORUM AND ATTENDANCE:**

1. At least 50% (percent) of the total number of members of the Board including physical and virtual presence shall constitute a quorum at a meeting for the transaction of its business.
2. If there is no quorum at the time of commencement of the meeting, the meeting shall continue after half an hour of the scheduled time as no quorum shall be required thereafter for the said meeting.
3. Each member shall mark his / her physical attendance along with his / her signature in the register prescribed for the purpose of record.
4. The virtual attendance of virtually attending member shall be marked by taking and preserving the screen shot for the purpose of record.

#### **8.7 DECISION MAKING:**

All propositions before the Board shall be decided by a majority of verbal votes. The Chairman shall have the right of casting vote in case of equal voting. However, the decision of the Chairman shall be final regarding the concern issue.

#### **8.8 MINUTES OF MEETING OF THE BOARD :**

1. The proceedings of the Board shall be recorded by the Secretary and shall be circulated amongst its members with the approval of the Chairman through soft and hard copy, within seven days after the said meeting.
2. The discrepancy if any in the circulated minutes may be pointed out by the members present in the meeting, within seven days from the receipt of the soft copy to the Secretary in writing.
3. The minutes of the previous Board meeting shall be presented for confirmation along with the 'Action Taken Report' (ATR) of last approved minutes.

## **R9 ADDITIONAL AUTHORITIES (SUCH OTHER BOARDS) OF UNIVERSITY:**

The following shall be the “Additional Authorities i.e. Boards” declared by these regulations to be authorities of the University under clause of section 13(vii).

These Boards shall function as per the provisions of these regulations.

There shall be following other boards of University.

1. Board of Multi Faculty and Inter - Disciplinary Studies
2. Board of International Study
3. Board of Innovation, Incubation and co-operative activities.
4. Board of Planning, Development and Monitoring
5. Board of International Department
6. Board of Cultural and Recreational Activities
7. Board of Publication
8. Board of Continuing Education and Extension Activities

### **9.1 Board of Multi Faculty and Inter Disciplinary Studies :-**

#### **9.1.1 The constitution, powers and duties u/s. 13(vii)**

The Board of Multi Faculty and Inter Disciplinary Studies shall exercise the following members, namely:-

- [1] Vice – Chancellor – Chairman – Ex-officio
- [2] Registrar – Secretary – Ex-officio
- [3] The Director of School of Post Graduate Studies and Research – Ex-officio
- [4] Chairman of the All Board of Studies u/s. 13(v) – Ex-officio
- [5] Controller of Examination – Ex-officio
- [6] Chief Accounts Officer – Ex-officio
- [7] Head of Academic Section – Ex-officio
- [8] One BOG member nominated by the Chairman

### 9.1.2 Tenure of the Board :

- (1) The term of a nominated member of the Board of Governors shall usually be three years from the date of nomination or till he /she holds the respective office, whichever is earlier.
- (2) The *ex-officio* member shall continue to be a member so long as he holds the office by virtue of post.
- (3) Any vacancy in the Board occurring before the next reconstruction or before the expiry of the prescribed period shall be filled in the same manner as prescribed in Regulations - \_\_\_\_\_ and such a member shall hold office for the remainder of the term of the member in whose place he / she is nominated.
- (4) A member shall be eligible for re-nomination for the next term.
- (5) A member may resign from his office by writing under his hand, addressed to the Chairman and his resignation shall take effect from the date it is accepted by the Chairman.

### 9.1.3 POWERS AND FUNCTIONS OF THE BOARD

The Board shall exercise the following powers and perform the following functions, namely:-

- (i) To recommend common academic policies, examination policies, financial policies regarding academic programme of respective faculties.
- (ii) To recommend regarding the maintenance and the improvement of standards of pedagogy, evaluation and research activities in respective faculties.
- (iii) To establish and monitor an abridgement of inter disciplinary activities and faculty exchanged programme pertaining to pedagogy, evaluation and research activities.
- (iv) The board shall guide to prepare the draft of common University calendar in collaboration all faculties / departments of the University.
- (v) To guide and discuss regarding academic, administrative and financial aspects of respective faculties to minimize and rationalize proposed budget allocations.



- (vi) to make proposals to the Academic Council, for the conduct of inter-disciplinary and area or regional studies;
- (vii) to recommend to the Academic Council, under a reference to it by the Board of Governors or by the Academic Council or by the Board of Studies or by the Faculty concerned or otherwise, the course of inter- disciplinary studies;
- (viii) Such other matters as may be referred to it and relevant to the subjects of the discipline or the Board of Inter-disciplinary Studies.
- (ix) The concerned minutes of the Board decision shall be circulate to the respective Boards / Council / Committees / Department of University for further pursuance and actions.

#### **9.1.4 INVITING AN EXPERT:**

If so required, The Chairman of Board may invite expert/s of the concern field for consultation and opinion about the concerned matter / issue.

Such invited expert/s may speak and otherwise take part in the proceedings of the meeting, but shall not be entitled to vote.

The invited expert/s may be provided travelling allowance and sitting fees as per existing University's norms.

#### **9.1.5 THE PROCEDURE FOR CONVENING THE MEETING :**

- i. The meetings of the Board shall be convened through the Secretary as per directions of the Chairman of the Board.
- ii. The meeting may be convened in either physical or hybrid or virtual mode.
- iii. The Board shall its regular meeting twice in the year i.e. June and March.

- iv. The meeting of Board shall be called upon at a notice of minimum 15 days prior to the scheduled date. However the Chairman may call a special / emergency meeting of the Board at a shorter notice.
- v. However The Chairman may prepond / postpond / adjourned the date and time of already scheduled meeting in case of unavoidable circumstances.

**9.1.6 AGENDA:**

- i. The secretary shall frame the agenda of a meeting of the Board with the approval of the Chairman.
- ii. The agenda of the meeting other than the special / emergency meeting shall be sent to all members of the Board well in advance.
- iii. If the Chairman of the Board is of the opinion that any matter, not already included in the agenda, is of an urgent nature and / or requires immediate attention, the same may be included in the agenda, even during the course of the meeting.
- iv. The Chairman of the Board shall be competent to decide the order in which the item on the agenda may be taken up and his / her decision in this regard shall be final.

**9.1.6 QUORUM AND ATTENDANCE:**

At least 50% (percent) of the total number of members of Board including physical and virtual presence shall constitute a quorum at a meeting for the transaction of its business. The invited expert/s may not be a part of the quorum.

- i. If there is no quorum at the time of commencement of the meeting, the meeting shall continue after half an hour of the scheduled time as no quorum shall be required thereafter for the said meeting.
- ii. Each member shall mark his / her physical attendance along with his / her signature in the register prescribed for the purpose of record.
- iii. The virtual attendance of virtually attending member shall be marked by taking and preserving the screen shot for the purpose of record.

### **9.1.7 DECISION MAKING:**

All propositions before the Board shall be decided by a majority of verbal votes. The Chairman shall have the right of casting vote in case of equal voting. However, the decision of the Chairman shall be final regarding the concern issue.

### **9.1.8 MINUTES OF MEETING OF BOARD :**

- i. The proceedings of the Board shall be recorded by the Secretary and shall be circulated amongst its members with the approval of the Chairman through soft and hard copy, within seven days after the said meeting.
  - ii. The discrepancy if any in the circulated minutes may be pointed out by the members present in the meeting, within seven days from the receipt of the soft copy to the Secretary in writing.
  - iii. The minutes of the previous Board meeting shall be presented for confirmation along with the 'Action Taken Report' (ATR) of last approved minutes.
1. Faculties
  2. Board of Inter - Disciplinary Studies
  3. Board of International Study
  4. Internal Quality Assurance Cell (IQAC)
  5. Board of Innovation, Incubation and co-operative activities.
  6. Board of Planning, Development and Monitoring
  7. Board of International Department
  8. Board of Cultural and Recreational Activities
  9. Board of Publication
  10. Library Committee
  11. University Committee for Moral and Ethical Conduct. (Examination, Administration, Teachers, Staff)

11.1 University unfair means in examination committee.

- 11.2 Grievance Redressal Cell
- 11.3 Women Empowerment Cell
- 11.4 Anti-Ragging Cell
- 11.5 Sexual Harassment Monitoring Committee

- 12. Estate Committee
- 13. Purchase Committee.
- 14. SC/ST Cell.
- 15. IT Committee
- 16. Committee for NSS
- 17. Board of Continuing Education and Extension Activities

## **9.2 Board of International Study**

### 9.2.1 The constitution, powers and duties u/s. 13(vii)

The Board of International Study shall exercise the following members, namely:-

- [1] Vice – Chancellor – Chairman – Ex-officio
- [2] Registrar – Secretary – Ex-officio
- [3] The Director of School of Post Graduate Studies and Research – Ex-officio
- [4] Chairman of the All Board of Studies u/s. 13(v) – Ex-officio
- [5] Controller of Examination – Ex-officio
- [6] Chief Accounts Officer – Ex-officio
- [7] Head of Academic Section – Ex-officio
- [8] One BOG member nominated by the Chairman

### 9.2.2 Tenure of the Board :

- (1) The term of a nominated member of the Board of Governors shall usually be three years from the date of nomination or till he /she holds the respective

office, whichever is earlier.

- (2) The *ex-officio* member shall continue to be a member so long as he holds the office by virtue of post.
- (3) Any vacancy in the Board occurring before the next reconstruction or before the expiry of the prescribed period shall be filled in the same manner as prescribed in Regulations - \_\_\_\_\_ and such a member shall hold office for the remainder of the term of the member in whose place he / she is nominated.
- (4) A member shall be eligible for re-nomination for the next term.
- (5) A member may resign from his office by writing under his hand addressed to the Chairman and his resignation shall take effect from the date it is accepted by the Chairman.

### **9.2.3 POWERS AND FUNCTIONS OF THE BOARD**

The Board shall exercise the following powers and perform the following functions, namely:-

- (i) To recommend common academic policies, examination policies, financial policies regarding academic programme of respective faculties.
- (ii) To recommend regarding the maintenance and the improvement of standards of pedagogy, evaluation and research activities in respective faculties.
- (iii) To establish and monitor an abridgement of inter disciplinary activities and faculty exchanged programme pertaining to pedagogy, evaluation and research activities.
- (iv) The board shall guide to prepare the draft of common University calendar in collaboration all faculties / departments of the University.
- (v) To guide and discuss regarding academic, administrative and financial aspects of respective faculties to minimize and rationalize proposed budget allocations.
- (vi) to make proposals to the Academic Council, for the conduct of inter-disciplinary and area or regional studies;

- (vii) to recommend to the Academic Council, under a reference to it by the Board of Governors or by the Academic Council or by the Board of Studies or by the Faculty concerned or otherwise, the course of inter- disciplinary studies;
- (viii) Such other matters as may be referred to it and relevant to the subjects of the discipline or the Board of Inter-disciplinary Studies.
- (ix) The concerned minutes of the Board decision shall be circulate to the respective Boards / Council / Committees / Department of University for further pursuance and actions.

#### **9.2.4 INVITING AN EXPERT:**

- i. If so required, The Chairman of Board may invite expert/s of the concern field for consultation and opinion about the concerned matter / issue.
- ii. Such invited expert/s may speak and otherwise take part in the proceedings of the meeting, but shall not be entitled to vote.
- iii. The invited expert/s may be provided travelling allowance and sitting fees as per existing University's norms.

#### **9.2.5 The Procedure for convening the meeting :**

- i. The meetings of the Board shall be convened through the Secretary as per directions of the Chairman of the Board.
- ii. The meeting may be convened in either physical or hybrid or virtual mode.
- iii. The Board shall its regular meeting twice in the year i.e. June and March.
- iv. The meeting of Board shall be called upon at a notice of minimum 15 days prior to the scheduled date. However the Chairman may call a special / emergency meeting of the Board at a shorter notice.
- v. However The Chairman may prepond / postpond / adjourned the date and time of already scheduled meeting in case of unavoidable circumstances.

#### **9.2.6 AGENDA:**

- i. The secretary shall frame the agenda of a meeting of the Board with the approval of the Chairman.
- ii. The agenda of the meeting other than the special / emergency meeting shall be sent to all members of the Board well in advance.
- iii. If the Chairman of the Board is of the opinion that any matter, not already included in the agenda, is of an urgent nature and / or requires immediate attention, the same may be included in the agenda, even during the course of the meeting.
- iv. The Chairman of the Board shall be competent to decide the order in which the item on the agenda may be taken up and his / her decision in this regard shall be final.

**9.2.7 QUORUM AND ATTENDANCE:**

- i. At least 50% (percent) of the total number of members of Board including physical and virtual presence shall constitute a quorum at a meeting for the transaction of its business. The invited expert/s may not be a part of the quorum.
- ii. If there is no quorum at the time of commencement of the meeting, the meeting shall continue after half an hour of the scheduled time as no quorum shall be required thereafter for the said meeting.
- iii. Each member shall mark his / her physical attendance along with his / her signature in the register prescribed for the purpose of record.
- iv. The virtual attendance of virtually attending member shall be marked by taking and preserving the screen shot for the purpose of record.

**9.2.8 DECISION MAKING:**

All propositions before the Board shall be decided by a majority of verbal votes. The Chairman shall have the right of casting vote in case of equal voting. However, the decision of the Chairman shall be final regarding the concern issue.

**9.2.9 MINUTES OF MEETING OF BOARD :**

- i. The proceedings of the Board shall be recorded by the Secretary and shall be circulated amongst its members with the approval of the Chairman through soft and hard copy, within seven days after the said meeting.
- ii. The discrepancy if any in the circulated minutes may be pointed out by the members present in the meeting, within seven days from the receipt of the soft copy to the Secretary in writing.
- iii. The minutes of the previous Board meeting shall be presented for confirmation along with the 'Action Taken Report' (ATR) of last approved minutes.



## **R10 THE EXAMINATION CONTROL BOARD**

### **10.1 Constitution of the Examination Control Board**

There shall be two examination control boards namely,

- (1) Examination Control Board for Ayurved
- (2) Examination Control Board for allied Subjects

#### **10.1.1 Constitution of the Examination Control Board for Ayurveda**

The Examination Control Board for Ayurveda shall consist of members as described in section 13(vii) of the GAU Act-2021

The Board shall consist of the following members, namely:-

- i) The Registrar- Chairman- Ex-officio member
- ii) One Principal from BOG nominated by the Vice Chancellor.
- iii) One member nominated by the Vice Chancellor provided he/she is a member from the academic council and chairman of the Board of Studies from clinical subjects.
- iv) One member nominated by the Vice Chancellor; provided he/she is a member from the academic council and chairman of the Board of Studies from non-clinical subjects.
- v) Controller of Examination- Member Secretary – Ex-officio

#### **10.1.2 Constitution of the Examination Control Board for Allied Subjects**

The Examination Control Board for allied subjects shall consist of members as described in section 13(vii) of the GAU Act-2021

The Board shall consist of the following members, namely: -

- i) The Registrar- Chairman- Ex-officio member
- ii) One Principal from BOG nominated by the Vice Chancellor.
- iii) One expert each, from every course of allied subjects, conducted by the university, nominated by the Vice Chancellor from the academic council or otherwise.

