

REVISED RULES FOR THE USE OF THE AUDITORIUM OF DHANVANTARI MANDIR, JAMNAGAR

1. Dhanvantari Mandir is a part of an Educational Institution and as such permission to use its auditorium shall be granted only at such time and in such manner as would not interfere with the normal educational work. Normally use of auditorium shall be allowed during the holidays or after the office hours on any working day.
2. An Institution desiring to use the auditorium shall have to apply at least seven days before the stipulated date of the program in the prescribed form of application on payment of Rs.100/- with necessary deposit.
3. Permission to use the auditorium shall be granted only to Educational Institutions and Govt. Department for staging cultural programs in connection with their annual celebrations or social gatherings or academic lectures etc. However approved public associations, renowned social associations and such other associations or Institutes who have national or state level standing may be permitted to use the auditorium after verification of their status.
4. Permission to use the auditorium shall be granted to any individual or Institution or a Government department if they arrange programs for which there are fees charged or tickets are sold or donations are collected. However for all such cases the scale of charges for all the different items of prevailing rates shall be double.
5. The Scale of charges for the use of Auditorium for single performance of three hours maximum per day shall be as under.

Sr. No	Particulars (per Shift i.e. 3 hours.)	Without Ticket or Donation, Advertise, Banners	With Ticket or Donation, Advertise, Banners
1	Deposit	Rs.25,000=00	Rs.50,000=00
2	Rent per day (i.e. 3 hours)	Rs.7,500=00	Rs.15,000=00
3	Conservancy charges	Rs.1,000=00	Rs.2,000=00
4	Electricity Charges L.S.	As per meter unit, per unit prevailing charges will be charged + 10% administrative cost	As per meter unit, per unit prevailing charges will be charged + 10% administrative cost
5	Cleaning charges.	Rs.500=00	Rs.1000=00

NOTE :

- The scale of charges for one day as mentioned above will be considered for a single performance of three hours only. For every additional hour after the regular period of three hours for single performance, extra charges at the rate of 25% of above mentioned charges will be charged. Service tax on above charges will be charged extra as per prevailing rates of service tax.
- 6: It will be competent for the Vice Chancellor to waive the rental charges fully or reduce the same on the recommendation of the collector of Jamnagar for the Government Organized Programme, in this case, the other charges shall stand payable.
 - 7: Any program or item of program which is obscene, indecent or which is likely to hurt the religious feeling of or create hatred towards any section of the public, shall not be allowed to be staged.
 - 8: Complete details of the program and in case of drama full script accompanied by the written permission from the writer shall have to be furnished to the office before staging the program.

- 9 At the time of taking over the charge of the auditorium the applicant will check and accept Sound System, A. C, Chairs, Curtain, Electric Bulbs and other equipments. At the time of handing over the possession the applicant shall have to handover the Sound System, A.C., Chairs, Curtains, Electric Bulbs and all other equipments and properties in good conditions. The cost of any less, damage, breakage of any article in the auditorium will be recovered from the applicant. If the amount of such damage will be recovered from the applicant in cash on the spot. The amount of damage will be fixed by the Estate Manager with the sanction of Vice Chancellorshri and his decision shall be final and binding to the applicant.
- 10.No inflammable articles or such other articles which would catch fire or damage the building or furniture or any other equipment will be allowed to be brought or used in the auditorium.
- 11.Any extra material needed for the function by the applicant will be provided by him at his own cost and shall be kept in the auditorium on his risk only.
- 12.The date and timing once approved for the use of the auditorium shall not be changed. In the event of cancellation of the reservation (1) Seventy two hours in advance an amount equal to 15% of the Deposit, (2) Forty Eight hours in advance an amount equal to 25% and (3) Twenty four hours in advance an amount equal to 50% of the Deposit shall be deducted if the auditorium is not used.
- 13.If the applicant wishes to change date, he/she has to inform before 15 days to the office in writing.
- 14.The staff members detained for duty by the University for the management of the auditorium shall be allowed to enter the auditorium for performance their of duties without any restriction.
- 15.The applicant shall be responsible to obtain the license required for entertainment or to obtain any other type of license or permit which may be required from the Government, Collector, Corporation or Gujarat Electricity Board or such other competent authority. It is also required to submit a letter to nearest police station describing programme details.
- 16.The applicant shall be required to take proper care to keep the auditorium clean.
- 17.Smoking, Spilling and use of drinks like tea, coffee, cold drinks etc. will be prohibited. Preparation, use and sale of any articles or refreshments in any part of the auditorium will also be prohibited.
- 18.The applicant shall not sublet the auditorium or its part not can the permission be transferred. In case of breach the permission granted shall be withdrawn and entire amount of the deposit will be forfeited.
- 19.Permission to use the auditorium is granted for only one show daily. If more than one show is staged on any day separate rental and other charges as per rules shall have to be paid.
- 20.Under no circumstances the auditorium or any part of it shall be used for residential purposes.
- 21.No extra chairs will be allowed to be placed in the auditorium and the applicant shall not bring more persons than the number of chairs.

22. The applicant will have to make police or other security arrangement to prevent any mishappening.
23. The applicant will be solely responsible for fire, accidents or damage to the property.
24. The applicant will be required to carry away all musical instruments, clothes, dresses, curtains and other equipments brought by him for the function at the end of the program. In case the same are not carried away, the same may be stored in the auditorium at his entire cost and risk. The University does not accept any responsibility or liability on this account.
25. The applicant shall have to vacate the auditorium within two hours after the program is over.
26. The Vice Chancellor has the right and authority to cancel or postpone the permission to use the auditorium in the interest of the University or under special circumstances. In case of such cancellation or postponement, the University will not be responsible or liable for payment of any compensation to the applicant except the deposit.
27. The power to grant permission for use of auditorium according to the rules shall rest with the Registrar. If there are more than two institutions asking permission for the use of auditorium on the same day and at the same time, the Registrar shall obtain the order of the Vice Chancellor. The decision of the Vice Chancellor regarding the interpretation of the Rules or any other dispute, shall be final and binding.
28. The Vice Chancellor of the University has power to waive the rental charges fully for the programme organised by the University Employees Mandali / Union / Association, University constituent colleges. In this case, the other charges shall stand payable.
29. The Syndicate of the University shall have power to alter, amend or rescind these rules.
30. Gujarat Ayurved University reserves right to cancel booking without prior notice in case of emergency and public interest.

Sd/-
(A. L. SUREJA)
ESTATE MANAGER