- iv) Controller of Examination- Member Secretary – Ex-officio

#### 10.1.3 Tenure of the Board:

- 1) The term of a nominated member of the Examination Control Board shall usually be three years from the date of nomination or till he / she holds the respective office, whichever is earlier.
- 2) The *ex-officio* member shall continue to be a member so long as he holds the office by virtue of post.
- 3) Any vacancy in the Board occurring before the next reconstruction or before the expiry of the prescribed period shall be filled in the same manner as prescribed in Regulations – 1.1 or 1.2 (as applicable) and such a member shall hold office for the remainder of the term of the member in whose place he / she is nominated.
- 4) A member shall be eligible for re-nomination for the next term.
- 5) A member may resign from his office by writing under his hand addressed to the Chairman and his resignation shall take effect from the date it is accepted by the Chairman.

#### 10.1.4 Powers and Functions of Examination Control Board : GAU Act U/S. 51(2)(lii)

The Examination Control Board shall exercise the following powers and perform the following functions vide GAU Act 2021, u/s. 51(2) (iii) namely:-

##### **Powers of the Board:-**

- 1) The Board shall have the powers to do the following activities in addition to such powers as granted by the Board of governors from time to time through communication.
- 2) The Board shall have the power to form different committees for carrying out its various activities in a smooth manner.
- 3) The Board shall have power to prepare guideline and instructions for paper setter, moderator, theory examiner, practical examiner, senior supervisor, chief supervisor, junior supervisor, student, etc.
- 4) The Board shall recommend the amount of remuneration for theory and practical/viva Examiner, Chief Supervisor, Presiding Officer, Senior

Supervisor, Junior Supervisor, Exam Co-ordinator, Paper Setter, Moderator, Exam Clerks, Peon and any other such persons appointed for smooth conduction of examinations from time to time.

- 5) The Board shall have power to recommend the fee structure for examination and other related matters to be paid to the university from time to time.
- 6) The examination section through Controller of examination shall submit list of students eligible for awards/medals to academic section, which, then may be put before the ensuing meeting of examination control board for information.
- 7) The Controller of examination shall declare the result within the time period decided by the Board from time to time with prior approval of Vice chancellor.

#### **10.1.5 Duties of the Board :-**

- 1) The Board shall arrange for conducting the University examinations and publishing the results thereof as per the decided schedule.
- 2) The Board shall arrange for transparent, smooth and ethical conduction of the university examinations.
- 3) The Board shall draw up the list of examiners from amongst the teachers included in the panels for the subjects.

#### **10.1.6 The Procedure for convening the meeting:**

- 1) The meetings of the Board shall be convened through the Member Secretary as per directions of the Chairman.
- 2) The meeting may be convened in Physical Mode only.
- 3) The Board shall its regular meeting at the end of every quarter of the academic year.
- 4) The meeting of Board shall be called upon at a notice of minimum 15 days prior to the scheduled date. However the Chairman may call a special / emergency meeting of the Board at a shorter notice.

- 5) However the Chairman may pre-pone / postpone / adjourned the date and time of already scheduled meeting in case of unavoidable circumstances.
- 6) In light of the NCISM guidelines, if the exams of different professional sessions are to be conducted in sequence, the matter pertaining to both such adjacent examination may be taken up in the same meeting.

#### **10.1.7 AGENDA:**

- 1) The Member Secretary shall frame the agenda of a meeting of the Board with the approval of the Chairman.
- 2) The agenda of the meeting other than the special / emergency meeting shall be sent to all members of the Board well in advance.
- 3) If the Chairman of the Board is of the opinion that any matter, not already included in the agenda, is of an urgent nature and / or requires immediate attention, the same may be included in the agenda, even during the course of the meeting.
- 4) The Chairman of the Board shall be competent to decide the order in which the item on the agenda may be taken up and his / her decision in this regard shall be final.

#### **10.1.8 QUORUM AND ATTENDANCE:**

- 1) At least 3 members of Board shall constitute a quorum at a meeting for the transaction of its business.
- 2) If there is no quorum at the time of commencement of the meeting, the meeting shall continue after half an hour of the scheduled time as no quorum shall be required thereafter for the said meeting and the decisions taken therein shall be all abiding.
- 3) Each member shall mark his / her physical attendance along with his / her signature in the register prescribed for the purpose of record.

#### 10.1.9 **DECISION MAKING:**

All propositions before the Board shall be decided by a majority of votes. The Chairman or acting chairman as the case may be shall, in case of a tie, in addition to his vote as a member shall have power of veto.

#### 10.1.10 **MINUTES OF MEETING OF BOARD:**

- 1) The proceedings of the Board shall be recorded by the Secretary and shall be circulated except the confidential matter amongst its members with the approval of the Chairman through hard copy, within seven days after the said meeting.
- 2) The minutes of the previous Examination Control Board meeting shall be presented for confirmation along with the 'Action Taken Report' (ATR) of last approved minutes.

### 10.2 **EXAMINATION REGULATIONS**

These regulations shall be applicable for all the courses governed/conducted by the University.

#### 10.2.1 **STUDENT'S ATTENDANCE:**

- 1) Each student shall be required to maintain minimum 75 (seventy-five) percentage attendance in each subject in lecture hours (class room teaching) and non-lecture hours (practical, clinical and demonstrative teaching) separately for appearing in the University examination of concerned professional session.
- 2) Each student shall require to attend the prescribed number of terms in each professional session in each academic course as prescribed by competent authorities time to time.
- 3) In case of any natural or man-made calamity or any other emergency reported at or around the place of any college or colleges, the operations of regulation 2.1 (1) may be suspended or altered with regards to the number of attendance by the students on recommendation of the concerned head of the institute or otherwise by the order of the Vice chancellor.
- 4) Every institute shall maintain attendance registers separately for lectures and non-lectures for every subject of every professional session in physical format.

- 5) The presence of the student shall be recorded in cumulative numbering method as per the guidelines given by the competent authority and at the end of each course/term, after obtaining the signature of every student, the same shall be certified by the respective head of the department and finally approved by the head of the institute by 5<sup>th</sup> day of succeeding month.
- 6) It is mandatory to send duly certified monthly attendance records of all the students in the prescribed format, only in softcopy, latest by the 10<sup>th</sup> day of the succeeding month to the University. However, Head of the Institution shall be responsible for the attendance.
- 7) Every institute shall forward the cumulative attendance of every exam going students of respective professional session along with due certification from the head of the institute about fulfilment of attendance by the concerned students in accordance to attendance rules.
- 8) On account of bonafide illness or any other reason deemed sufficient including participation in sports, cultural or any other activity decided by the competent authority, the Head of the Institute shall be the competent authority, to condone the deficiency of attendance of concerned student up to 5% in concerned professional session on production of valid documents.
- 9) On account of bonafide illness or any other reason deemed sufficient including participation in sports, cultural or any other activity decided by the competent authority, the Vice Chancellor shall be the competent authority to condone the deficiency of attendance of concerned student up to 5% in addition to Regulation-B(7) in concerned professional session on the recommendation of Head of the Institution.

#### **10.2.2 Appointment / nomination of Examiners and any other personnel for Examinations**

- 1) Eligibility of examiner:  
Eligible teacher with minimum 3 (Three) years of teaching experience in the concerned subject shall be considered eligible for examinership and the maximum age limit of examiner shall be sixty-five years.
- 2) The Head of every institution shall submit subject /department wise updated list of teachers eligible to be examiner in the prescribed format to the University at the end of every quarter of the respective year. However, in case of any change in

the teachers taking place, in between the prescribed limit, needs to be duly informed to the concerned authorities mandatorily on the same day of such change. Failing to which, prescribed disciplinary actions/penalty may be imposed.

- 3) The panel of Examiners for theory and external examiner for practical/viva voce shall be prepared by the Examination Control Board from among the subject/department wise list of eligible teachers provided by concerned Boards of Studies every institution/college. However, in case if list of eligible teachers is not provided by any institution/college, the Controller of Examination shall present panel of the examiners of concerned subject which is available with the office at the time of meeting.
- 4) If any external examiner is unable to remain present on the day of practical examination at the allotted centre due to unavoidable circumstances, the presiding officer of the respective centre shall be authorised to appoint examiner either from same institution or nearby institution/s or any retired teacher eligible for examination of the concerned subject in consultation with the concerned University authority.
- 5) If any examiner, appointed by the University, is unable to accept the appointment, the controller of examination shall appoint another examiner in consultation with the Vice Chancellor from panel of examiners available with the office or otherwise.
- 6) Appointment of the internal examiner for practical examination shall be made by the Head of the Institution/Presiding Officer of practical exam after intimation from the University.
- 7) After appointment of the internal examiner for practical examination, in case of emergency and non-availability of internal examiner in concerned subject in the examination centre, the Head of the Institution/Presiding Officer of practical examination shall be authorised to appoint another internal examiner either from same institution or nearby institution/s or any retired teacher eligible for examination of the concerned subject in consultation with the concerned University authority.
- 8) The Examination Control Board shall not recommend name for examiner or paper setter or theory/practical examiner or senior supervisor from members of examination control board and members of BOG. However, the controller of examination can appoint examiner from the members of BOG in emergency situation in consultation with the Vice Chancellor.

- 9) No Chief Supervisor, Presiding Officer, Senior Supervisor, Practical Examiner, Junior Supervisor or Exam Co-ordinator shall be appointed / nominated for any University examination in such examination centre/s where a first blood relative of such appointee/nominee is appearing in the concerned university examination. It is mandatory for the appointed / nominated person for the examination purpose to intimate such conflict of interest well in advance to the concerned University authority.

#### **10.2.3 ELIGIBILITY OF STUDENT FOR APPEARING IN THE UNIVERSITY EXAMINATION:**

Any student shall be eligible for appearing in the ensuing university examination provided:

- 1) The Student shall have completed the prescribed period and course work of the study for the concerned professional session.
- 2) The student shall have the required percentage of attendance as stated in Regulation no. \_\_\_\_.
- 3) The student shall have to pay the prescribed amount of fees for the concerned examination as amended from time to time as per Annexure no.\_\_\_\_.
- 4) The application form of the student for appearing in the concerned examination through proper channel on or before the prescribed last date for the same.

#### **10.2.4 PROCEDURE FOR SUBMISSION OF EXAMINATION FORM:**

The procedure for submitting the application form for the University examination shall be as follows:

- 1) The University examination may be held at such times, in such places and commencing on such dates as the Vice-Chancellor may decide from time to time.
- 2) In commensuration with the date of examination declared prescribed the competent authority, the University shall issue the examination forms to all the institutions/colleges.
- 3) Every student needs to mandatorily submit the duly filled examination form within 7 (Seven) days after date of issuance of the forms with prescribed regular fees for concerned examination through established process and proper channel.
- 4) Due to any reason, if a student fails to submit the examination form within the time limit as per regulation no. 3, the same may be submitted within the period of 7



(seven) more days with the payment of late fees on per day basis prescribed by the University or as amended from time to time in addition to prescribed regular examination fees concerned examination.

- 5) However, in a special case, considering the bonafide reason; if a student is unable to submit the form within the prescribed limit as per Regulation 3 and 4 the same may be submitted to the university within the limit of 7 (Seven) more days along with recommendation and supporting documents from the respective Head of the Institution/colleges. This kind of application shall only be accepted after the approval from the Vice Chancellor if done within the period above said time. In such case, a penalty of prescribed amount or as amended from time to time shall be levied over and above the prescribed late fee on per day basis and the regular examination fees for concerned examination.
- 6) No examination form, under any circumstances, shall be accepted after the above said Regulation no. 5.
- 7) Withdrawal of Examination form:
  - I. In case of any bonafide reason or medical emergency, the name of such student shall be deemed to stand cancelled from the list of candidates appearing in the University examination after approval from the Vice chancellor provided that the intimation about the incident is received by the University at least 24 hours before the commencement of the first day of said examination after being approved.
  - II. Inability to appear in a scheduled exam owing to any bonafide reason with prior approval shall not be regarded as an attempt by a given candidate and such lapse of term/time shall be cumulatively counted in the total duration of passing the degree.
  - III. After taking the approval of the Vice Chancellor for non-appearance at a scheduled examination, the concerned student shall not be permitted to appear in the said examination.
  - IV. In case of a student suffers from any other medical emergency/infectious or contagious disease during an on-going examination, the authorities of concerned examination centre shall in consultation and approval of competent university authorities may allow the student to appear in the examination in a separate secluded and secured place under due surveillance as per the university guidelines within the premises of concerned examination centre.

- V. The University will not be under any obligation to arrange examination/re-examination separately for any student or a group of students who have decided to quit an examination voluntarily or whatsoever reason.

**10.2.5 NORMS FOR FEES TO BE COLLECTED BY THE EXAMINATION SECTION:**

- 1) There shall be various types of fees charged by the University towards conduct of examination and other related purposes as deemed to be necessary and as decided and amended from time to time as per Annexure no. \_\_\_\_.
- 2) In any case if scheduled/declared examinations are cancelled / postponed by the university, the examination fees paid for concerned examination shall be either settled for subsequent examination or be refunded to the examinees as per the decision of competent authority.
- 3) Examination fees once paid shall not be refunded except in the circumstances, where either the demise of the student happens or a student owing to any bonafide reason withdraws from the concerned examination through established procedure prior to the examination. However, in cases other than demise of a student, the refund of the examination fee shall be made after deducting the prescribed processing fee from the total amount paid by the said student.
- 4) In case, when a student has paid examination fees with prescribed penalty along with late fee per day as per norms to the University subject to an approval by the Vice chancellor, the amount paid shall be refunded if such application is rejected.

**10.2.6 CHANGE OF EXAMINATION CENTRE:**

- 1) Change of examination centre, only among the institutions affiliated to the University may only be permitted if found suitable, as per the rules concerning the same.
- 2) Change of examination centre will be applicable where the concerned university examination held at more than one centre.
- 3) A student willing to appear at different examination centre other than his / her institution; shall only be allowed to do so on the grounds of medical or any other bonafide reason; after following the procedure and obtaining an approval competent university authority.
- 4) In order to change the centre, a student has to apply prior to the submission of examination form with appropriate supportive documents, duly endorsed and

justified by the Principal / Director / Head of the respective Institutions for approval of the Registrar of the University.

- 5) However, the change of the examination centre would only be possible if the entire procedures prescribe in Regulation no. 1 and 2 is completed and intimated to the examination section before generation of seat numbers for concerned examination.

#### **10.2.7 RULES FOR WRITER:**

- 1) An Examinee who is unable to read and/or write, a writer shall be allowed for theory examination on medical ground only on submission of appropriate documents.
- 2) The writer shall be allowed by the respective Institution on approval of the University.
- 3) The examinee has to apply for writer on or before time of submission of examination form.
- 4) The writer shall be allowed from the lower professional session/year of concerned course of that particular examination.
- 5) If an examinee appears for the first professional session/year examination, the writer shall be from lower term of first professional session/year. In non-availability of a student from lower term of the first professional session/year, the University shall decide appropriate writer for the examinee.
- 6) Prior to appearing for the examination, the examinee has to submit the request to provide writer along with medical certificate with appropriate recommendation to be issued by the Competent authority (Superintendent of Govt. Ayurved hospital/Govt. district or Civil hospital) to the Head of the institution and the same has to be forwarded to the University with recommendations and the name, address, ID proof as well as contact number of the proposed writer.
- 7) There shall be no relaxation provided in the time limit of examination to the examinee/s who have been availed writer facility.
- 8) In case of extra-ordinary circumstances, an examinee willing to avail a writer after submission of the examination form, has to submit application with supportive documents and recommendations of the Head of institution before commencement of the concerned examination or during the concerned examination with special approval from the Vice Chancellor.

### **Trials/Attempt of Examination:**

If a student fails to appear regular examination for cognitive reason/s, he/she may appear in supplementary examination as regular student and his/her nonappearance in regular examination shall not be treated as an attempt.

#### **10.2.8 EXEMPTIONS:**

The student who has been declared successful in a subject (Theory and Practical heads separately as the case may be) shall be exempted from appearing in the concerned subject in the subsequent examination.

#### **10.2.9 CONDONATION:**

- 1) While a student failing in any examination held by the University except regulation-9(2), will be entitled to get the benefit of condonation for passing in any subject head in **examination (Theory and Practical)**. However, such condonation will remain within the limits of maximum condonation with respect to aggregate total marks of the subject head as follows:

<b>Sr. No.</b>	<b>Where the subject head of passing consists of</b>	<b>Maximum marks for condonation</b>
1	Upto 100 marks	2
2	Upto 200 marks	4
3	Upto 300 marks	6
4	Upto 400 marks	8
5	Upto 500 marks	10

- a. Provided further that the aggregate total of such condonation given in different subject heads of passing shall not exceed 1% (one percent) of the aggregate total of theory and Practical marks in the examination of that professional session/year of the course.

- b. Provided further that the benefit of condonation under this regulation shall be applicable only if the student passes the subject examination.
- c. Where an examinee is failing in only one subject head of passing having passed in all other subject heads of passing without using condonation under this regulation, his/her deficiency of marks in such subject head of passing may be condoned by awarding up to 5 % (five percent) of the maximum marks of that head of passing, subject to the following conditions:
  - i. This condonation should not exceed 10(ten) marks and within the limits of Regulation No.9 (1) A
  - ii. Provided further that the benefit of condonation under this provision shall be applicable only if the student passes the concerned entire examination.
- d. A student, who gets condonation under this regulation, shall be eligible for passing/class if any, but student will not be entitled for the scholarship, medals, prizes, ranks or merit certificate in the same way as other successful students.
- e. Provision of condonation in following condition:

When the total marks required for passing examination exceeds the permissible limit of 1% (one percent) of aggregate marks as mentioned in regulation-9 (1)A, and when student is failing in more than one subject, he / she will not be in a position to pass in all the subjects, in which he / she has failed with availment of condonation within the limit of permissible condonation. In such condition, the permissible condonation shall be allotted in the ascending order of requirement as follows:-

- i. The subject head requiring lowest marks to pass the examination will be the first to be allotted the required condonation within permissible limit.
  - ii. The procedure will continue in the ascending order where the subject requiring highest mark, for passing will be the last in the order, hence will not get any benefit of condonation in such situation.
  - iii. Where equal number of marks are required to pass in more than one subject, condonation will be allotted to the subject having highest head of passing and then, if required, in the serial order of the subject sequence in the mark list of examination.
  - f. In case of a repeater examinee, the condonation for the subject head/s in which the concerned examinee has failed, shall be made from the remaining available limit of the condoning marks for the concerned examination under the provision of regulation no. 7 (2) A after subtract the condoning marks already allotted to the same examinee in the previous concerned examination not exceeding the total limit of condonation for the given subject head.
- 2) The condonation shall not be applicable for the University examination/s of any **Post-graduation degree courses**.

#### 10.2.10 **RESULT:**

- 1) The student who failed in one or two subjects of First or Second or Third (where applicable) Professional/year session examination shall be allowed to keep terms (ATKT) of the subsequent Professional/year session and to appear in subsequent professional/year examination and shall be declared as ATKT in particular professional/year examination.
- 2) The student who failed in more than two subjects of First or Second or Third (where applicable) Professional/year session examination shall neither be allowed to keep term of the subsequent Professional/year (Second or third or

Fourth) session nor to appear in subsequent professional/year examination and shall be declared as **failed** in particular professional/year examination.

- 3) There shall be no separate class for old batch student (those students who could not keep the term) and the student has to attain class along with regular batch or with junior batch as the applicable.
- 4) The subsequent supplementary examination for any professional/year session shall be held at every six months.
- 5) Before appearing for Third or Fourth (Final) Professional/year examination, the student shall has to pass all the subjects of first and second and Third (Where applicable) professional/year.

Failure to pass an examination will not disqualify the candidate from presenting oneself on a subsequent occasion on a new application being forwarded and a fresh fee paid for subsequent examination within the limit of duration to complete the course as prescribed by the concerned competent authority from time to time.

- In any case where it is found that the result of an examination has been affected by error, mal-practice, fraud, improper conduct or any other matter of whatsoever nature it shall be competent for the Board of Governors to amend such result in such manner as shall be in accordance with true position and to make such declaration as the Board of Governors shall in its discretion consider necessary in that behalf. Provided that, but subject to regulation no. 9, no result shall be amended after the expiration of six months from the date of publication of the result by the University.
- In any case where the result of an examination has been ascertained and published and it is found that such result has been affected by any mal-practice, fraud or any other improper conduct whereby an examiner has been benefited and that such examinee has, in the opinion of the Board of Governors, been partly or privy to, or connived at such mal-practice, fraud or improper conduct, the Board of Governors shall have power at any time, notwithstanding the issue of a certificate or the award of a prize or scholarship to amend the result of such examinee and to make such declaration as the Board of Governors shall consider necessary in that behalf.

10.2.11 **Procedure to determine Misconduct:**

(Employee/ Faculty/ Examination centre/ Agency)

- 1) The Examination branch shall forward, the suspected/reported case of Misconduct at any University Examination on receipt of a report from respective examination centre or on detection, to the Registrar.
- 2) The Registrar shall determine prima-facie and intimate the substance of allegation against the suspected person/agency/firm/organization for oral and or written representation in person before the disciplinary action committee at own expense.
- 3) The time and place for hearing shall be informed to the suspected well in advance and it is bound to remain present.
- 4) The disciplinary action committee shall hold the hearing of the case on the decided date, time and place.
- 5) The disciplinary action committee shall decide the case by hearing of the suspected after considering the evidence/s available and circumstances of the case.
- 6) The decision shall be declared as the charge against the suspect/s is held proved or not proved.
- 7) In case where it holds the charge as proved, it shall decide the punishment to be imposed to the suspect/s as per the Annexure no. \_\_\_\_.
- 8) In case if the charge is held as not proved, it shall decide that the suspect/s be acquitted of the charge.
- 9) Failing to remain present on decided date, time and place shall be considered that suspected is not willing to submit any representation in this regard and decision of the committee shall be abide.
- 10) The committee, at the end of the inquiry shall decide and pass a written order.
- 11) The registrar shall communicate the result of the inquiry as soon as possible after the decision is taken by the committee, to the suspect/s.

10.2.12 **Recovery of financial penalty:** -

- 1) If the penalized faculty or other college staff member of Government College/ Institute is not ready to deposit the amount of penalty imposed, the University shall intimate the institute to proceed for recovery as per the concerned



Government rules from time to time. Failing to which, appropriate legal actions shall be initiated by the University.

- 2) If the penalized faculty or other college staff member of Self Finance College/ Institute is not ready to deposit the amount of penalty imposed, the institute shall be made responsible to deposit the penalty. Failing to which, appropriate legal actions shall be initiated by the University.
- 3) If the penalized University staff member is not ready to deposit the amount of penalty imposed, the University shall initiate the process of recovery through concerned head / authority. Failing to which, appropriate legal actions shall be initiated by the University.
- 4) If the penalized Institution/college is not ready to deposit the amount of penalty imposed, the University shall initiate appropriate legal actions.
- 5) If the penalized Agency / Firm / Organization is not ready to deposit the amount of penalty imposed, the University shall recover the penalty from the due amount of payment from penalized Agency / Firm / Organization. Failing to which, appropriate legal actions shall be initiated by the University.

#### 10.2.13 **Disciplinary Action :**

When the misconduct/ Indiscipline is proven, as per the recommendation of Disciplinary Action Committee, In addition to the financial penalty as prescribed in the annexure no \_\_\_\_, the University shall

1. Faculty of constituent / affiliated college
  - a. Intimate to the concerned appointing authority regarding misconduct of teacher and for necessary action and / or
  - b. Debar the teacher from all types of University examination work and / or
  - c. Disqualify the teacher on temporary or permanent basis and / or
  - d. Intimate the matter to NCISM / Concerned competent authority and / or
  - e. Initiate appropriate legal action
2. Other staff of constituent / affiliated college
  - a. Intimate to the concerned appointing authority regarding misconduct of staff member and for necessary action and / or

- b. Debar the staff member from all types of University examination work and / or
  - c. Initiate appropriate legal action
3. Student/s of constituent / affiliated college
  - a. Disqualify the student on temporary or permanent basis from all activities of the university and / or
  - b. Suspend the student for definite period of time and / or
  - c. Dismiss the student permanently from the course and / or
  - d. Initiate appropriate legal action
4. Staff of the University
  - a. Debar the staff member from all types of University examination work and / or
  - b. Intimate to the concerned appointing authority regarding misconduct of staff member and for necessary action and / or
  - c. Initiate appropriate legal action
5. Agency / firm / organization hired by the University
  - a. Cancel the contract and black list the Agency from all types of University examination work / other work and / or
  - b. Initiate appropriate legal action
6. Affiliated / Constituent College / Institution
  - a. Impose financial penalty and / or
  - b. Suspend affiliation temporarily (for a period of 1 [one] or 2 [two] or 3 [three] years or more) and / or
  - c. Initiate appropriate legal action

10.2.14 **Procedure to determine Unfair means:**

(Examinee)

On detection of a case regarding the “unfair means,” of any examinee at any University Examination, the “Disciplinary Action Committee” shall have the power to

punish the student, after following the procedure as laid down herein. Any one or more of the following punishments may be given by the committee to the examinee after the charge/s of “unfair means” at an examination is proven against the examinee:

- 1) Chief Supervisor, Senior Supervisor, Junior Supervisor, Squad member or evaluator of the respective examination centre shall report of any suspected “Unfair means” committed by examinee/s to the Controller of examination with the evidence/s.
- 2) The Controller of examination shall take *suo moto*, if found suspected “Unfair means” during observation of CCTV footage of the concerned examination centre or by any other mode.
- 3) The controller of examination at on discretion or on approval of Vice chancellor/Registrar shall keep the result of the suspected examinee in reserve till the final decision.
- 4) The Registrar shall determine prima-facie and intimate the substance of allegation against the suspected examinee through Principal of respective college/institution for oral and or written representation in person before the disciplinary action committee at own expense.
- 5) The time and place for hearing shall be informed to the suspected examinee well in advance and it is bound to remain present.
- 6) The disciplinary action committee shall hold the hearing of the case on the decided date, time and place.
- 7) The disciplinary action committee shall decide the case by hearing of the suspected examinee after considering the evidence available and circumstances of the case.
- 8) The decision shall be declared as the charge against the examinee is held proved or not proved.
  - a. In case where it holds the charge as proved, it shall decide the punishment to be imposed to the examinee as per the Annexure no.\_\_\_\_\_.
- 9) In case if the charge is held as not proved, it shall decide that the examinee be acquitted of the charge and result to be declared as it is.

- 10) Failing to remain present on decided date, time and place shall be considered that suspected examinee is not willing to submit any representation in this regard and decision of the committee shall be abide.
- 11) The committee, at the end of the inquiry shall decide and pass a written order.
- 12) The registrar shall communicate the result of the inquiry as soon as possible after the decision is taken by the committee, to the examinee, through the Principal.
- 13) In the Marksheet of the examinee, result declared as per the regulation no.\_\_\_\_ should be mentioned.

10.2.15 **MIGRATION / TRANSFER DURING INTERNSHIP (where applicable) :**

- 1) Migration of a student from one institute of a University to other institute of any other University shall be with the No Objection Certificate and consent from the mother institute and University and consent from the other institute and University. The mother institute shall provide the required character certificate to the migrant.
- 2) Transfer of a student from one institute to another institute of this University shall be with the No Objection Certificate and consent from the mother institute and consent from the other institute. The same has to be intimated to University within 7 working days of commencement of transfer.
- 3) Migration shall be accepted by the University on the production of the character certificate issued by Institute or college and application forwarded by the Head of Institute and University with a 'No Objection Certificate' as the case may be.
- 4) The Rules and Regulations / Guidelines /Notifications / Resolutions pertaining to migration / transfer of internship, of the Government of Gujarat / NCISM and other regulatory bodies shall be applicable as issued / amended from time to time.

**A. MIGRATION OF STUDENT:**

1. From this University to other University.

**1.1. During the study**

- 1.1.1. The Students may be allowed to migrate to another University to continue their study after passing the first professional exam within the prescribed period of time.

- 1.1.2. The students failing or having ATKT in any professional exam shall not be allowed to migrate.
- 1.1.3. Mid-term and / or final professional migration shall not be allowed.
- 1.1.4. For migration, the students shall have to obtain mutual consent of both the colleges as well as both the Universities and it shall be against the vacant seat after obtaining NOC from concerned competent authority/s.
- 1.1.5. A student migrating from this University will be issued a Migration Certificate on applying in a prescribed form no. \_\_\_\_ through the Head of the Institute last attended on paying prescribed fee for the same.

**1.2. After completion of the course**

- 1.2.1. A student migrating from this University will be issued a Migration Certificate on applying in a prescribed form no. \_\_\_\_ through the Head of the Institute last attended on paying prescribed fee for the same.
- 1.2.2. From other University or other statutory examining body to this University.

**2.1 During the study**

- 1) The Students may be allowed to migrate from another University to continue their study after passing the first professional exam.
- 2) The students failing or having ATKT in any professional exam shall not be allowed to migrate.
- 3) Mid-term and / or final professional migration shall not be allowed.
- 4) For migration, the students shall have to obtain mutual consent of both the colleges as well as both the Universities and it shall be against the vacant seat after obtaining NOC from concerned competent authority/s.
- 5) A student migrating to this University will be issued a Migration Certificate on applying in a prescribed form no. \_\_\_\_ through the Head of the Institute last attended on paying prescribed fee for the same.

**2.2 After completion of the course**

A student migrating to this University will be issued an Eligibility Certificate on applying in a prescribed form no. \_\_\_\_ through the Head of the Institute last attended on paying prescribed fee for the same.

#### B. MIGRATION OF INTERN:

The migration of Intern shall be governed by regulation no. U (h) 1

#### C. TRANSFER WITHIN UNIVERSITY:

- 1) The Students may be allowed to transfer from one college / institute to another college / institute affiliated to this University to continue their study after passing the first professional exam within the prescribed period of time.
- 2) The students failing or having ATKT in any professional exam shall not be allowed to transfer.
- 3) Mid-term and / or final professional transfer shall not be allowed.
- 4) For transfer, the students shall have to obtain mutual consent of both the colleges / institutions and it shall be against the vacant seat after obtaining NOC from concerned competent authority/s.
- 5) It is mandatory for both the institutes to inform about any such transfer of the student/s taking place from one institution to the other institution through the established process to the University authorities.

#### D. TRANSFER OF INTERN :

The transfer of Intern shall be governed by regulation no. U (h) (i)

#### Note :-

- (1) Application for Migration Certificate / Duplicate Marksheet / Transcript to be send through head of the institution where student has studied in the final professional.
- (2) Fees for Migration Certificate / Duplicate Marksheet / Transcript to be send by Demand Draft in the Name of **REGISTRAR, GUJARAT AYURVED UNIVERSITY, JAMNAGAR.**

### 10.3 EXAMINATION REGULATIONS FOR AYURVEDA:

#### 10.3.1 BAMS Examination:

- i. These regulations for examinations shall be applicable for the students admitted after NCISM GAZZET NOTIFICATION dated 16/02/2022 regarding minimum standard of under graduate Ayurved education regulations 2022.
- ii. The **then** existing guidelines of Gujarat Ayurved University for examinations shall be applicable for the students admitted before NCISM GAZZET NOTIFICATION dated 16/02/2022 regarding minimum standard of under graduate Ayurved education regulations 2022.

- 1) List of the Subjects in three professional sessions with marking pattern for Theory component and Practical component (wherever applicable) for each subject of BAMS course conducted by the affiliated colleges / institutions shall be as follows:

**Table-1: Number of Papers and Marks Distribution for First Professional B.A.M.S. Subjects**

Sl. No	Subject Code	Papers	Theory	Practical or Clinical Assessment					Grand Total
				Practical/Clinical	Viva	Electives	IA	Sub Total	
1	AyUG-SN & AI Sanskrit Evam Ayurved Ithihas	2	200	-	75*	10 (Set-FA)	15	100	300
2	AyUG-PV Padartha Vijnanam	2	200	100	60	10 (Set-FB)	30	200	400
3	AyUG-KS Kriya Sharira	2	200	100	70	-	30	200	400
4	AyUG-RS Rachana Sharira	2	200	100	70	-	30	200	400

5	AyUG-SA1 Samhita Adhyayana-1	1	100	-	75	10(Set-FC)	15	100	200
	<b>Grand Total</b>								<b>1700</b>

\*Viva voce examination shall be for Sanskrit and not for Ayurved Ithihasa

**Note:** Set-FA, FB, FC – sets of Electives for First Professional B.A.M.S. as prescribed by NCISM from time to time and it is available on official website of electives.NCISM.

**Table-2: Number of Papers and Marks Distribution for Second Professional B.A.M.S. Subjects**

Sl.No.	Subject Code	Papers	Theory	Practical or Clinical Assessment					Grand Total
				Practical/ Clinical	Viva	Electives	IA	Sub Total	
1	AyUG-DG Dravyaguna Vijnanam	2	200	100	70	-	30	200	400
2	AyUG-RB Rasashastra evam Bhaishajya Kalpana	2	200	100	70	-	30	200	400
3	AyUG-RN Roga Nidana evam Vikriti Vijnanam	2	200	100	70	-	30	200	400
4	AyUG-AT Agada Tantra evam Vidhi Vaidyaka	1	100	100	60	10 (Set- SA)	30	200	300
5	AyUG-SA2 Samhita Adhyayana-2	1	100	-	75	10 (Set- SB)	15	100	200
6	AyUG-SW Swasthavritta evam Yoga	2	200	100	60	10 (Set- SC)	30	200	400
	<b>Grand Total</b>								<b>2100</b>

**Note:** Set-SA, SB, SC – sets of Electives for Second Professional B.A.M.S. as prescribed by NCISM from time to time and it is available on official website of electives.NCISM.



**Table-3: Number of Papers and Marks Distribution for Third Professional B.A.M.S. Subjects**

Sl.No.	Subject Code	Papers	Theory	Practical or Clinical Assessment					Grand Total
				Practical/ Clinical	Viva	Electives	IA	Sub Total	
1	AyUG-KC Kayachikitsa including Manasa Roga, Rasayana evam Vajikarana	3	300	100	70		30	200	500
2	AyUG-PK Panchakarma evam Upakarma	1	100	100	70		30	200	300
3	AyUG-ST Shalya Tantra	2	200	100	70		30	200	400
4	AyUG-SL Shalakyta Tantra	2	200	100	70		30	200	400
5	AyUG-PS Prasuti Tantra evam StreeRoga	2	200	100	60	10 (Set- TA)	30	200	400
6	AyUG-KB Kaumarabhritya	1	100	100	60	10 (Set- TB)	30	200	300
7	AyUG-SA3 Samhita Adhyayana-3	1	100	-	75	10 (Set- TC)	15	100	200
8	AyUG-RM Research Methodology and Medical-statistics	1	50	-	-	-	-	-	50
<b>Grand Total</b>									<b>2550</b>

**Note:** Set-TA, TB, TC – sets of Electives for Third Professional B.A.M.S. as prescribed by NCISM from time to time and it is available on official website of electives.NCISM.

2) Assessment:

a. Formative assessment

- i. Internal Assessment: It is mandatory for the institutions to follow the guidelines of NCISM with regards to internal assessment and submit the duly certified copy of

the marks to the University portal and hardcopy on or before the date of declaration of the university exam of the concerned professional session.

It is mandatory for every institute to preserve all the evidences of internal assessment as per the government guidelines.

- ii. Electives: Student shall have to qualify (obtaining any grade) in minimum of three elective subjects prescribed for concerned professional session prior to appearing for the examination of concerned professional session as prescribed by NCISM from time to time. It is mandatory for affiliated institutions to follow the guidelines of NCISM with regards to Electives time to time.

3) **SUMMATIVE ASSESSMENT:**

- 1) Final University examination conducted at the end of each professional BAMS shall be the Summative assessment
- 2) The valuation system for the summative assessment shall be as per the guidelines of NCISM or competent authority time to time.
- 3) There shall be double valuation system and shall be no provision for revaluation

An answer-sheet shall be evaluated by two independent evaluators

**Situation A**

- i. After double valuation, in case of variation between both the scores is upto 19% of the total marks, the average of both the scores shall be considered as the final score.
- ii. In case of fractional scores, if fraction is 0.5 or above, it is rounded off to the succeeding digit and if the fraction is below 0.5, it is rounded off to the preceding digit.

**Situation B**

- i. After double valuation, in case of variation between both the scores is 20% or more of the total marks (provided that at least one of the scores among two should be 50% or more of the maximum marks),\* then such Answer-sheets should be considered for third valuation.

\* Though the 50% in this regulation is not at par with the concerned NCISM regulation, it is logical and rational with regards to the smooth function of

examination branch. BOG holds the power to alter the percentage for third valuation.

- ii. A third independent evaluator / assessor evaluates such Answer-sheets (Situation B – i) and assign the score.
- iii. After third valuation, the Average of the higher two scores among all three valuations considered as the final score.

**Note: There shall not be any markings by any of the Evaluators on the Answer-sheets.**

- 4) There shall be two examiners (one internal and one external) for University Practical or Clinical assessment.
- 5) The marking scheme for the practical or clinical assessment shall be accorded as per the guidelines of NCISM/ competent authority time to time.

#### 4) PASSING STANDARD AND EXEMPTIONS

- 1) The minimum marks required for passing the examination shall be fifty percentage in theory component and fifty percentage in practical component (that include practical or clinical assessment) separately in each subject or as decided by the NCISM / concerned competent authority from time to time.
- 2) The minimum marks required for offering exemptions from subsequent exam for a subject shall be fifty percentage in theory component and fifty percentage in practical component (that include practical, clinical, viva-voce, internal assessment and electives wherever applicable) separately in particular subject or as decided by the NCISM / concerned competent authority from time to time.

#### 5) RESULT:

- 1) Before appearing for Third (Final) Professional examination, the student shall has to pass all the subjects of first and second professional and shall qualify all nine electives as prescribed by NCISM / competent authority from time to time.
- 2) A candidate obtaining 65 (**sixty-five**) **percentage** and above marks shall be awarded as **first class** in the subject and 75 (**seventy-five**) **percentage** and above marks shall be awarded as **distinction** in the subject, 50 (**Fifty Percentage or more shall be declared as Pass and Less than 50 (Fifty) Percentage shall be declared as Fail.**
- 3) The award of first class and distinction shall not be applicable for supplementary examinations.

- 4) Student shall complete his/her course of study within 10 (ten) years or the limit prescribed by NCISM / Competent authority from time to time.
  - 5) Student shall have to pass or atleast allowed to keep term (ATKT) in the first professional year examination within 7 (seven) years from the date of admission. Failure to which shall disqualify him/her to appear in the subsequent examination. The same has to be intimated to the student immediately after declaration of the last result through the college.
  - 6) Student shall have to pass or atleast allowed to keep term (ATKT) in the second professional year examination within 8.5 (eight and half) years from the date of admission. Failure to which shall disqualify him/her to appear in the subsequent examination. The same has to be intimated to the student immediately after declaration of the last result through the college.
- 6) Compulsory Rotatory Internship.-
- (a) (i) The duration of Compulsory Rotatory Internship including Internship Orientation Programme shall be one year and ordinarily commence on first working day of April for regular batch students and first working day of October for supplementary batch students.  
(ii) The student shall be eligible to join the Compulsory Internship programme after passing all the subjects from First to Third (Final) Professional examination including nine electives within a period of maximum 10 (ten) years from the date of admission and after getting Provisional Degree Certificate from the University and Provisional Registration Certificates from GBAU (Gujarat Board of Ayurvedic and Unani Systems of the Medicine) or concerned competent authority time to time for Compulsory Rotatory Internship.
  - (b) Schedule of the Orientation Programme, activities and duties to be discharged during internship, E-logbook and evaluation shall be decided in accordance with the respective regulations of NCISM / Concerned authority / the University authority from time to time.
  - (c) Leave for interns: (i) during compulsory rotatory internship of 1 (one) year, 12 (twelve) leaves are permitted and any kind of absence beyond 12 (twelve) days shall be extended accordingly.  
(ii) Intern cannot take leaves more than 6 (six) days including prefix or suffix of any kind of holidays at a time.

- (d) Completion of Internship: If any delay in the commencement of internship or abnormal break during internship due to unavoidable conditions, in such cases internship period shall be completed within maximum period of three years from the date of passing the qualifying examination of Third (Final) professional BAMS including first and second professional subjects and nine electives, specified as eligible for internship.

Provided that in such cases, the student shall get prior permission from the head of the institution in written with all supporting documents and it shall be the responsibility of the head of the institution to scrutinize the documents, and assess the genuine nature of the request before issuing permission letter and while joining internship the student shall submit the request letter along with supportive documents, and all necessary documents as mentioned in the sub-regulation (a) (ii) and undergo the internship as scheduled in accordance with sub-regulation (21) (c).

- (e) The student shall be awarded of BAMS degree only after successful completion of the Internship as certified by the Head of the institution and the competent authority of the University in the prescribed format.

#### 10.3.2 **M.D. (AYU.) / M.S. (AYU.) EXAMINATION:**

The **M.D. (Ayu.) / M.S. (Ayu.)** course shall have two University examinations as follows:

- (a) Preliminary/1<sup>st</sup> year examination will be held at the end of the first academic year in the subjects prescribed for the first year (preliminary) course of study as per the regulations of NCISM / COMPETENT AUTHORITY from time to time. **(Annexure-4)**
- (b) Final examination/ 3<sup>rd</sup> year examination will be held at the end of the third academic year in the subjects prescribed for the Final year course of study as per the regulations of NCISM / COMPETENT AUTHORITY from time to time. **(Annexure-5)**

The second year examination shall be an internal examination which will be conducted by the affiliated Institute.

- (c) Result of the performance of the students in Post Graduate M.D.(Ayu)/M.S.(Ayu) in all the P.G. First & Final year university examination

will be expressed in letter grades. Percentage equivalent to letter grades will be as follows.

<b>Grade</b>	<b>Performance</b>	<b>Percentage equivalent</b>	<b>Result</b>
O	Outstanding	75 – 100	Pass
A	Very good	65 – 74.99	Pass
B	Good	55 – 64.99	Pass
C	Average	50 – 54.99	Pass
D	Fail	0 – 49.99	Fail

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### 10.3.3 First P.G. (Ayurveda)– Preliminary-Examination:-

- (a) There shall be two theory papers, each of 3 hours duration and of 100 marks, followed by practical / clinical / viva examination. The subjects should be as per NCISM /COMPETENT AUTHORITY regulation amended time to time.
- (b) 50% marks will be required in theory and practical separately for passing the examination. No grace marks will be admissible.
- (c) For being declared successful in the examination, the student shall have to pass all the subjects separately.
- (d) A student needs not to appear in the subsequent chances in subject or subjects if he/she has already been declared successful.
- (e) If a student fails in one subject only, he/she shall be promoted to the next higher class but he/she shall have to pass in the subject in the succeeding examination/s.
- (f) For the 1<sup>st</sup> year examination of M.D. (Ayu) / M.S. (Ayu) course, the student can avail of maximum of three chances to pass in all the subjects mentioned under the P.G. Regulation No. 12(e), if any student fails in 3<sup>rd</sup> attempt, one shall be debarred from the course.
- (g) Nonappearance in the examination shall not be treated as an attempt.
  - i. Provided the student has not submitted the examination form owing to bonafide reason with prior approval competent university authority or
  - ii. Inability to appear in the examination owing to bonafide reason with prior approval competent university authority before 24 (Twenty four) hours of the commencement of the respective university examination.

#### 10.3.4 Final P.G. (Ayurveda)– Examination:-

- (a) No student shall be eligible for appearing in the final examination unless he/she has passed the first year examination and his/her thesis is approved as per PG regulation no.15.
- (b) There shall be four papers each of 100 marks and of 3 hours duration, followed by practical/clinical/oral examination of 100 marks as per details given below/amended by NCISM/COMPETENT AUTHORITY time to time.
- (c) The syllabus for each paper of the specialties mentioned above shall be prescribed as per NCISM-Regulation and amended from time to time and published in the Gazette of Govt. of India.
- (d) 50% marks will be required in theory and practical separately for passing the examination. No grace marks will be admissible.

The maximum duration for completion of the course shall not exceed beyond the period of 6 years from the date of admission to the course.

#### 10.4 **EXAMINATION REGULATIONS FOR ALLIED SUBJECTS**

These regulations for examinations shall be applicable for the students admitted after publication of these regulations.

##### 10.4.1 **GRADUATION LEVEL**

###### **A. PROFESSIONAL COURSES:**

- 1) The examination for each Professional session/year shall ordinarily be held and completed by the end of each professional session/year according to guidelines prescribed by competent authority from time to time.
- 2) List of the Subjects in prescribed professional sessions with marking pattern for Theory component and Practical component (wherever applicable) for each subject of respective course/s conducted by the affiliated colleges / institutions shall be as per the syllabus and curriculum prescribed by the university/concerned regulatory body from time to time.
- 3) Assessment:



- i. Final University examination with Theory papers and Practical / Viva examination to be conducted at the end of each professional session/year of respective course shall be the assessment.
- ii. There shall be two **internal examiners** for the University Practical or Clinical assessment other than final professional session/year.
- iii. There shall be two examiners (one internal and one external) for final professional session/year University Practical or Clinical assessment.
- iv. The marking scheme for the practical or clinical assessment shall be accorded as per the guidelines prescribed by concerned competent authority from time to time.
- v. The valuation system for the assessment shall be as per the guidelines prescribed by concerned competent authority from time to time.

#### 4) PASSING STANDARD AND EXEMPTIONS

- i. The minimum marks required for passing the examination shall be 50 (fifty) percentage in theory component and 50 (fifty) percentage in practical component (that include practical or clinical assessment) separately in each subject or as decided by the concerned competent authority from time to time.
- ii. The minimum marks required for offering exemptions from subsequent exam for a subject shall be 50 (fifty) percentage in theory component and 50 (fifty) percentage in practical component (that include practical, clinical, viva-voce, internal assessment and electives wherever applicable) separately in particular subject or as decided by the concerned competent authority from time to time.

#### 5) RESULT:

- i. A candidate obtaining 65 (**sixty-five**) **percentage** and above marks shall be awarded as **first class** in the subject and 75 (**seventy-five**) **percentage** and above marks shall be awarded as **distinction** in the subject, 50 (**Fifty**) **Percentage or more shall be declared as Pass and Less than 50 (Fifty) Percentage shall be declared as Fail.**
- ii. The award of first class and distinction shall not be applicable for supplementary examinations.

**B. Other than Professional Courses:**

- 1) The examination for each year shall ordinarily be held and completed by the end of each year according to guidelines prescribed by competent authority from time to time.
- 2) List of the Subjects in prescribed academic sessions with marking pattern for Theory component and Practical component (wherever applicable) for each subject of respective course/s conducted by the affiliated colleges / institutions shall be as per the syllabus and curriculum prescribed by the university/concerned regulatory body time to time.
- 3) Assessment:
  - i. Final University examination with Theory papers and Practical / Viva examination (where applicable) to be conducted at the end of each academic year of respective course shall be the assessment.
  - ii. There shall be two internal examiners for the University Practical or Clinical assessment other than final professional session/year.
  - iii. There shall be two examiners (one internal and one external) for final professional session/year University Practical or Clinical assessment.
  - iv. The marking scheme for the practical or clinical assessment shall be accorded as per the guidelines prescribed by concerned competent authority from time to time.
  - v. The valuation system for the assessment shall be as per the guidelines prescribed by concerned competent authority from time to time.
- 4) **PASSING STANDARD AND EXEMPTIONS**
  - i. The minimum marks required for passing the examination shall be 40 (forty) percentage in theory component and 40 (forty) percentage in practical component (where applicable) separately in each subject or as decided by the concerned competent authority from time to time.
  - ii. The minimum marks required for offering exemptions from subsequent exam for a subject shall be 40 (forty) percentage in theory component and 40 (forty) percentage in practical component (wherever applicable) separately in particular subject or as decided by the concerned competent authority from time to time.

5) RESULT:

- i. A candidate obtaining 60 (**sixty**) **percentage** and above marks shall be awarded as **first class** in the subject and 75 (**seventy-five**) **percentage** and above marks shall be awarded as **distinction** in the subject, **40 (forty) Percentage or more shall be declared as Pass and Less than 40 (forty) Percentage shall be declared as Fail.**
- ii. The award of first class and distinction shall not be applicable for supplementary examinations.

10.4.2 **Post-Graduation level:**

**A. Professional Courses:**

- 1) The examination for each Professional session/year shall ordinarily be held and completed by the end of each professional session/year according to guidelines prescribed by competent authority from time to time.
- 2) List of the Subjects in prescribed professional sessions with marking pattern for Theory component and Practical component for each subject of respective course/s conducted by the affiliated colleges / institutions shall be as per the syllabus and curriculum prescribed by the university/concerned regulatory body from time to time.
- 3) Result of the performance of the students in Post Graduate courses in all the university examination will be expressed in letter grades. Percentage equivalent to letter grades will be as follows.

<b>Grade</b>	<b>Performance</b>	<b>Percentage equivalent</b>	<b>Result</b>
O	Outstanding	75 – 100	Pass
A	Very good	65 – 74.99	Pass
B	Good	55 – 64.99	Pass
C	Average	50 – 54.99	Pass
D	Fail	0 – 49.99	Fail

4) PASSING STANDARD AND EXEMPTIONS

- i. The minimum marks required for passing the examination shall be 50 (fifty) percentage in theory component and 50 (fifty) percentage in practical component (that include practical or clinical assessment) separately in each subject or as decided by the concerned competent authority from time to time.
- ii. The minimum marks required for offering exemptions from subsequent exam for a subject shall be fifty percentage in theory component and fifty percentage in practical component (that include practical, clinical, viva-voce, internal assessment and electives wherever applicable) separately in particular subject or as decided by the concerned competent authority from time to time.
- iii. For the 1<sup>st</sup> year examination of Post-Graduate course, the student can avail of maximum of three chances to pass in all the subjects, if any student fails in 3<sup>rd</sup> attempt, one shall be debarred from the course.
- iv. Owing to bonafide reason/s, when a student does not submit the examination form with prior approval obtained through proper channel, the concerned examination shall not be treated as an attempt.
- v. Nonappearance in the examination will not be treated as an attempt. Provided the student doesn't submit the examination form or inability to appear in the examination is communicated to the University through written communication before the actual starting of examination.
- vi. No student shall be eligible for appearing in the final examination unless he/she has passed the first year examination and his/her thesis is approved (where applicable).

**B. Other than Professional Courses:**

- 1) The examination for each academic session/year shall ordinarily be held and completed by the end of each professional session/year according to guidelines prescribed by competent authority from time to time.
- 2) List of the Subjects in prescribed academic sessions with marking pattern for Theory component and Practical component (wherever applicable) for each subject of respective course/s conducted by the affiliated colleges / institutions shall be as per the syllabus and curriculum prescribed by the university/concerned regulatory body from time to time.
- 3) Result of the performance of the students in Post Graduate courses in all the university examination will be expressed in letter grades. Percentage equivalent to letter grades will be as follows.

<b>Grade</b>	<b>Performance</b>	<b>Percentage equivalent</b>	<b>Result</b>
O	Outstanding	75 – 100	Pass
A	Very good	65 – 74.99	Pass
B	Good	55 – 64.99	Pass
C	Average	50 – 54.99	Pass
D	Fail	0 – 49.99	Fail

**4) PASSING STANDARD AND EXEMPTIONS**

- i. The minimum marks required for passing the examination shall be 50 (fifty) percentage in theory component and 50 (fifty) percentage in practical component (that include practical or clinical assessment) separately in each subject or as decided by the concerned competent authority from time to time.
- ii. The minimum marks required for offering exemptions from subsequent exam for a subject shall be 50 (fifty) percentage in theory component and 50 (fifty) percentage in practical component (that include practical, clinical, viva-voce, internal assessment and

electives wherever applicable) separately in particular subject or as decided by the concerned competent authority from time to time.

- iii. Owing to bonafide reason/s, when a student does not submit the examination form with prior approval obtained through proper channel, the concerned examination shall not be treated as an attempt.
- iv. Nonappearance in the examination will not be treated as an attempt. Provided the student doesn't submit the examination form or inability to appear in the examination is communicated to the University through written communication before the actual starting of examination.

The maximum duration for completion of the course shall not exceed beyond the double period of prescribed duration of the concerned course from the date of admission.

#### 10.4.3 **Diploma level:**

##### **1. Post-graduate Diploma**

###### **a. Professional Courses:**

- 1) The examination for each academic session/year shall ordinarily be held and completed by the end of each academic session/year according to guidelines prescribed by competent authority from time to time.
- 2) List of the Subjects prescribed for each academic session/year with marking pattern for Theory component and Practical component (wherever applicable) for each subject of respective course/s conducted by the affiliated colleges / institutions shall be as per the syllabus and curriculum prescribed by the university/concerned regulatory body from time to time.
- 3) Assessment:
  - i. Final University examination with Theory papers and Practical / Viva examination (where applicable) to be conducted at the end of each academic session/year of respective course shall be the assessment.

- ii. There shall be two internal examiners for the University Practical or Clinical assessment other than final professional session/year.
- iii. There shall be two examiners (one internal and one external) for final professional session/year University Practical or Clinical assessment.
- iv. The marking scheme for the practical or clinical assessment shall be accorded as per the guidelines prescribed by concerned competent authority from time to time.
- v. The valuation system for the assessment shall be as per the guidelines prescribed by concerned competent authority from time to time.

#### 4) PASSING STANDARD AND EXEMPTIONS

- i. The minimum marks required for passing the examination shall be 50 (fifty) percentage in theory component and 50 (fifty) percentage in practical component (that include practical or clinical assessment) separately in each subject or as decided by the concerned competent authority from time to time.
- ii. The minimum marks required for offering exemptions from subsequent exam for a subject shall be 50 (fifty) percentage in theory component and 50 (fifty) percentage in practical component (that include practical, clinical, viva-voce, internal assessment and electives wherever applicable) separately in particular subject or as decided by the concerned competent authority from time to time.

#### 5) RESULT:

- i. A candidate obtaining 65 (**sixty-five**) **percentage** and above marks shall be awarded as **first class** in the subject and 75 (**seventy-five**) **percentage** and above marks shall be awarded as **distinction** in the subject, 50 (fifty) **Percentage or more shall be declared as Pass and Less than 50 (fifty) Percentage shall be declared as Fail.**
- ii. The award of first class and distinction shall not be applicable for supplementary examinations.

#### b. OTHER THAN PROFESSIONAL COURSES:

- 1) The examination for each year shall ordinarily be held and completed by the end of each year according to guidelines prescribed by competent authority from time to time.
- 2) List of the Subjects prescribed for each academic session/year with marking pattern for Theory component and Practical component (wherever applicable) for each subject of respective course/s conducted by the affiliated colleges / institutions shall be as per the syllabus and curriculum prescribed by the university/concerned regulatory body from time to time.
- 3) Assessment:
  - i. Final University examination with Theory papers and Practical / Viva examination (where applicable) to be conducted at the end of each academic year of respective course shall be the assessment.
  - ii. There shall be two examiners (one internal and one external) for University Practical (where applicable) assessment.
  - iii. The marking scheme for the practical (where applicable) assessment shall be accorded as per the guidelines of concerned competent authority time to time.
  - iv. The valuation system for the assessment shall be as per the guidelines of concerned competent authority time to time.
- 4) **PASSING STANDARD AND EXEMPTIONS**
  - i. The minimum marks required for passing the examination shall be 40 (forty) percentage in theory component and 40 (forty) percentage in practical component (where applicable) separately in each subject or as decided by the concerned competent authority from time to time.
  - ii. The minimum marks required for offering exemptions from subsequent exam for a subject shall be 40 (forty) percentage in theory component and 40 (forty) percentage in practical component (wherever applicable) separately in particular subject or as decided by the concerned competent authority from time to time.

5) **RESULT:**



- i. A candidate obtaining 60 (**sixty**) **percentage** and above marks shall be awarded as **first class** in the subject and 75 (**seventy-five**) **percentage** and above marks shall be awarded as **distinction** in the subject, **40 (forty) Percentage or more shall be declared as Pass and Less than 40 (forty) Percentage shall be declared as Fail.**
- ii. The award of first class and distinction shall not be applicable for supplementary examinations.

## **2. Diploma:**

### **a. Professional Courses:**

- 1) The examination for each academic session/year shall ordinarily be held and completed by the end of each academic session/year according to guidelines prescribed by competent authority from time to time.
- 2) List of the Subjects prescribed for each academic session/year with marking pattern for Theory component and Practical component (wherever applicable) for each subject of respective course/s conducted by the affiliated colleges / institutions shall be as per the syllabus and curriculum prescribed by the university/concerned regulatory body from time to time.
- 3) Assessment:
  - i. Final University examination with Theory papers and Practical / Viva examination (where applicable) to be conducted at the end of each academic session/year of respective course shall be the assessment.
  - ii. There shall be two internal examiners for the University Practical or Clinical assessment other than final professional session/year.
  - iii. There shall be two examiners (one internal and one external) for final professional session/year University Practical or Clinical assessment.
  - iv. The marking scheme for the practical or clinical assessment shall be accorded as per the guidelines prescribed by concerned competent authority from time to time.
  - v. The valuation system for the assessment shall be as per the guidelines prescribed by concerned competent authority from time to time.

### **4) PASSING STANDARD AND EXEMPTIONS**

- i. The minimum marks required for passing the examination shall be 40 (forty) percentage in theory component and 40 (forty) percentage in practical component (that include practical or clinical assessment) separately in each subject or as decided by the concerned competent authority from time to time.
- ii. The minimum marks required for offering exemptions from subsequent exam for a subject shall be 40 (forty) percentage in theory component and 40 (forty) percentage in practical component (that include practical, clinical, viva-voce, internal assessment and electives wherever applicable) separately in particular subject or as decided by the concerned competent authority from time to time.

5) RESULT:

- i. A candidate obtaining 60 (**sixty**) **percentage** and above marks shall be awarded as **first class** in the subject and 75 (**seventy-five**) **percentage** and above marks shall be awarded as **distinction** in the subject, 40 (forty) **Percentage or more shall be declared as Pass and Less than 40 (forty) Percentage shall be declared as Fail.**
- ii. The award of first class and distinction shall not be applicable for supplementary examinations.

**b. OTHER THAN PROFESSIONAL COURSES:**

- 1) The examination for each year shall ordinarily be held and completed by the end of each year according to guidelines prescribed by competent authority from time to time.
- 2) List of the Subjects prescribed for each academic session/year with marking pattern for Theory component and Practical component (wherever applicable) for each subject of respective course/s conducted by the affiliated colleges / institutions shall be as per the syllabus and curriculum prescribed by the university/concerned regulatory body from time to time.

3) Assessment:

- i. Final University examination with Theory papers and Practical / Viva examination (where applicable) to be conducted at the end of each academic year of respective course shall be the assessment.
- ii. There shall be two internal examiners for the University Practical or Clinical assessment other than final professional session/year.
- iii. There shall be two examiners (one internal and one external) for final professional session/year University Practical or Clinical assessment.
- iv. The marking scheme for the practical or clinical assessment shall be accorded as per the guidelines prescribed by concerned competent authority from time to time.
- v. The valuation system for the assessment shall be as per the guidelines prescribed by concerned competent authority from time to time.

#### 4) PASSING STANDARD AND EXEMPTIONS

- i. The minimum marks required for passing the examination shall be 40 (forty) percentage in theory component and 40 (forty) percentage in practical component (where applicable) separately in each subject or as decided by the concerned competent authority from time to time.
- ii. The minimum marks required for offering exemptions from subsequent exam for a subject shall be 40 (forty) percentage in theory component and 40 (forty) percentage in practical component (wherever applicable) separately in particular subject or as decided by the concerned competent authority from time to time.

#### 5) RESULT:

- i. A candidate obtaining 60 (**sixty**) **percentage** and above marks shall be awarded as **first class** in the subject and 75 (**seventy-five**) **percentage** and above marks shall be awarded as **distinction** in the subject, **40 (forty) Percentage or more shall be declared as Pass and Less than 40 (forty) Percentage shall be declared as Fail.**
- ii. The award of first class and distinction shall not be applicable for supplementary examinations.

## **Annexure no. 1**

### **CERTIFICATE OF ELIGIBILITY**

Certified that (name of the student).....has passed the examination of the First / Second / Third BAMS / BNYS from .....University in the year ..... after completing the prescribed course of instruction at..... College is eligible for admission to the..... Professional Session in this University.

deliberate errors, mistakes, negligence, improper conduct, and malpractices of any kind, reported or suspected to have taken place at any level in conduction of an examination by a paper-setter, an examiner, a moderator, a supervisor, an officer or an employee of the University or an affiliated College or an Agency assigned for Examination work at any University Examination

## Annexure no. 2

The table containing list of "Misconduct" and proposed action:

Misconduct	Proposed Action	Suspect
<b>A. SUBMISSION OF EXAMINATION APPLICATION FORMS BY THE INSTITUTE</b>		
1. Non submission of examination application forms of the students willing to appear for concerned examination to the Registrar before the deadline as declared by Exam Section.	Impose a penalty of Rs. 5,000/- per student	college
2. In case of late application within the purview of Vice chancellor, submission of fake/manipulated/forged/ incomplete documents or forwarding of Examination application form/s.	Impose a penalty of Rs. 500/- per application	college
<b>B. SUBMISSION / ACCEPTANCE OF EXAMINATION FORMS AT UNIVERSITY</b>		
1. Submission / Acceptance of the application after the last date without the approval of Registrar / Vice Chancellor	Impose a penalty of Rs. 1,00,000/- per Application and a cancellation of contract and to be black listed	Concerned Agency/firm/ Organization
	Impose a penalty of Rs. 50,000/- per Application	The institute
<b>C. PAPER SETTING, MODERATING AND PRINTING</b>		
1. Any kind of Conflict of interest	Impose a penalty of Rs. 5,000/- and disciplinary action/s	Paper setter/ Moderator/ Concerned person/s from the university
2. Failure to set question paper within timeline.	Impose a penalty of 10% of remuneration per set	Paper setter

	per day	
3. Setting of question paper not in accordance with the prescribed blueprint.	Impose a penalty of Rs. 30/- per mistake	Paper setter/ Moderator
4. Improper packaging of question papers.	Impose penalty of Rs. 1,000/- per paper	Paper setter/ Moderator/ Concerned person/s from the university
6. Breach of confidentiality / Leakage of confidential matter at any level.	Impose a penalty of Rs. 50,000/- + any other disciplinary action as per recommendation of the committee	Concerned person/s /agency / firm / organization
9. Incomplete / ambiguous framing of question	Impose a penalty of Rs. 30/- per mistake	Paper setter/ Moderator
<b>D. DURING EXAMINATION:</b>		
1. Delay in generation / forwarding of the link and PDF file of question paper causing obstacle in the smooth conduction of the examination.	Impose a penalty of Rs.25,000/-	Concerned person/s
2. Delay in the printing at examination center except connectivity / server problem.	Impose a penalty of Rs.5,000/-	Senior Supervisor and / or Chief Supervisor
3. Opening of wrong question paper packets – offline mode.	Impose a penalty of Rs. 10,000/- per paper per person	Senior Supervisor and Chief Supervisor
4. Not keeping question paper / Answer Sheet under safe custody before, during and after examination.	Impose a penalty of Rs.10,000/-	Principal/Chief Supervisor
5. Not keeping question paper / Answer Sheet under safe custody during the examination.	Impose a penalty of Rs.10,000/-	Senior Supervisor

6. Not signing an answer sheet or wrongly affix barcode sticker / Brown Sticker.	Impose a penalty of 10% of remuneration per mistake up to the amount of remuneration per session.	Junior Supervisor
7. Absence at the Examination Centre without prior permission of the concerned authority of the University.	Impose a penalty of 500% of remuneration per session to the absentee.	Chief Supervisor /Senior Supervisor
8. Absence without prior permission of Chief Supervisor.	Impose a penalty of 200% of remuneration per session to the absentee.	Junior Supervisor / Coordinator / Clerk / Peon or any other exam concerned staff
9. Allowing any person other than examinee to appear in the examination (Impersonation / dummy).	Impose a penalty of Rs.10,000/- per candidate to the responsible person/s + any other disciplinary action as per recommendation of the committee	Exam clerk/ Junior Supervisor/ Senior Supervisor/ Chief Supervisor / Institution
10. Allowing any unauthorized person to enter in the examination premises.	Impose a penalty of Rs.1,000/- + any disciplinary action as per recommendation of the committee	Chief Supervisor /Senior Supervisor / Institution
11. Lapses of duty during conduction of examination as prescribed by the University.	Impose a penalty of remuneration of the respective person per session.	Chief Supervisor / Senior Supervisor / Junior Supervisor / any other concerned person/s.

13. Negligence in discharging duties leading to copying / mass copying, unruly behavior etc. affecting smooth conduction of examination.	Impose a penalty of Rs. 25,000/- + any other disciplinary action as per recommendation of the committee.	Chief Supervisor and Senior Supervisor
	Impose a penalty of Rs. 10,000/- + any other disciplinary action as per recommendation of the committee.	Junior Supervisor
	Impose a penalty of Rs. 5000/- + any other disciplinary action as per recommendation of the committee.	Other person/s concerned to examination
	A penalty of Rs. 5,00,000/- In addition, the proceedings for the withdrawal of affiliation of the college shall be instituted.	College
14. Mass copying observed in any center during a session when squad visited that center but not reported.	Impose a penalty of Rs. 15,000/- per session and disciplinary action as per recommendation of the committee.	squad member
15. Refusal of any kind of examination duties without bonafide reason/s and prior approval from the University.	Impose a penalty of Rs.5,000/- for first refusal and Rs. 10,000/-	Nominated / appointed person



	for subsequent refusal/s.	
16. Insertion / Replacing of answer book / pages / over writing during / after the examination/s at center or any stage prior to result declaration.	Impose a penalty of Rs.15,000/- per malpractice disciplinary action as per recommendation of the committee.	The person/s concerned to examination proved responsible

<b>(E) DURING CODING AND DECODING</b>		
1. Disclosure of code numbers / Barcode	Impose a penalty of Rs. 15,000/- + disciplinary action.	The concerned person/s or agency / firm / organization
2. Wrong Barcoding	Impose a penalty of Rs.200/- per mistake.	
3. Tampering with Marks of Examiners	Impose a penalty of Rs. 10,000/- for each case and disciplinary action.	
4. Disclosure of result before declaration by the University	Impose a penalty of Rs. 25,000/-	

<b>(F) DURING VALUATION</b>		
1. Erratic valuation by (more than 20%)	Impose a penalty of Rs. 500/- per paper	The Evaluator
2. Non valuation of a part of an answer	Impose a penalty of Rs. 100/- per mistake	
3. Non valuation of a complete answer/ non assignment of marks to an answer	Impose a penalty of Rs. 300/- each	
4. Wrong/non carrying of marks from inside to the Cover page of the answer sheet.	Up to 10% of number of Answer sheets : Impose a penalty Rs.20/- for each mistake More than 10% : Forfeiture of the entire remuneration More than 30% : Forfeiture of the	

	entire remuneration + Impose a penalty Rs.5000/-	
5. Wrong writing of marks in figures and words in the OMR Sheet/marks list	Impose a penalty Rs. 100/- per mistake	
6. Awarding more marks than the maximum marks for the question/s.	Impose a penalty of Rs. 500/- per Mark	
7. Favoring a student	Impose a penalty of Rs. 10,000/-	
<b>(G) VERIFICATION AND SCRUTINY:</b>		
1. Wrong verification and scrutiny	Impose a penalty of Rs.20/- for each mistake.	The concerned person/s or agency / firm / organization
2. Considering as "Absent" to the candidate who has been appeared for the examination.	Impose a penalty of Rs 500/- per candidate	
3. Awarding of wrong exemptions	Impose a penalty of Rs.500/- per such Exemption.	
<b>(H) GENERAL</b>		
1. Any breach of confidentiality relating to the examination work entrusted by the University.	Impose a penalty of Rs. 50,000/- + any other disciplinary action as per recommendation of the committee	Concerned person/s /agency / firm / organization

## **Annexure no. 2**

The table containing list of "unfair means" and relevant punishment:

S. No.	Unfair Means Acts	Punishment
1	To appear in the examination on any kind of false representation in the application form.	Cancel the exam form and by chance if examinee appears in the exam, the result shall be cancelled.

2	Writing questions or answers or anything on any material other than assigned answer book/sheet inside the examination hall.	Cancelling the result of respective subject
3	Possession of material which is/are relevant to the subject of the–examination in examination hall such as: (a) Papers, books or notes; or (b) Written notes on any part of the clothes worn by the examinee or on any part of own body, or table or desk, or (c) Foot-rule and or instruments like set-squares, protectors, slide rules, etc. with notes written on them.	Cancelling the result of respective subject..... On the first single incidence proved.  Cancelling the complete result of respective examination ..... On the second/dual incidence proved.  Cancelling the complete result of respective examination and Disqualification from appearing in University examinations for 1 (One) to 3 (Three) subsequent attempts..... on the third incidence onwards.
4	Copying is found or established from answer-book or it is otherwise established that the student has:  (a) copied or taken help from any paper/s, book/s, note, answer-book or any other source in any manner during the examination or at any time thereafter; or  (b) copied from or allowed to another examinee to copy from each other's answer-book; or  (c) received help from or given help to another examinee ; or  (d) Exchange of answer-book or a part thereof.	
5	On passing or attempting to pass on the question paper (or part thereof) outside the examination hall.	
6	Destruction of incriminating material by swallowing, running away with it or causing its disappearance by any other means.	
7	Smuggling in or out of an answer-book or replacing or getting it replaced after attempting answers (during or	

	after the examination with or without the help or connivance of any person).	
8	Non delivery of answer-book to the supervisor or destroying the answer book.	
9	If the student is found conversing or practicing any other misconduct during the examination and / or keeping mobile phone/s, Bluetooth earbuds/earphones, smart watch or any other such electronic gadget/s that may be useful for copying/misconduct.	
10	Disobedience, change of seat without permission, misbehaviour in or around examination hall or writing another student's seat number on the answer-book.	
11	Serious misconduct in the examination hall like misbehaviour with staff or using force or using abusive language or rowdyism with the staff appointed on exam duty inside or outside the examination hall.	Cancelling the complete result of respective examination and Disqualification from appearing in University examinations for 4 (four) to 6 (six) subsequent attempts.
12	Impersonation – impersonator (who writes for another student i.e. dummy) if is a student of this University as well as impersonated student.	
13	Approaching examiner for raising marks or for writing the answer on blank pages OR trying to giving bribe by any staff member or any other way.	
14	When answer-book contains (a) abusive or obscene or threatening language, (b) appeal to the examiner and (c) Distinctive mark to disclose the identity (d) Any type of bribe	Cancelling the result of respective subject.

## Annexure no. 3

### PRESCRIBED FEES TO BE COLLECTED BY THE EXAMINATION SECTION

No.	Particular of Documents	Fee Rs.
1	First Professional Examination	3000/-
2	Second Professional Examination	3000/-
3	Third Professional Examination	3000/-
4	Forth Professional Examination	3000/-
5	Provisional Degree Certificate	100/-
6	Internship Completion Certificate	100/-
7	First M. D. / M.S. (Ayu.) Examination	1000/-
8	Final M. D. / M.S. (Ayu.) Examination	7000/-
9	Provisional Certificate (M.D. / M.S.)	100/-
10	Thesis M.D. / M.S. (Ayu.)	3000/-
11	Ph. D. Thesis	5000/-
12	Migration Certificate	500/-
13	Re-Checking ( Per Answer Sheet )	200/-
14	Re-Assessment for Written Exam. ( Per Answer Sheet )	500/-
15	Re-Assessment for Practical Exam.	500/-
16	Merit Certificate	100/-
17	Transcript	1500/-
18	Marksheet attested ( Per Marksheet )	300/-

19	Marksheet / Certificate Verification ( Per Document )	300/-
20	Duplicate Marksheet / Internship Complition Certificate ( Per Marksheet / Internship Complition Certificate )	1000/-
21	Exam. Centre Change	300/-
22	Correction in the Marksheet / Certificate	300/-
23	Medicinal Plants Ph. D. Thesis submit	5000/-
24	Examination Fees for P.G.D.Y.N., D.Nat., B.Y.N.S., B.Pharm, D.Pharm, M.Pharm, M.Sc. Medicinal Plants	2300/-
25	Marksheet of All Examination	200/-
26	Ph.D. Provisional Certificate	200/-
27	Internship N. O. C.	300/-
28	Migration N. O. C.	500/-
29	Late fee for concerned examination.	200/- per day
30	Penalty to be paid over and above the prescribed late fee on per day basis and the regular examination fees for concerned examination	4000/-
31	Medium of Instruction Certificate	500/-

## Annexure no. 4

<b>SUBJECTS AND MARK DISTRIBUTION FOR FIRST YEAR M.D. (AYU) / M.S. (AYU) - PRELIMINARY</b>				
S.no	Name of Subject	Marks		Total
		Theory	Practical/Clinical / Oral	
1	Research methodology of medical statistics (common for all disciplines)	100	100	200
<b>SECOND SUBJECT AS PER THE SPECIALITY</b>				
1	AYURVED SAMHITA EVAM SIDDHANTA	100	100	200
2	RACHANA SHARIRA	100	100	200
3	KRIYA SHARIRA	100	100	200
4	DRAVYAGUNA VIGYAN	100	100	200
5	RASA SHASTRA EVAM BHAISHAJYA KALPANA	100	100	200
6	ROGA NIDANA EVAM VIKRITIVIGYANA	100	100	200
7	PRASUTI EVAM – STRI ROGA	100	100	200
8	KAUMARBHRITYA-BALA ROGA	100	100	200
9	SWASTHAVRITTA	100	100	200
10	KAYACHIKITSA	100	100	200
11	RASAYANA EVAM VAJIKARANA	100	100	200
12	MANOVIGYANA EVAM MANASA ROGA	100	100	200
13	SHALYA TANTRA	100	100	200
14	SHALAKYA TANTRA	100	100	200
15	PANCHAKARMA	100	100	200
16	AGAD TANTRA	100	100	200
17	YOGA	100	100	200

## Annexure no. 5

<b>SUBJECTS AND MARK DISTRIBUTION FOR FINAL YEAR M.D. (AYU) / M.S. (AYU)</b>				
S.no	Name of Subject	Marks		Total
		Theor y	Practical/Clinical/ Oral	
<b>1. AYURVED SAMHITA EVAM SIDDHANT</b>				
A	Charak Samhita	100	100	500
B	Sushrut Samhita & Ashtang-Hridayam	100		
C	Ayurvediya and Darshanika Siddhanta	100		
D	Ayurved Itihas and Prayogika Siddhant	100		
<b>2. RACHANA SHARIRA</b>				
A	Garbha Shareeram	100	100	500
B	Koshthanga-Sira-Dhamani-Srotas Shareeram	100		
C	Marma Shareeram evum Asthi-Peshee Shareeram	100		
D	Tantra Shareera evum Antah &	100		
<b>KRIYA SHARIRA</b>				
A	Dosha – Dhatu – Mala Vigyana	100	100	500
B	Prakriti – Sattva Vigyana	100		
C	Kosthanga Kriya Vigyana	100		
D	Modern Physiology and its applied aspect	100		
<b>DRAVYAGUNA VIGYAN</b>				
A	Namarupa Vigyana	100	100	500
B	Guna Karma Vigyan	100		
C	Prayogavigyana	100		
D	Nighantu Parichaya Yogavigyanam	100		
<b>RASA SHASTRA EVAM BHAISHAJYA KALPANA</b>				
A	Rasa Shastra	100	100	500
B	Bhaishajya Kalpana	100		
C	Rasa Chikitsa & Aushadha Yoga Vigyana	100		
D	Pharmacology and Pharmacy Management	100		
<b>ROGA NIDANA EVAM VIKRITIVIGYANA</b>				
A	Fundamental principles of Roganidana	100	100	500
B	Roga vigyana	100		



C	Pariksha Vigyana	100		
D	Vikriti Vigyana and Jivanu Vigyana	100		
PRASUTI EVAM – STRI ROGA				
A	Garbhagarbhini Vigyan	100	100	500
B	Prasava – Vigyan	100		
C	Stree Rog vigyan	100		
D	Prasuti – Streerog – Shalya Karma	100		
KAUMARBHRITYA-BALA ROGA				
A	Bija, Garbha Vigyaniya (Human Genetics, Embryology)	100	100	500
B	Navajata Shishu Vigyan evam Poshana	100		
C	Balrog (Pediatric Disorders)	100		
D	Kaumarbhritya in Ancient Classics and recent Advances	100		
SWASTHAVRITTA				
A	Vaiyaktika Swasthavrittam Sadvrittamcha	100	100	500
B	Samajika Swasthavrittam (communityhealth)	100		
C	Samkramaka Roga Pratishedham Evam Swasthyaprashasanam	100		
D	Yoga and Nisargopachara	100		
KAYACHIKITSA				
A	Fundamentals of Kayachikitsa	100	100	500
B	Samanya Roga Chikitsa	100		
C	Vishishta Roga Chikitsa	100		
D	Advances in Kayachikitsa	100		
RASAYANA EVAM VAJIKARANA				
A	Concept and practice in Rasayana	100	100	500
B	Concepts of Apatya and Susantaana	100		
C	Concepts and practice of Vajikarana	100		
D	Pharmaco-Therapeutics of Rasayana and Vajikarana	100		
MANOVIGYANA EVAM MANASA ROGA				
A	Manovyapara Evam Manovigayanam	100	100	500
B	Manovaiakariki Evam Bhutavidya	100		
C	Manasa Roga Chikitsa	100		
D	Manasa Roge Anya Chikitsa Evam Yoga	100		

SHALYA				
A	Shalya Siddhanta–Fundamentals of Surgery	100	100	500
B	Vishishta Shalya Vigyana – Shalya Tantra Speciality	100		
C	Adhunik Shalya Karma – Modern surgery	100		
D	Shalya Vangmaya – Shalya literature, Research and Development	100		
SHALAKYA				
A	Shalakya – Netra Roga	100	100	500
B	Shalakya – Karna Nasa Kantha Roga	100		
C	Shalakya – Mukha Danta Roga	100		
D	Shalakya - Shalakya Vishishta Chikitsa Vigyana	100		
PANCHAKARMA				
A	Purva Karma-Snehana and Svedana	100	100	500
B	Vamana and Virechana Karma	100		
C	Basti Karma and Nasya Karma	100		
D	Raktamokshana, Physiotherapy and Diseasewise Panchakarma	100		
AGAD TANTRA				
A	Agadtantra	100	100	500
B	Visha Chikitsa Vigyan	100		
C	Vyavahar Ayurveda Evam Vidhi Vaidyaka	100		
D	Aushadha Yoga Vigyan	100		
YOGA				
A	Philosophy of Yoga	100	100	500
B	Practice of Yoga	100		
C	Yoga Chikitsa-I	100		
D	Yoga Chikitsa-II	100		

## **R11 UNIVERSITY FUND AND MANNER OF UTILIZATION**

### **SUPPLEMENTARY PROVISIONS**

- 1.** (1) The University shall establish, a fund to be called the “University Fund” consisting of:-
    - (i) any contribution or grant or loan by the State Government and the Central Government;
    - (ii) the income of the University from all sources including income from the fees and charges;
    - (iii) bequest, donations, gifts, endowments and other grants; if any,
    - (iv) the money received by the University from the collaborating organisation or industry in terms of the provisions of the Memorandum of Understanding between these two for establishment of sponsored chairs, fellowship and infrastructure facilities of the University.
  - (2) All funds of the University shall be deposited in such Banks or invested in such manner as the Board of Governors may decide on the recommendation of the Finance Committee.
  - (3) The funds of the University shall be applied towards the expenses of the University including expenses incurred in the exercise of its powers a discharge of its functions by or under this Act.
- 
- 2.**
    - (1) The University shall maintain proper accounts and other relevant records and prepare an annual statement of accounts, including income and expenditure account and the balance sheet in such form and in such manner as may be prescribed.
    - (2) The University shall adopt a proper system of internal checks and balances and controls in the discharge of its financial, accounting and auditing functions as may be prescribed.
    - (3) The accounts of the University shall be audited every year by an auditor, who shall be the Chartered Accountant, as defined in the Chartered Accountants Act, 1949 or a firm of Chartered Accountant to be appointed by the Board of Governors.

- (4) The accounts of the University certified by the Chartered Accountant or firm appointed or any other person authorised in this behalf, together with audit report thereon shall be placed before the Board of Governors and the Board of Governors may issue such instructions to the University in respect thereof as it deems fit and the University shall comply with such instructions.
  - (5) An internal auditor shall audit the accounts of the University to ensure concurrent audit of all book of accounts and such periodical internal report shall be placed before the Board of Governors for review.
3. (1) The University shall prepare for each financial year an annual report containing such particulars as the Board of Governors may specify and shall submit to the Board of Governors on or before such date as may be prescribed. The Board of Governors shall consider such report and may pass resolution thereon and thereupon the Finance Committee shall take action in accordance with such resolution and if no action is taken, the reasons for taking no action shall be communicated to the Board of Governors.
  - (2) The copy of the Annual Report along with the resolution of the Board of Governors thereon shall be submitted to the State Government.
4. (1) The University shall, with the approval of the Board of Governors, constitute for the benefit of its officers, teachers and other employees, in such manner and subject to such conditions as may be prescribed, such schemes of pension, provident fund, insurance as it may deem fit, and also aid in establishment and support of the associations, funds, trusts and conveyance calculated to benefit of the officers, teachers and other employees of the University.
  - (2) Where any such provident fund has been so constituted, the provision for the Provident Fund Act, 1925 shall apply to such fund as if it is a Government Provident Fund.

#### **POWERS DELEGATED TO THE OFFICERS AND OTHER ADMINISTRATIVE HEADS:**

The following Officers and other administrative heads of the University be empowered to sanction all expenditure up to the monetary limit mentioned against them on behalf of the Board of Governors. The exercise of these powers shall be subject to the rules and regulations made by the Board of Governors and instructions given by the Vice-Chancellor from time to time.

**(I) VICE-CHANCELLOR:**

- (1) Sanctioning all expenditure pertaining to University Building work (i) up to Rs. 2,00,000/- per item without inviting quotations, (ii) up to Rs. 5,00,000/- per item after inviting quotations or tenders. No tenders or quotation is necessary in case of work to be executed as per S.O.R of State Government of time to time.
- (2) Sanctioning all expenditure pertaining to the University (i) up to Rs.2,00,000/- per item without inviting quotations, (ii) up to Rs.5,00,000/- per item after inviting quotations or tenders. If the item to be purchased is equipment or other materials or research materials which are manufactured by State Government owned or Government of India owned Institutes or Companies or are conducted on behalf of the State Government or Governments of India undertaking, the Vice-Chancellor's power shall be Rs. 5,00,000/- per item and no quotations or tenders will be necessary in such cases.
- (3) Sanctioning T.A Advance to self, Registrar, Directors and Deans for approved programs.
- (4) Sanctioning all types of other advances to all members of the staff as per requirement.
- (5) Approval of all tour programs for self and all officers within state tour programs and for self and all employees for outstate and overseas tour programs.
- (6) The Vice-Chancellor shall have power to decide what is the standard item and in case of standard items decided by the Vice-Chancellor, no quotations will be required to be invited and the purchases can be made either direct from the manufacturer or from the dealer.

**(II) REGISTRAR:**

- (1) All expenditures to the University office including stationery, purchase of furniture and other materials required for the office, etc. (i) up to Rs. 50,000/- per item without inviting quotations, (ii) up to Rs.1,00,000/- per item after inviting quotations.
- (2) Sanctioning T.A advanced to subordinate staff for approved programs.
- (3) Approval of tour programs for other than Officers of the University within a state.

**(III) CONTROLLER OF EXAMINATIONS:**

- (1) All expenditure pertaining to the University office including stationery and furniture for examination and branches under him, (i) up to Rs.5,000/- per item without inviting quotations, (ii) up to Rs.15,000/- per item after inviting quotations.
- (2) Sanctioning T.A advances to subordinate staff for approved programs.
- (3) Sanctioning any expenditure up to Rs.5,000/- connected with arrangement and conduct of Examinations.
- (4) Sanctioning refund of Examination fees and such other fees.

**(IV) UNIVERSITY ENGINEER:**

- (1) Every item to be purchased in case of immediate requirements when the same are not in stock valued up to Rs.5000/- without quotation.
- (2) Sanctioning T.A. advances to subordinate staff for approved programs.
- (3) Sanctioning refund of earnest money.
- (4) Sanctioning of refund of security deposits only after the approval of the competent authority.
- (5) Sanctioning ordinary repairs to buildings, vehicles, roads, electrical installations, sanitary fittings, water supply and fans, petrol, oil, etc. for vehicles, electrical lamps, tube-lights (when not available on stock and required urgently) Rs.5,000/- per item without inviting quotations and Rs.15,000/- per item after inviting quotations.
- (6) Sanctioning expenditure on purchase of spare parts of vehicles amounting to Rs.5,000/- per item without inviting quotations and Rs.15,000/- per item after inviting quotations.
- (7) Technical sanction to special repairs up to Rs.1,00,000/-
- (8) Power to accord technical sanction to original and revised estimates up to Rs.1,00,000/-
- (9) Power to accord technical sanction to excess over estimates 5% or up to Rs.15,000/- whichever is less.
- (10) Power to accord technical sanction to the works of Electrical installations up to

Rs.25,000/-

- (11) Power to divert provision for work contingencies in the estimates for a work to new items not approved for in the sanctioned estimates up to Rs.25,000/-
- (12) Powers to write off (i) irrecoverable value of stores, (ii) losses of public money, etc. up to Rs.5,000/-.

**(V) C.A.O. DEPUTY REGISTRAR AND INTERNAL AUDITOR:**

- (1) Sanctioning all expenditure pertaining to his Department/Branches up to Rs.5,000/- per item without inviting quotations and up to Rs.10,000/- per item after inviting quotations but excluding Stationery and Furniture.
- (2) Sanctioning any miscellaneous contingent expenditure other than stationery and furniture up to Rs.1000/- per item without inviting quotations in respect of expenditure connected with the conduct and arrangement of examinations.
- (3) Sanctioning T.A advances to subordinate staff for approved programs.

**(VI) LIBRARIAN:**

- (1) Sanctioning all expenditure pertaining to the University Library including stationery but excluding purchase of furniture up to Rs.5,000/- per item without inviting quotations and up to Rs.10,000/- per item after inviting quotations for expenditure pertaining to the Library only.
- (2) Sanctioning refund of Library deposits.

**(VII) HEAD -PHYSICAL EDUCATION AND NSS:**

- (1) Sanctioning T.A. advances to subordinate staff for approved programs.
- (2) Sanctioning any miscellaneous contingent expenditure other than stationery and furniture up to Rs.5000/- per item without inviting quotations (for branches under him) & up to 10,000/- Rs. per item after inviting quotations.
- (3) Sanctioning T.A advance to the student/delegates for approved tour programs to the extent of 75% of the estimated expenditure but up to Rs.5,000/- maximum for each delegate.

**(VIII) HEAD- CONTINUING EDUCATION CENTRE:**

- (1) All expenditure pertaining to the University office other than stationery and furniture;  
(i) up to Rs. 5,000/- per item without inviting quotations, (ii) up to Rs.15,000/- per item after inviting quotations.
- (2) Sanctioning T.A. advances to subordinate staff for approved programs.

**(IX) DIRECTOR - UNIVERSITY GRADUATE SCHOOL:**

- (1) Sanctioning all expenditure pertaining to his school up to Rs.15,000/- per item without inviting quotations and up to Rs. 25,000/- per item after inviting quotations.
- (2) Sanctioning refund of caution money, tuition fees and other fees as per rules.
- (3) Sanctioning T.A. advance to subordinate staff for approved programs.
- (4) After the sanction of the Vice-Chancellor or the Finance Committee or the Board of Governors has been taken for the purchase of item if items and of the condition of releasing the R.R through bank has been accepted in the sanction of the Vice-Chancellor or the Finance Committee or the Board of Governors, the Director of School shall have authority to give sanction for the respective amount for purpose of releasing the R.R through bank.
- (5) When for purchase of chemicals, glassware or equipment a rate contract has been approved by the Vice-Chancellor, or the Finance Committee or the Board of Governors, the Director of School shall have power to sanction purchase of any of the items of rate contract up to a limit of Rs.50,000/- per order.

**(X) RECTOR – UNIVERSITY HOSTEL:**

- (1) Sanctioning all expenditure pertaining to the to the University hostel up to Rs.5,000/- per item without inviting quotations, and up to Rs. 10,000 with quotation.
- (2) Incurring expenditure in connection with the Hostel Mess (but in proportion to the income received on this head)
- (3) Refund of all kind of deposits in connection with the Hostel after obtaining clearance certificate from the respective School, Library, and Chief Account Officer.
- (4) Sanctioning T.A. advance to subordinate staff for approved programs.



**(XI) HEAD- I.T.CENTRE:**

- (1) Sanctioning any miscellaneous contingency up to Rs.5,000/- per item without inviting quotations, and up to Rs. 10,000/- per item with inviting quotations.
- (2) Sanctioning T.A. advance to subordinate staff for approved programs..

**(XII) HEAD PURCHASE AND STORE:**

1. Every item to be purchased in case of immediate requirements/ miscellaneous contingency when the same are not in stock valued up to Rs.5000/- per item without quotation and up to Rs.10000/- per item with inviting quotations.
2. Sanctioning T.A. advances to subordinate staff for approved programs.
3. Sanctioning refund of Earnest money and Security deposits.

**(XIII) WRITE OFF:**

With regard to the writing off old, useless and surplus dead stock articles, books, apparatus, etc. or waiving the recovery of the value of property money lost, over payments, outstanding dues and all other items having money value, a committee consisting of-

1. The Deputy Registrar/Assistant Registrar (general store) - Member secretary of the committee.
2. Chief Account Officer
3. Internal Auditor
4. Director of Concerned School/ Head of Section
5. All members of Technical Committee (in case of Computers & Related Hardware/Peripherals).
6. Two experts to be nominated by the Vice-Chancellor-shall have powers to Examine, to propose write-off value/ upset value and to recommend before the Board of Governors in case of value above Rs.5,00,000.

The Vice-Chancellor as an authority can sanction such write off as recommended by the committee up to the value of Rs.5,00,000/-

The registrar shall then take steps through concerned section/officer to dispose off the articles written off.

**REASONS:**

- (1) Theft
- (2) Wear and tear
- (3) Breakages during the operations and losses in operation.
- (4) Unaccounted losses.
- (5) Natural calamity.
- (6) Reasons deemed sufficient/satisfactory by the Committee.

**Note:**

- (a) Whenever quotations are required it is necessary to have at least three quotations. But where the number of quotations received in respect of an item is less than three, the Vice-Chancellor is authorized to decide the matter on the basis of the quotations received.
- (b) In case if the expenditure is more than Rs.5,00,000/- the tender notice be issued in the newspaper as per rules. However, when purchase of back volumes is to be made the necessity of tender notice in newspaper will arise only if the expenditure is more than Rs.5,00,000/- . Quotations will have to be invited for such purchases. When purchases are to be made from State Government or Govt. of India or their undertaking or Institutions recognized by such Governments for direct purchases, the purchase may be made from them up to any amount with the prior sanction of the Vice-Chancellor. In special circumstances and other special urgent requirements, the Vice-Chancellor with reasons, may waive the requirements of issuing tender notice in the newspapers.

- (c) All these powers will be subject to the necessary provisions for expenditure on such items in the budget estimates. Any expenditure not envisaged in the budget estimates cannot be sanctioned.
- (d) The monetary limits fixed in the above financial powers will be applicable to each case at a time. But requirements at a time should not be split up so as to cover the expenditure not involved within their power.
- (e) A bill should be certified for its reasonability by the competent Officer to sanction the expenditure.
- (f) The financial limit prescribed in the regulations for University officers is upto 5 Lakhs on annual basis.]

With regard to signing of cheques, the Board of Governors shall from time to time decide the officers who shall sign the cheques. However, apart from signing of cheques, no bills in connection with the T.A., D.A. of members of the authorities and committees, paper setter and examiners or payment of advances or recoupment of petty-cash bills will be placed for the signature of the Registrar but the sanction already given either by the Registrar or by the Vice-Chancellor or by the Director of School or the respective officer/administrative head concerned shall be considered as "Passed for payment" for purpose of payment of amount either by cash or by cheque. The T.A. bills for the meeting of the authorities of the committees of the University will be signed and passed for payment by the Chief Accounts Officer of the University. The bills in connection with the conduct of examinations, paper-setting, printing of question papers and other printing work relating to examinations, T.A. bills of paper-setters and examiners, etc. will be signed and passed for payment by the Controller of Examinations and Chief Accounts Officer. Sanction for the expenditure from the petty cash will be given by the respective Director of School/ Professor-in-charge, the respective officer/administrative head concerned and the bills in that connection will be signed and passed for payment by the officer or Director of School or the Professor in charge concerned and the Chief Accounts Officer. The amount of advances once sanctioned by the Registrar or by the Vice-Chancellor will be considered as sanctioned and passed for payment and at the time of payment or after the payment the vouchers thereof shall not be placed again for the signature of the Registrar or the Vice-Chancellor

## **R12 FINANCE COMMITTEE:**

### **12.1 CONSTITUTION OF FINANCE COMMITTEE:**

The Finance Committee shall consist of members as described in section 23 of the GAU Act-2021

1. The Finance Committee shall consist of the following members, namely:

- (i) the Vice-Chancellor, who shall be the *ex-officio* Chairman of the Committee;
- (ii) one member of the Board of Governors, to be nominated by the Board of Governors;
- (iii) one Director, by rotation, to be nominated by the Vice-Chancellor; and
- (iv) One expert in the field of finance, to be nominated by the Board of Governors.

The Registrar shall be the Secretary of the Committee.

The term of the office of the nominated member shall be three years.

Any vacancy in the Finance Committee occurring before the next reconstitution or before the expire of the prescribed period shall be filled in the same manner as provided in Section 23 and such a member shall hold office for the remaining period of the term of the member in whose place he/she is nominated.

### **12.2 The Finance Committee shall exercise the following powers and perform the following functions, namely:-**

Subject to the other provisions of this Act, the Finance Committee shall exercise the following powers and perform the following functions, namely:-

- (i) to examine the annual accounts and annual budget estimates of the University and to advise the Board of Governors thereon;
- (ii) to review from time to time, the financial position of the University;
- (iii) to make recommendation to the Board of Governors on all proposals involving raising of funds, receipts and expenditure,
- (iv) to provide guidelines for investment of surplus fund;
- (v) to make recommendation to the Board of Governors on all financial policy matters of the University;
- (vi) to make recommendation to the Board of Governors on all proposals involving expenditure for which no provision has been made in the budget or for which

- expenditure in excess of the amount provided in the budget needs to be incurred;
- (vii) to examine all proposals relating to the revision of pay-scales, up-gradation of pay-scales and those items which are not included in the budget prior to placing before the Board of Governors; and
- to exercise such other powers and perform such other functions as may be conferred or imposed upon by the regulations.
- (a) The Finance Committee shall consist of members as described in section 23 of the Act.

### **12.3 INVITING AN EXPERT:**

- i. If so required, The Chairman of Finance Committee may invite expert/s of the concern field for consultation and opinion about the concerned matter / issue.
- ii. Such invited expert/s may speak and otherwise take part in the proceedings of the meeting, but shall not be entitled to vote.
- iii. The invited expert/s may be provided travelling allowance and sitting fees as per existing University's norms.

### **12.4 THE PROCEDURE FOR CONVENING THE MEETING :**

- i. The meetings of the Finance Committee shall be convened through the Secretary as per directions of the Chairman of the Academic Council.
- ii. The meeting may be convened in either physical or hybrid or virtual mode.
- iii. The Finance Committee shall its regular meeting at the end of every quarter in the calendar year.
- iv. The meeting of Finance Committee shall be called upon at a notice of minimum 15 days prior to the scheduled date. However the Chairman may call a special / emergency meeting of the Board at a shorter notice.
- v. However The Chairman may prepond / postpone / adjourned the date and time of already scheduled meeting in case of unavoidable circumstances.

## **12.5 AGENDA:**

- i. The secretary shall frame the agenda of a meeting of the Finance Committee with the approval of the Chairman.
- ii. The agenda of the meeting other than the special / emergency meeting shall be sent to all members of the Finance Committee well in advance.
- iii. If the Chairman of the Finance Committee is of the opinion that any matter, not already included in the agenda, is of an urgent nature and / or requires immediate attention, the same may be included in the agenda, even during the course of the meeting.
- iv. The Chairman of the Finance Committee shall be competent to decide the order in which the item on the agenda may be taken up and his / her decision in this regard shall be final.

## **12.6 QUORUM AND ATTENDANCE:**

- i. At least 50% (percent) of the total number of members of Finance Committee including physical and virtual presence shall constitute a quorum at a meeting for the transaction of its business. The invited expert/s may not be a part of the quorum.
- ii. If there is no quorum at the time of commencement of the meeting, the meeting shall continue after half an hour of the scheduled time as no quorum shall be required thereafter for the said meeting.
- iii. Each member shall mark his / her physical attendance along with his / her signature in the register prescribed for the purpose of record.
- iv. The virtual attendance of virtually attending member shall be marked by taking and preserving the screen shot for the purpose of record.

## **12.7 DECISION MAKING:**

All propositions before the Finance Committee shall be decided by a majority of verbal votes. The Chairman shall have the right of casting vote in case of equal voting. However, the decision of the Chairman shall be final regarding the concern issue.

## **12.8 MINUTES OF MEETING OF FINANCE COMMITTEE:**

- i. The proceedings of the Finance Committee shall be recorded by the Secretary and shall be circulated amongst its members with the approval of the Chairman through soft and hard copy, within seven days after the said meeting.
- ii. The discrepancy if any in the circulated minutes may be pointed out by the members present in the meeting, within seven days from the receipt of the soft copy to the Secretary in writing.
- iii. The minutes of the previous Finance Committee meeting shall be presented for confirmation along with the 'Action Taken Report' (ATR) of last approved minutes.

## **12.9 ADDITIONAL POWERS AND FUNCTIONS OF FINANCE COMMITTEE:**

The following shall be the additional powers and functions of the Finance Committee, namely:-

- (i) to sanction all expenditure up to Rs.1,00,00,000 on behalf of the Board of Governors;
- (ii) to dispose of quotations and tenders received for the supply of materials, dead-stock, execution of work and other expenditure;
- (iii) to consider such other matters as are referred to it by Board of Governors from time to time.

### **R13 UNIVERSITY LIBRARY COMMITTEE**

The following shall be the “UNIVERSITY LIBRARY COMMITTEE” declared by these regulations to be authorities of the University under clause of section 28. This committee shall function as per the provisions of these regulations.

#### **13.1 CONSTITUTION OF COMMITTEE:**

The University Library Committee shall consist of members as described in section 28 of the GAU Act-2021

The University Library Committee shall consist of the following members, namely: -

- (i) The Vice-Chancellor, who shall be the *ex-officio* Chairman of the Committee;
- (ii) The Director, School of Post graduate Studies and Research
- (iii) Two members of the Academic Council, to be nominated by the Academic Council;
- (iv) One Principal, from constitute/affiliated college by rotation, to be nominated by the Vice-Chancellor; and
- (v) Two teachers from department of Samhita Siddhanta and Sanskrit from constitute/affiliated college.
- (vi) The Registrar Member Secretary *Ex-officio*

The term of the office of the nominated member shall be three years.

Any vacancy in the University Library Committee occurring before the next reconstitution or before the expire of the prescribed period shall be filled in the same manner as provided in Section 28 and such a member shall hold office for the remaining period of the term of the member in whose place he/she is nominated.

#### **13.2 The University Library Committee shall exercise the following powers and perform the following functions, namely:-**

Subject to the other provisions of this Act, the University Library Committee shall exercise the following powers and perform the following functions, namely:-



- (i) The committee shall have power to make rules regarding the use of the library.
- (ii) The committee has power to purchase of books, E-books, Journals, E-journals and other books shall include manuscript and periodicals, as per requirement given by students, college, Board of Studies, Academic Council and Board of Governors.
- (iii) The committee has power to purchase computers, printer, photo copiers, scanners and any other required digital infrastructure, furniture and other requirement of smooth functioning of library.
- (iv) The committee has power to suggest manpower regarding smooth functioning of library.
- (v) The committee has power to disposed of such books, Journals, E-books, E-journals and other literatures, equipment as in the opinion of committee are either worthless, unserviceable or otherwise useless.
- (vi) The committee shall look after regarding maintenance of library, E-library, infrastructure, equipment.
- (vii) The committee shall prepare the budget for next financial year before month of December of previous year and submit to the Registrar.
- (viii) The committee shall keep an account of funds provided for the purpose of library and forward a statement of such account to the Registrar for further pursuance.
- (ix) The committee shall review the functions of library from time to time and submit the report to the Registrar.

To exercise such other powers and perform such other functions as may be conferred or imposed upon by the regulations.

- a. The University Library Committee shall consist of members as described in section 28 of the Act.

### **13.3 INVITING AN EXPERT:**

- i. If so required, The Chairman of University Library Committee may invite expert/s of the concern field for consultation and opinion about the concerned matter / issue.

- ii. Such invited expert/s may speak and otherwise take part in the proceedings of the meeting, but shall not be entitled to vote.
- iii. The invited expert/s may be provided travelling allowance and Dearness allowance as per existing University's norms.

**13.4 THE PROCEDURE FOR CONVENING THE MEETING :**

- i. The meetings of the University Library Committee shall be convened through the Member Secretary as per directions of the Chairman of the University Library Committee.
- ii. The meeting may be convened in either physical or hybrid or virtual mode.
- iii. The University Library Committee shall its regular meeting at the end of every six month or as and when required in the calendar year.
- iv. The meeting of University Library Committee shall be called upon at a notice of minimum 15 days prior to the scheduled date. However the Chairman may call a special / emergency meeting of the Board at a shorter notice.
- v. However The Chairman may pre-pone / postpone / adjourned the date and time of already scheduled meeting in case of unavoidable circumstances.

**13.5 AGENDA:**

- i. The Member Secretary shall frame the agenda of a meeting of the University Library Committee with the approval of the Chairman.
- ii. The agenda of the meeting other than the special / emergency meeting shall be sent to all members of the University Library Committee well in advance.
- iii. If the Chairman of the University Library Committee is of the opinion that any matter, not already included in the agenda, is of an urgent nature and / or requires immediate attention, the same may be included in the agenda, even during the course of the meeting.
- iv. The Chairman of the University Library Committee shall be competent to decide the order in which the item on the agenda may be taken up and his / her decision in this regard shall be final.

### **13.6 QUORUM AND ATTENDANCE:**

- i. At least 50% (percent) of the total number of members of University Library Committee including physical and virtual presence shall constitute a quorum at a meeting for the transaction of its business. The invited expert/s may not be a part of the quorum.
- ii. If there is no quorum at the time of commencement of the meeting, the meeting shall continue after half an hour of the scheduled time as no quorum shall be required thereafter for the said meeting.
- iii. Each member shall mark his / her physical attendance along with his / her signature in the register prescribed for the purpose of record.
- iv. The virtual attendance of virtually attending member shall be marked by taking and preserving the screen shot for the purpose of record.

### **13.7 DECISION MAKING:**

All propositions before the University Library Committee shall be decided by a majority of verbal votes. The Chairman shall have the right of casting vote in case of equal voting. However, the decision of the Chairman shall be final regarding the concern issue.

### **13.8 MINUTES OF MEETING OF UNIVERSITY LIBRARY COMMITTEE:**

- i. The proceedings of the University Library Committee shall be recorded by the Secretary and shall be circulated amongst its members with the approval of the Chairman through soft and hard copy, within seven days after the said meeting.
- ii. The discrepancy if any in the circulated minutes may be pointed out by the members present in the meeting, within seven days from the receipt of the soft copy to the Secretary in writing.
- iii. The minutes of the previous University Library Committee meeting shall be presented for confirmation along with the 'Action Taken Report' (ATR) of last approved minutes.

## **R14 OTHER COMMITTEES OF UNIVERSITY:**

The following shall be the “Additional Committees” declared by these regulations to be authorities of the University under clause of section 28. These committees shall function as per the provisions of these regulations.

There shall be following other committees of University.

The constitution, powers and duties u/s. 28

### **14.1 The constitution:**

- [1] Vice – Chancellor – Chairman – Ex-officio
- [2] Tenure of each Board and committee shall be three years.
- [2] The Chairman of the Board and committee shall preside over the meetings.
- [3] All meeting of the boards and committee and shall be convened through the section head – academic section, who shall prepare and publish the proceedings of the meeting and keep the record of the same.
- [4] No board shall meet more than thrice in a year. However, Board can meet more than thrice in a year with permission of the Vice-Chancellor.
- [5] At least two third of the total number of members of Board shall constitute a quorum at a meeting for the transaction of its business.
- [6] If there is no quorum at the commencement of the meeting, the Chairman shall at the expiration of half an hour, take notice that there is quorum or no quorum. On scrutiny, if the chairman is satisfied about the quorum, then he/she shall continue the meeting, otherwise, he/she shall adjourn the meeting. In case of meeting adjourned, for want of a quorum, no quorum will be required to continue the meeting after half an hour.
- [7] All matters shall be decided by a majority of votes of the members present.
- [8] The Chairman shall, in case of tie, in addition to his/her vote as a member has an additional or casting vote.

- [9] Any casual vacancy caused by death, resignation or otherwise shall be filled up by nomination as the case may be and a member nominated in such vacancy shall hold office for the unexpired residue of the term of office of the original member whose place he occupies.

#### **14.2 Powers and Duties:**

- [1] The duties of the board shall be to recommend text books and courses of study in their respective departments and to advise on all matters relating to their respective departments in accordance with NCISM guidelines time to time as referred to them by the University authorities.
- [2] Panels for various subjects at the different examinations shall be prepared by the respective board of studies as and when required as per NCISM or competent authority guidelines time to time.
- [3] The board of studies may bring to the notice of the relevant University authority, important matters connected with the examinations in its special subject or subjects and may also address any authorities of University on any matters connected with the improvement of the courses in the special subject or subjects within its purview.
- [4] Any two or more boards shall meet and act in concurrence and render a joint report upon any matter which lies within the province of both or more board on recommendation of University authorities. The quorum for a joint meeting of the board must include a quorum of each board represented.
- [5] The Vice-Chancellor shall preside over joint meeting of the board. In absence of the Vice-Chancellor, Chairman nominated by him/her shall preside over the joint meeting.
- [6] All meeting of the boards shall be convened through the section head – academic section, who shall keep a record of the proceedings of the meeting.